Client Name: Judy Rust

1. **What use is the current system for?**

- Registaring donated item + selling items

- Storing donator and employee information

- Storing store's receipts of previous transactions

2. **What is the current system?**
   1. Donator offers an item to be donated
   2. Member of staff assess the item. If too poor quality, it is rejected
   3. If accepted, donator's name, address and phone number is written on a sheet of notepad paper. The staff member writes a description of the item on the paper too, along with their initials, the date and a random 5 digit number. The item is then transported to the storeroom with the paper stuck to it
   4. Later, the item is assessed for it's price, which is then written on the paper. The item is then transfered to the store front.
   5. When the item is sold, the paper attached to the item is then transfed to a lock box labeled "Receipts"

   - Employee records are created when somebody new is employeed

3. **What are some issues to do with the current system?**

   - Extremely tedious
   - Lack of security for data
   - Badly organized
   - Inconsistant records
   - Different item descripts from different people

   - Paper layout is different everytime, making it difficult to read

4. **What would you like to see in a new system?**

   - Centralized database
   - Ease of use
   - Fast
   - All staff members can use it
   - Simple

   - Information is easy to observe
   - Secure

5. **What elements would you like to keep from the current system?**

   - Keeping all the same information

   - Paper backups of receipts