

# JOANA SIMÕES

## INDUSTRIAL ENGINEERING AND MANAGEMENT

📅 01/01/2020 📞 +351 914 028 010 📍 Portugal  
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## ABOUT ME

Engineer in training motivated and eager to take on important projects at national and international level. I strongly believe that each person's actions can help to change the world, so I would like to contribute and guide this change towards a more just world.

One of my main interests is to associate the technological part of engineering with the domain of management.

## MY EDUCATION

- **MS Industrial Engineering and Management** 🎓  
**Faculdade de Engenharia da Universidade do Porto** 📍 Porto 📅 2021 – on going  
Develop skills that allowed me to plan and manage systems, with strong interactions between human, financial, organizational and technological variables, providing me with the solid training necessary for their integration into the job market.
- **BSc Industrial Engineering and Management** 🎓  
**Universidade de Coimbra** 📍 Coimbra, Portugal 📅 2018 – 2021

## MY EXPERIENCE

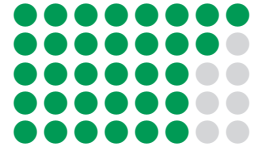
- **Quality and Production Manager Internship**  
**IRMADE - Indústrias de Revestimento de Madeiras** 📍 Ourém 📅 2022  
– Organization and filtering of documents related with customers and products
- **Quality Manager Internship**  
**Verdasca Group** 📍 Gondemaria 📅 2021  
– First experience in a professional environment  
– Ensured products are designed with adherence to legal and safety standards  
– Contributed to the analysis of an audit
- **Delegate of the 3º year**  
**Mechanical Engineering Students Association** 📍 Coimbra 📅 2020 – 2021  
– Responsible to maintain the contact between the teachers and students  
– Spokeswoman of the Students  
– Responsible for solving eventual problems that might happen
- **Human Resources Collaborator**  
**Junior Enterprise for Science and Technology** 📍 Coimbra 📅 2020 – 2021  
– Organization of Events  
– Integration of the Trainees (Team-Building, ... )  
– Publicize Events and Involve the Community in JEST Activities

## ACOMPLISHMENTS

**Daily English Training Course, Intermediate level II** Universidade de Coimbra 📅 2021  
**Daily English Training Course, Intermediate level I** Universidade de Coimbra 📅 2020  
**Lean Six Sigma Green Belt Course** ESTIEM Lean Six Sigma Green Belt Course 📅 2020  
A managerial philosophy and methodology that aims to reduce the level of waste and decrease the variance of the output.  
**Excel Advanced 5 Courses - Specialist Training** Udemy 📅 2021  
On-going Course

## HARD SKILLS

Microsoft Office  
Excel  
AutoCAD  
Python  
R



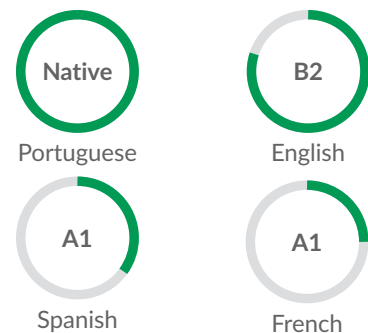
## SOFT SKILLS

Curious Responsible Persistent Direct  
Persuasive Collaborative Adaptable  
Critical thinking

## MY VOLUNTEERING EXPERIENCE

- **Scouts 1078 Caxarias**  
**National Corps of Scouts** 📍 Ourem, Portugal  
📅 2010 – 2021  
– Organization of a Volunteer Project in Cabo Verde  
– International Projects  
– Group Leader;  
– Team Leader;  
– Public Relations;  
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- **Volunteer**  
**Food Bank Against Hunger** 📍 Coimbra, Portugal  
📅 2010 – 2015  
– Collection of goods in supermarkets  
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## LANGUAGES SKILLS



## WHAT I ENJOY

- 🌍 Travel
- 🏊 Sports
- 🌲 Nature