COMP 3111: Introduction to Software Engineering

Minutes of the 1st Project Scrum Meeting

Coding Masters

**Date: February 27, 2018**

**Time: 5:00 p.m.**

**Place: Library Learning Commons**

**Attending: Zhou Yeju, Jiang Haoran, Li Xuanyi**

**Recorder: Jiang Haoran**

1. **Report on progress during the past week**

|  |  |  |
| --- | --- | --- |
| Name | Tasks worked on in the past week | Total hours |
| Zhou Yeju | Studied the project description and found about the main features and basic relationship in the system | 3 |
| Jiang Haoran | Studied the project description and found about the main features and basic relationship in the system | 3 |
| Li Xuanyi | Studied the project description and found about the main features and basic relationship in the system | 3 |

**2. Discussion of impediments and resolution**

2.1. Zhou Yeju raised some unclear points about the project description. We discussed together and wrote email to ask TA for specifications.

2.2. We distributed the workload for Activity 1.

**3. Goals for the coming week**

|  |  |
| --- | --- |
| Name | Tasks that will be worked on in the coming week |
| Zhou Yeju | Study about the requirements; Draw a rough class diagram and write use case specification for feature 4,6 |
| Jiang Haoran | Study about the requirements; Draw a rough class diagram and write use case specification for feature 5 |
| Li Xuanyi | Study about the requirements; Draw a rough class diagram and write use case specification for feature 1,2 |

**4. Meeting adjournment and next meeting**

The meeting was adjourned at 6:30 p.m. The next meeting will be held on March 13th at 10：00 a.m. in the Library learning commons.