



# Consent Form

I, JOAN BOK..... hereby give my consent to the Company to process the following information:

## Personal data

- ☐ Name
- ☐ Date of birth
- ☐ Contact details, including telephone number, email address and postal address
- ☐ Details of previous postal addresses (if required)
- ☐ Experience, training and qualifications
- ☐ CV
- ☐ National insurance number
- ☐ Bank account details
- ☐ Identification (as proof of right to work in the UK)
- ☐ Proof of Address (as right of proof to work in the UK)
- ☐ References (ensure your references have been contacted and agree to provide these)
- ☐ Whom to contact in an emergency (ensure this person is aware their contact information

## Sensitive personal data

- ☐ Disability/health condition relevant to the role
- ☐ Criminal conviction
- ☐ PPE including clothing and boot sizes (if required)

I consent to the Company processing the above personal data for the following purposes:

- ☐ For the Company to provide me with work-finding services.
- ☐ For the Company to process with or transfer my personal data to their relevant clients and Global Highland, majority Shareholder of Be Personnel, in order to provide me with work-finding services.

- ☐ For the Company to process my data on a computerised database (IQX) in order to provide me with work-finding services.
- ☐ For the Company to process my data and pass over to our third-party payroll company (PoppyPride) to ensure payment of work completed.

I also consent to the Company processing my personal data with third parties including for the purposes of internal audits and investigations carried out on the Company to ensure that the Company is complying with all relevant laws and obligations.

The consent I give to the Company will last for 1 year.

I am aware that I have the right to withdraw my consent at any time by informing the Company that I wish to do so.

**Signed by candidate / temporary worker:**

JOAN BOK

**Date:**

17/12/2018

**Be Personnel Ltd.**