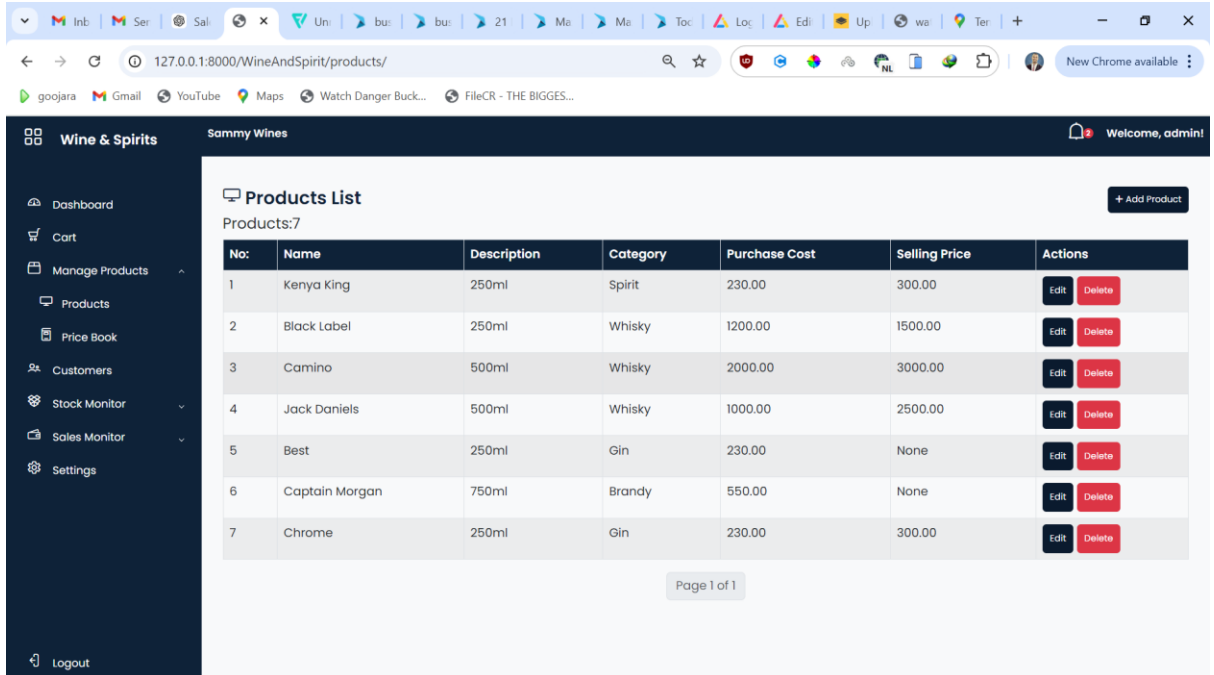


Wine & Spirits Management System Documentation

1. Product Management

Adding a New Product:

- Navigate to the "Product" section.

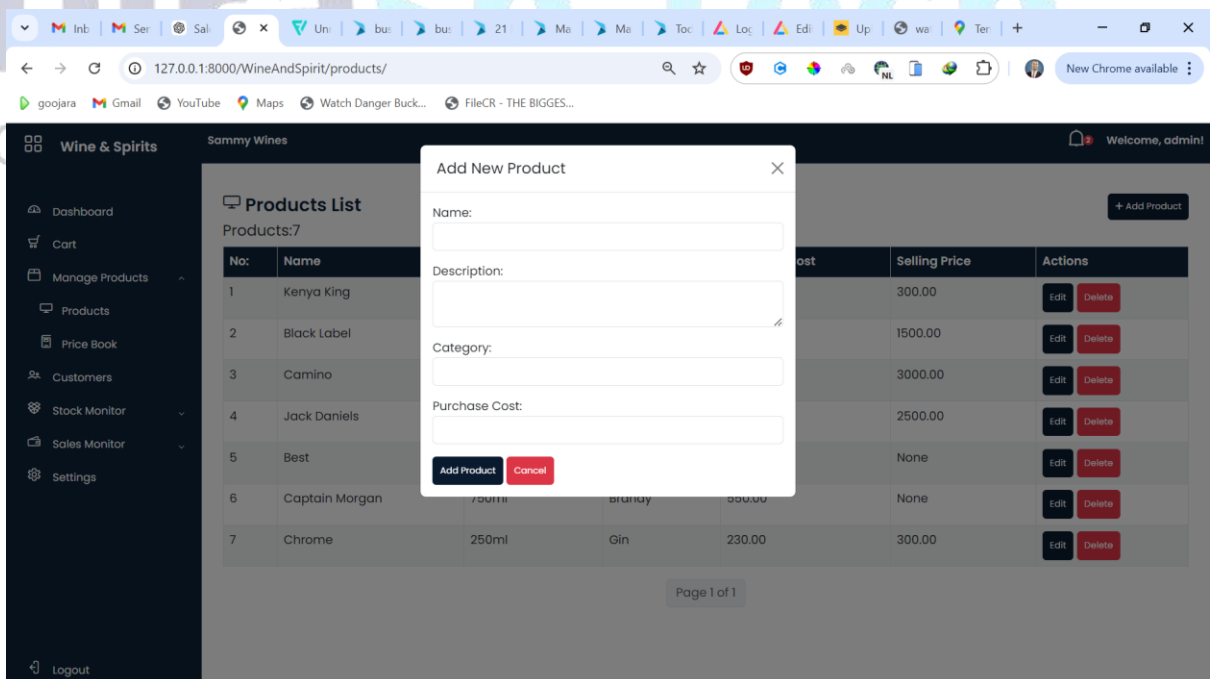


The screenshot shows the 'Wine & Spirits' management interface. On the left is a sidebar with navigation links: Dashboard, Cart, Manage Products, Products, Price Book, Customers, Stock Monitor, Sales Monitor, and Settings. The main area displays the 'Products List' with 7 products. A '+ Add Product' button is in the top right corner.

No:	Name	Description	Category	Purchase Cost	Selling Price	Actions
1	Kenya King	250ml	Spirit	230.00	300.00	Edit Delete
2	Black Label	250ml	Whisky	1200.00	1500.00	Edit Delete
3	Camino	500ml	Whisky	2000.00	3000.00	Edit Delete
4	Jack Daniels	500ml	Whisky	1000.00	2500.00	Edit Delete
5	Best	250ml	Gin	230.00	None	Edit Delete
6	Captain Morgan	750ml	Brandy	550.00	None	Edit Delete
7	Chrome	250ml	Gin	230.00	300.00	Edit Delete

Page 1 of 1

- Click on "Add product " Fill in the required product information: name, description, purchase cost, and other relevant details.



The screenshot shows the same 'Products List' table as before, but with an 'Add New Product' modal form open in the center. The form has fields for Name, Description, Category, and Purchase Cost, along with 'Add Product' and 'Cancel' buttons.

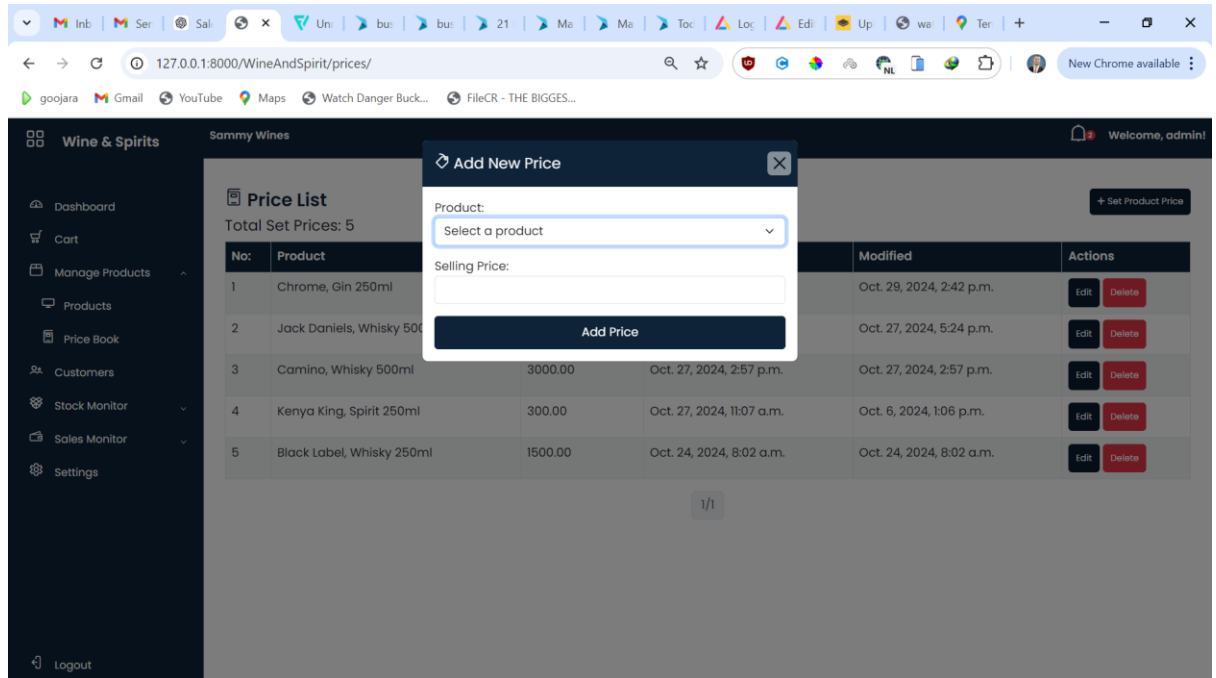
No:	Name	Description	Category	Purchase Cost	Selling Price	Actions
1	Kenya King	250ml	Spirit	230.00	300.00	Edit Delete
2	Black Label	250ml	Whisky	1200.00	1500.00	Edit Delete
3	Camino	500ml	Whisky	2000.00	3000.00	Edit Delete
4	Jack Daniels	500ml	Whisky	1000.00	2500.00	Edit Delete
5	Best	250ml	Gin	230.00	None	Edit Delete
6	Captain Morgan	750ml	Brandy	550.00	None	Edit Delete
7	Chrome	250ml	Gin	230.00	300.00	Edit Delete

Page 1 of 1

- Automatic Stock Creation: When a product is added, a new stock record is automatically created for it.

- Setting Selling Price:

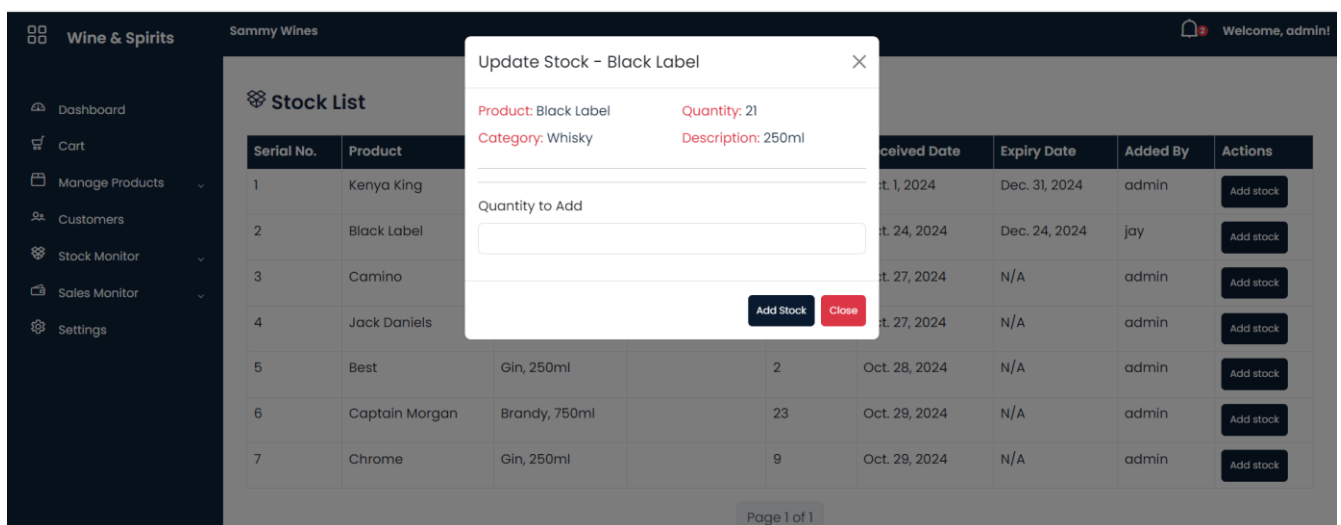
After adding the product, set the selling price through the "Pricebook" section.



Ensure to save the pricing information to enable sales and stock management accurately.

Updating Stock:

- Adjust the stock levels directly in the "Stock Monitor" section by adding quantities as needed but you cannot deduct stock can only happen through sales automatically

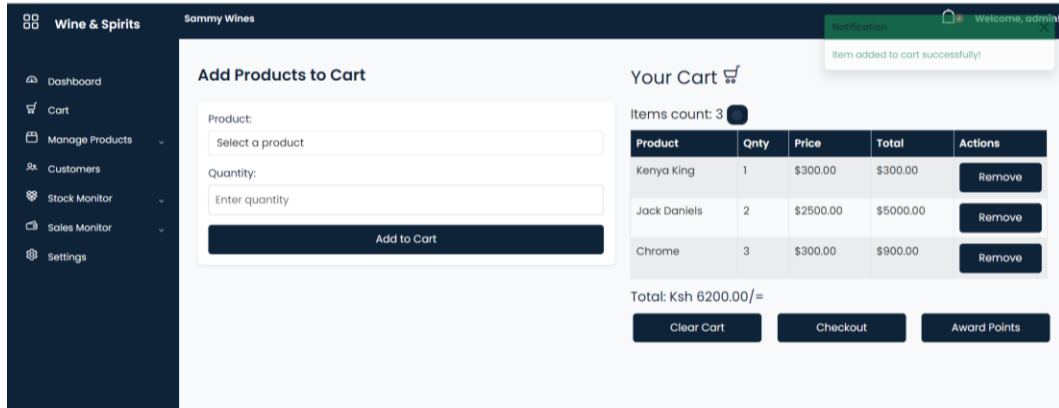


- Only products with sufficient stock can be added to the cart for customer checkout.

2. Cart and Checkout

Adding to Cart:

- Products can only be added to the cart if they have an associated selling price and stock quantity greater than zero.
- Users can adjust quantities in the cart as needed.



Clearing Cart:

- To remove all items from the cart, click on the "Clear Cart" button. This will empty the cart entirely.

Checkout:

- During checkout, the total sale amount, profit, and any applicable points earned are calculated.
- Award points open a modal for registered customers where they will earn points calculated based on the discount that you will have set on the profit.
- This operation records the sale and adjusts stock quantities accordingly.

3. Points Awarding and Redemption

Customer Identification for Points:

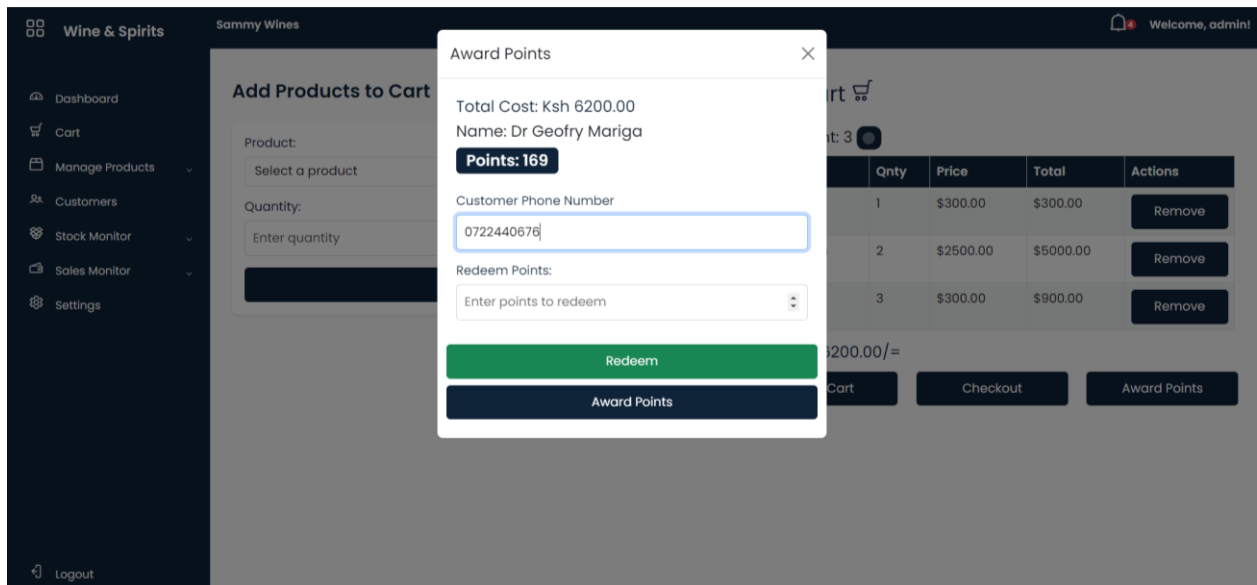
- In the "Award Points" modal, enter the registered customer's phone number to retrieve their information and current points balance.
- Customers can earn points based on the sale's profit, which is calculated dynamically.

Redeeming Points:

- Customers can choose to redeem accumulated points, reducing their total sale amount based on the set points-to-currency conversion rate.

Awarding Points:

- Points are awarded automatically based on the profit from the sale. Points can be added, redeemed, or retained based on customer preference.



Award Points

Total Cost: Ksh 6200.00
Name: Dr Geofry Mariga
Points: 169

Customer Phone Number
0722440676

Redeem Points:
Enter points to redeem

Redeem
Award Points

4. Sales Management

Viewing Sales:

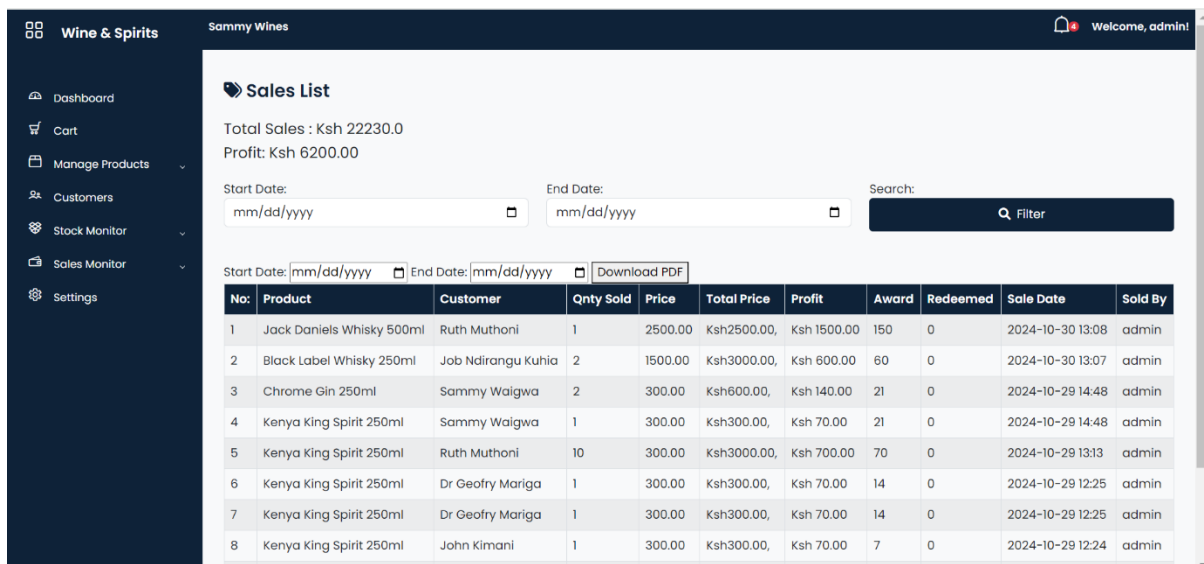
- The "Sales" section shows a list of completed sales. Each sale entry includes the product sold, quantity, date, and profit.

Filtering Sales by Date:

- Use the date filter to view sales within specific time periods for accurate reporting and performance assessment.

Downloading Sales Reports:

- Filtered sales data can be downloaded as a PDF, providing a comprehensive report for record-keeping and analysis.



Sales List

Total Sales : Ksh 22230.0
Profit: Ksh 6200.00

Start Date: mm/dd/yyyy End Date: mm/dd/yyyy Search: Filter

Start Date: mm/dd/yyyy End Date: mm/dd/yyyy [Download PDF](#)

No	Product	Customer	Qnty Sold	Price	Total Price	Profit	Award	Redeemed	Sale Date	Sold By
1	Jack Daniels Whisky 500ml	Ruth Muthoni	1	2500.00	Ksh2500.00,	Ksh 1500.00	150	0	2024-10-30 13:08	admin
2	Black Label Whisky 250ml	Job Ndairangu Kuhia	2	1500.00	Ksh3000.00,	Ksh 600.00	60	0	2024-10-30 13:07	admin
3	Chrome Gin 250ml	Sammy Waigwa	2	300.00	Ksh600.00,	Ksh 140.00	21	0	2024-10-29 14:48	admin
4	Kenya King Spirit 250ml	Sammy Waigwa	1	300.00	Ksh300.00,	Ksh 70.00	21	0	2024-10-29 14:48	admin
5	Kenya King Spirit 250ml	Ruth Muthoni	10	300.00	Ksh3000.00,	Ksh 700.00	70	0	2024-10-29 13:13	admin
6	Kenya King Spirit 250ml	Dr Geofry Mariga	1	300.00	Ksh300.00,	Ksh 70.00	14	0	2024-10-29 12:25	admin
7	Kenya King Spirit 250ml	Dr Geofry Mariga	1	300.00	Ksh300.00,	Ksh 70.00	14	0	2024-10-29 12:25	admin
8	Kenya King Spirit 250ml	John Kimani	1	300.00	Ksh300.00,	Ksh 70.00	7	0	2024-10-29 12:24	admin

5. Points Management

- All points, awarded points and redeemed points are visible here in in different switch tabs to trace how points are managed.

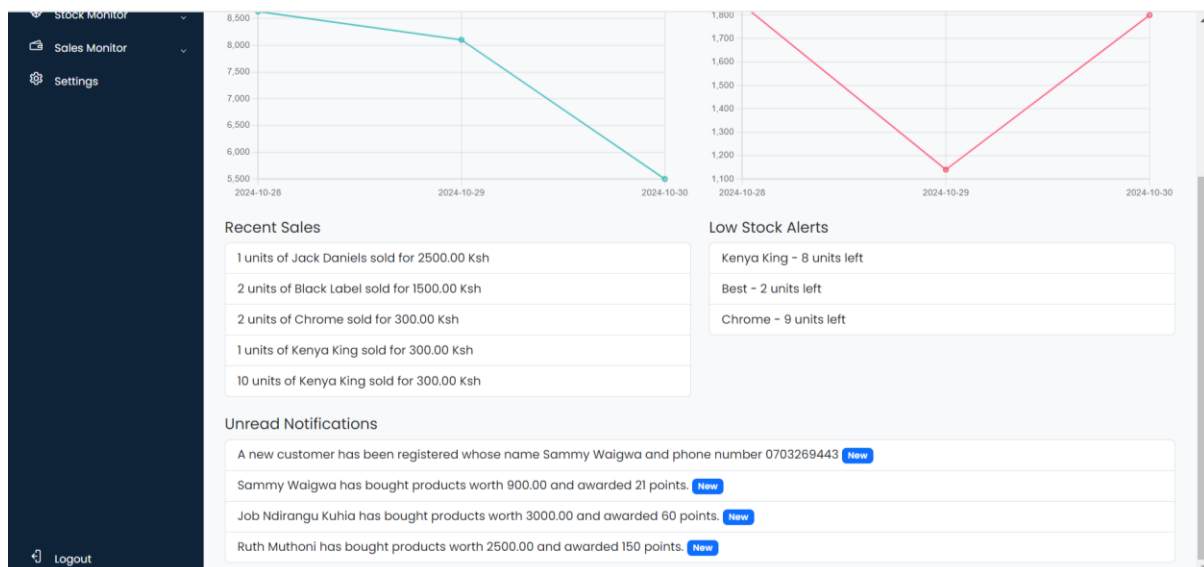
6. Notifications and Alerts

Low Stock Alerts:

- Automatic alerts notify of any product with stock levels below a specified threshold, helping maintain stock availability.

Unread Notifications:

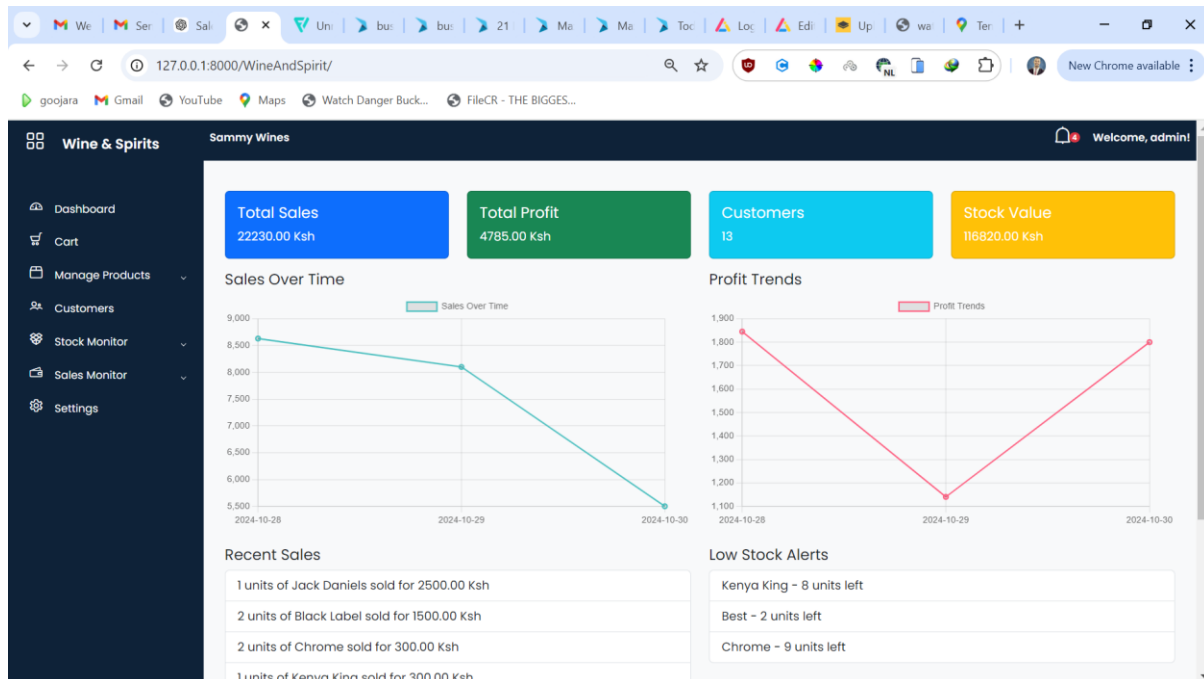
- Unread notifications appear on the dashboard, keeping users informed of low stock, customer activity, or system updates.



6. Dashboard Overview

The dashboard displays key metrics, including:

- Total sales and profit for the current month.
- Total customers and current stock value.
- Sales and profit trend charts (filtered by date).
- Recent sales and low stock alerts for quick reference.



Additional Functionalities

PDF Download for Filtered Sales:

- Access the "Download PDF" option for date-filtered sales reports.

Customer Management:

- Add, update, and view customers and their accumulated points.

Admin Controls:

- Access administrative functionalities such as adding or removing products, adjusting stock, managing prices, and viewing customer details and setting the discount rate.