

Joe Chemaly

General Content Producer

✉ joe.chemaly2007@gmail.com ☎ +96181855973 📍 Ballouneh,Lebanon

Education

Bachelor of Business Management

Lebanese University

09/2025 – Present | Achrafieh,Lebanon

First-year undergraduate student gaining foundations in management, accounting, and economics

Lebanese Baccalaureate

Antonine International School

09/2010 – 06/2025 | Ajaltoun,Lebanon

Secondary School Certificate — Strong foundation in mathematics, economics, and communication skills.

Professional Experience

General Content Producer/Editor

09/2025 – Present

York Press

Zouk

- Proofread and revised content to improve readability, tone, and accuracy.
- Delivered high-quality content within deadlines in a fast-paced environment.
- Produced, edited, and optimized digital content such as E-Books across multiple platforms, ensuring clarity, consistency, and brand alignment.

Mousbeh,Lebanon

Skills

Image editing

Audio editing

Video editing

Communication and teamwork

Presentation creation

Time management and attention to detail

Time management and attention to detail

Languages

English

Fluent

Arabic

Advanced

French

Intermediate