

The week 7 Software Engineering Group (PG4) Project weekly meeting will be held in **Room 4.62 (Ingkarni Wardli)** at **10:40am on Tuesday 6th September 2016**.

Agenda

Chair: Lili Wu

1 Apologies

- none

2 Present

- Tao Zhang
- Yi Lin
- Yuan Liang
- Lili Wu
- Zeqi Fu
- Navdeep Singh
- Yann Frizenschaf

3 Status update

Lili will provide a brief status update on the progress of the SFM project since the previous meeting, including:

1. Draft SPMP has been finished last week, which Liang Yuan will summarize based on below issues:
 - Some editing
 - Configuration management

- Figure and table updating
2. Some roles are changed as the project processing:
 - Lili is QA manager
 - Navdeep is documentation manager
 - Tao is assistant project manager
 3. For code Progress, we've updated GUI based on the requirements from our client last week.
Yann will introduce us more details about it based on issues below:
 - GUI updates
 - Better code encapsulation
 - Merged prototype demo code into main project structure
 4. For milestone freeze, we've got Tao to introduce three functions below to delivery in week 8:
 - Full manual control of robot (forward, reverse, 90 degree turns)
 - GUI indication of position and orientation (map and numerical output)
 - Current sensor readings displayed (ultrasonic, colour sensor, gyro)

4 Other Issues

- SRS review
- Process model
- Wifi dongle

The next meeting is to be held in **Room 4.62 (Ingkarni Wardli)** at **10:40am on Tuesday 13 September 2016.**