

# Meeting Minutes

## **1 Date and Time**

Wednesday 15th March 2017 12:30pm-1:00pm IW 4.64

## **2 Apologies**

None

## **3 Present**

- Minh Tam Phan
- Zeqi Fu
- Zeyu Lin

## **4 Decisions that were made**

- Nick will provide data of WebSubmission and Moodle next week.
- Next Wednesday(Mar 22) we will have meeting 12:30pm-1:00pm at IW 4.64
- We will start from schema design. Further discussion, modification, improvement will be made on schema design in the following meetings.

## **5 Action items for specific people (due date)**

- Minh Tam Phan: Design tables of moodle(March 20)
- Zeqi Fu: Write document(March 20)

- Zeyu Lin: Minutes(March 17), Agenda(March 20), Design tables of WebSubmission(March 20), Book meeting room(Mar 16)

Note: The next meeting will be held in IW 4.64 at 12:30pm-1:00pm on Wednesday 22th March 2017.