

HOSPITALITY



ACCREDITATION

TICKETING

**GUEST
HOSTING**

**PARKING
PASSES**

UNIFORMS

ACCREDITATION OVERVIEW

WHAT IS ACCREDITATION...

A working tool issued to grant persons controlled access to working zones in FIFA World Cup official venues. Accreditation device will grant workers with access to designated zones depending on work function.

FIFA Accreditation is not match ticket.

WHAT ACCREDITATION IS NOT...

- Visa / immigration tool
- Signs of status
- The equivalent to a match ticket (no right to a seat)
- Parking pass
- Delivery pass

FOR WHO...

Staff who have a working role at one or more FIFA official venues:

Key Wanda staff, agencies and contractors

Stadium operations team

Hospitality hosts

Promo staff (working within hospitality and commercial displays)

Supply team

Delivery drivers



Example of accreditation card from FCC draw 2016

PICK UP PROCEDURE

All staff members **must pick up their own accreditation** at approved centres in each Host City.

To secure an accreditation, each staff member **MUST BRING:**

ID that was used to apply

Approval email from FIFA

There will be an accreditation center situated outside the security perimeter at each Official Stadium in each host City.

Accreditation can be collected at any of the centers on presentation of the ID used for registration and the approved email from FIFA.

Opening / Closing Hours	
Non Match Days	9:00am to 6:00pm
Match Days – 1	8:00am to 8:00pm
Match Days	8:00am to Final Whistle

LOST / STOLEN / MISPLACED CREDENTIAL PROCEDURE

In the event that your Accreditation Device is lost or stolen, the LOC and/or FIFA shall decide whether a new device is to be issued. The Accredited Party *must* adhere to the following procedure:

In the event of theft:

- Any theft must be reported to the police within 24 hours after its detection
- The issued theft notification must be presented at the Accreditation Center
- An administration fee of US\$200 must be paid to the LOC. Details of how to pay shall be provided following notification of theft.

In the event of loss:

- Loss must be reported to the police within 24 hours after its detection
- An administration fee of US\$200 must be paid to the LOC. Details of how to pay shall be provided following notification of loss.

PLEASE NOTE: *If you have reported a lost/stolen accreditation device in error and were able to regain possession of your original at a later stage, you will **NOT** be able to continue using the device. All accreditations will be made void and will be rejected at the check-points as soon as it is reported stolen/lost.*

SUPPLEMENTARY ACCESS DEVICES (SAD)

Overview

In order to limit the amount of people circulating in sensitive areas on Match Days, the LOC will enable a Supplementary Access Device (SAD) as of 3 hours prior to kick-off for zones 1, 2, 5, 6 and 9. This will affect operations such as Hospitality, VIP, Mascot and VIK which normally need access to Players Tunnel, Players Changing Room and Field of Play.

- Even if a person has such zones shown on their accreditation device, access will only be allowed upon presentation of a SAD.
- SAD's do NOT overrule accreditations or vice versa, but rather they work in complementary fashion. Both are needed at certain times to access areas.

Please bear in mind that a very limited amount of SADs will be distributed for each operation.

SAD Activation Zones

- Zone 1 – Field of Play
- Zone 2 – Competition Area
- Zone 3 – All Public Areas
- Zone 4 – Operations Areas
- Zone 5 – VIP Areas (minus *VIP Reception Room*)
- Zone 6 – Media Tribune
- Zone 7 – Media Centre
- Zone 8 – Broadcast Area (minus *TV Compound*)
- Zone 9 – Hospitality Area

ZONE OVERVIEW

Zone 1	Field of Play	<ul style="list-style-type: none"> Pitch Substitutes benches Fourth Official's bench 	<ul style="list-style-type: none"> Photographer spots Pitch access and tunnel
Zone 2	Competition Pass	<ul style="list-style-type: none"> Dressing rooms – Players + Referees Medical Room 	<ul style="list-style-type: none"> FIFA delegation room Doping control room Corridors (w access to dressing room)
Zone 3	All Public Areas	<ul style="list-style-type: none"> Public entrances and areas Public toilet facilities Public points of sale 	<ul style="list-style-type: none"> First Aid facilities Spectator Stands Commercial and Host City Displays
Zone 4	Operations Areas	<ul style="list-style-type: none"> FIFA Offices LOC Offices 	<ul style="list-style-type: none"> FIFA Storage Rooms LOC Storage Rooms
Zone 5	VIP Areas	<ul style="list-style-type: none"> VIP Reception room VIP Stand 	<ul style="list-style-type: none"> VIP Interview Area VIP Area
Zone 6	Media Tribune	<ul style="list-style-type: none"> Print Media seats Radio / TV commentator and observer seats 	<ul style="list-style-type: none"> Mixed Zone Press conference room
Zone 7	Media Centre	<ul style="list-style-type: none"> Media Working area Media catering area Media briefing area 	<ul style="list-style-type: none"> Photography Area Development and service centres
Zone 8	Broadcast Area	<ul style="list-style-type: none"> TV compound 	<ul style="list-style-type: none"> TV and Radio studios
Zone 9	Hospitality Area	<ul style="list-style-type: none"> Commercial affiliates Hospitality Commercial affiliates village 	<ul style="list-style-type: none"> Hospitality lounges Sky boxes

OCTAGON SAD REQUESTS

MATCH	DATE	CITY	AREA	SADs REQUESTED
1	June 17	St. Petersburg	Stadium Hospitality	5
2	June 18	Kazan	Stadium Hospitality	7
3	June 18	Moscow	Stadium Hospitality	0
4	June 19	Sochi	Stadium Hospitality	0
5	June 21	Moscow	Stadium Hospitality	11
6	June 21	Sochi	Stadium Hospitality	0
7	June 22	St. Petersburg	Stadium Hospitality	1
8	June 22	Kazan	Stadium Hospitality	0
9	June 24	Kazan	Stadium Hospitality	5
10	June 24	St. Petersburg	Stadium Hospitality	1
11	June 25	Sochi	Stadium Hospitality	0
12	June 25	Moscow	Stadium Hospitality	0
13	June 28	Kazan	Stadium Hospitality	5
14	June 29	Sochi	Stadium Hospitality	5
15	July 2	Moscow	Stadium Hospitality	3
16	July 2	St. Petersburg	Stadium Hospitality	12

ACCREDITATION CENTER LOCATIONS

City	Address	Open / Closing Date
Kazan (KZN)	Str. Sibgata Hakima, 7-, Kazan, Republic. Tatarstan, 421001	4 weeks before the first stadium match / 3 days after the last stadium match
Moscow (MSP)	Volokolamskoe highway. 69, Moscow, 125424	
Saint Petersburg (SPB)	Severnaya road, 12 St. Petersburg, 197110	
Sochi (SCH)	Olympic Ave, Adler, Krasnodar territory, 354354	

FAN ID OVERVIEW

WHAT IS FAN ID...

- Identification document being created by the Russian Federation for FCC 2017 and FWC 2018 spectators
- The Russian Federation is the decision maker on whether to issue or deny a FAN ID
- Allows international ticket holders visa-free entry to the Russian Federation
- To be able to enter a stadium (and surrounding areas) ticket holders must be in possession of a valid FAN ID

WHO REQUIRES FAN ID...

- Bud invited guests attending a match at the FIFA Confederations Cup will require a FAN ID in order to enter the stadium
- Guests who require a visa to enter the Russian Federation. FAN ID will allow visa free entry from **7 June 2017** until **12 July 2017**. Guests must have FAN ID on their person at time of departure and arrival into Russian Federation
- Staff that are hosting guests and are attending the match (staff must have a match ticket to enter the venue)
- Without a valid FAN ID, guests will NOT be able to enter the stadium

