

# Joe Tran

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April 7, 2015

Mr. Justin St-Maurice  
Conestoga College ITAL  
299 Doon Valley Drive, Kitchener, ON, N2G 4M4

Dear Mr. Justin St-Maurice,

I am writing in response to your posting at Oculys Health Informatics for the position of Research Assistant 4. My technical skills and knowledge in healthcare process improvement methodologies acquired from Health Information Science program at Conestoga College should be of interest as you consider ideal candidates for this position.

Some of my greatest qualifications include:

- Strong working knowledge of relational databases and business intelligence tools
- Experienced in working with multiple information systems in term of systems integration, data analysis, and reports generation.
- Proven problem solving skills demonstrated through course projects and field study.
- Enjoy working in multi-disciplinary team environment as an energetic team player with effective communications.

Given the combination of these factors, I feel confident that I will be able to adapt well and contribute to the team as research assistant while gaining invaluable informatics experiences.

I would welcome the opportunity to meet with you to further discuss my qualifications. I have enclosed my resume for your further consideration. Thank you so much for your time, and I look forward to speaking with you.

Sincerely,

Joe Tran  
Bachelor of Applied Health Information Science Candidate  
Conestoga College ITAL