

Joseph Daly

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## **EDUCATION**

### **St. Mary's College of Maryland**

Bachelor in Mathematics

St. Mary's City, MD

Expected: May 2024

### **Centennial High School (CHS)**

- GPA: 3.0 (unweighted)

May 2020 Graduation

Ellicott City, MD

## **RELEVANT EXPERIENCE**

### **Education in America Lab, St Mary's College of Maryland**

- Gathered field experience in a board certified teacher's classrooms by taking notes, asking follow-up questions, and incentivizing discussions in the classroom.

### **Principles of Accounting**

- Learned basic principles of financial accounting for recording, classifying, summarizing, reporting and interpreting financial data.

### **Principles of Management**

- In this course we explored and discussed theories and key functions behind management in order to better narrow an idea behind the type of manager we will be.

## **EXPERIENCE**

### **Hawk Radio Marketing Manager**

2022-Present

- Manage Hawk Studios Instagram
- Plan and host events related to or for Hawk Studios
- Reach out to campus clubs and organizations in order to spread information and interest in use of Hawk Studio
- Assist in and teaching of use of equipment for Hawk Studios

### **Facility Manager, St Mary's College of Maryland**

2022-Present

- Obtained Red Cross CPR certification
- Attend to daily tasks and basic maintenance required for upkeep of the Michael P O'brien Athletics Recreation Center (MPOARC)
- Help streamline membership process of the MPOARC
- Assist with hiring and training process of new employees to ensure they can complete tasks with the utmost precision and efficiency

### **Saferide Supervisor, St Mary's College of Maryland**

2022-Present

- Obtained Maryland State Vehicle Certification
- Handle calls from students at the green door in order to dispatch drivers to pick students up and bring them to their suites

- Manage time sheet with employee hours and times students were picked up and dropped off

**Climbing Wall Employee, St Mary's College of Maryland** 2021-2022

- Obtained a certification on CPR and a Belay Certification.
- Upkeep, a safe and friendly environment by explaining and reminding wall rules to all climbers.
- Managed the climbing wall inventory in check, and a continuous record of signed waivers and other important documents.

**President of SMCM Ping-Pong Club** 2021-Present

- Organizing club and community events including tournaments, giveaways, and fundraisers for charities.

**Courtesy Clerk, Safeway** Summer of 2021

- Boosted business public image by providing attentive and friendly customer service.
- Enhanced customer safety by keeping the amenities clean and fully sanitized.
- Maximized business efficiency by keeping the store products and services available for the customer at all times.

**Shuttle Bus Driver, St Mary's College of Maryland** 2021-2022

- Shuttle students to and from St Mary's college of Maryland to St Mary's City

**SGA Senator, St. Mary's College of Maryland** 2020-2021

- Representing my constituency on SGA committees to cooperatively solve problems within the Residence Hall and the Campus community.

**Teacher Assistant, Centennial High School** Fall 2019-Spring 2020

- Mentored under teacher to learn various future teaching skills
- Graded student papers and helped pass out materials to lessen teacher workload
- Worked one on one with students to help them understand the material

**Bondoori Wings, Columbia, MD — Chef** 2019-2020

- Helped customers with various tasks such as paying bill to help restaurant run smoothly
- Monitor food quality and ensure items are stored appropriately
- Responsible for cooking food and making sure it was at satisfactory level

