

# JOEL ODAK

COMPUTER SOFTWARE,  
HARDWARE AND SERVER  
TECHNICIAN

## Details

Ruiru  
Kenya  
0743346744  
[joelodak07@gmail.com](mailto:joelodak07@gmail.com)

## Links

[Linkedin](#)  
[Portfolio](#)

## Skills

Docker	
HTML & CSS	
PHP	
MySQL	
SQL	
Python	
Vmware Exsi	
Computer Virtualization	
Linux	
Odoo & ErpNext	
Operating Systems	
Computer Repair and Maintenance	
Network and Security	
CCTV	
Software Developer	
Servers	
Dynamics 365	
Office 365	

## Employment History

### I.T MANAGER, MOI UNIVERSITY, ELDORET

JANUARY 2020 – MAY 2022

- Database operations on Microsoft Dynamics Nav, 365.
- Created Staff and Student profiles.
- Preventive and routine maintenance of Computer equipment.
- Introduced Management tools to create and manage virtual Linux servers
- Created reports and documents as requested by the office manager.
- ERP software implementation and testing.
- Content management systems web design. (Wordpress, Joomla)
- Network and Internet Administration.
- CCTV maintenance and Installation.
- System Security and Penetration testing.
- Trained I.T interns of Network Administration and Computer Hardware.

### LINUX AND SYSTEM ADMINISTRATOR, MIRAGE TECHNOLOGIES, RUIRU

JUNE 2022 – JUNE 2023

- Implemented corrective plans of action for network availability and latency
- Established network specifications and analyzed workflow, access information and security requirements.
- Developed and tested ERPs.
- Linux server setup and maintenance
- Virtual Server configurations for In-House Software hosting.
- PHP and Python Web development.
- Trained I.T interns of Network Administration.
- CCTV Installation and Maintenance

## Education

### Certificate I.C.T, KISUMU NATIONAL POLYTECHNICH, KISUMU

JANUARY 2017 – DECEMBER 2017

Certificate in Information Communication Technology.

### Bachelors Computer Science, MOI UNIVERSITY, ELDORET

SEPTEMBER 2017 – DECEMBER 2019

Graduated with Second Class Honors.

### Data Science, COURSESA.ORG, REMOTE

MAY 2023 – PRESENT

Currently on Data Science certification

## References

### Christopher Kinuthia from Mirage Technology

[chriskinu@mirage.co.ke](mailto:chriskinu@mirage.co.ke) | +254728602556

### Samwel Shitote from Moi University

[samshitote@mu.ac.ke](mailto:samshitote@mu.ac.ke) | 0725373191

## Courses

### Data Science, Google

MAY 2023 – PRESENT

Team Work

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## Languages

English

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Swahili

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## Internships

### I.T Technician, MOI UNIVERSITY, Eldoret

JANUARY 2019 – APRIL 2019

- Booked and Allocated students hostel.
- Student and staff portal Password reset.
- Allocated Student unit subjects and Semesters.
- I.T Assistant Dean of Students.

### Computer and Mobile repair Technician, Eldoret

JANUARY 2019 – MAY 2022

I did the following tasks at DOC-COMPUTERS:

- Developed Computer Repair website.
- Fixed phone Software issues.
- Fixed Computer Hardware and software issues.
- Run Software troubleshooting and testing.