**Faculty Advisor Meeting**

Start Time: 12pm End Time: 12:45pm

**Team Members**

[P=Present, A=Absent]

1. [P] Daniel Jackson   
2. [P] Alejandro Pena   
3. [P] Aaron Williams   
4. [P] Joel Lopez-Sosa   
5. [P] Walter Nugent   
6. [P] Scott Kennedy

**1. Review and approve the minutes of the previous week's meeting**

**2. Review prior week's progress (sprint accomplishments and issues)**

* Backend is now Working
* Use Case Presentation
* Started draft of project charter
* Started testing android

**3. Update the advisor on the team's previous meeting with the sponsor**

* None this week. Will communicate with emails instead.

**4. Old Business Items**

* Continue to work on Charter.

**5. New Business Items**

* Start SRS Document
* Any issues not listed earlier that are brought up
* Project Charter with signatures
* Meet with khan

**Next Meeting**

**3/16/16 12pm 5029a**