

## SHIPPER'S LETTER OF INSTRUCTION

1a. U.S. PRINCIPAL PARTY IN INTEREST (USPPI) (Complete name / address / contact name & tel.)				NIPPON EXPRESS							
				2. DATE OF EXPORTATION		3. TRANSPORTATION REFERENCE NO. (For Ocean Shipment Only: Exporting Carrier Booking Number, if available)					
ZIP CODE											
1b. USPPI (IRS) NO. or ID NO.		1c. PARTIES TO TRANSACTION		CHECK APPLICABLE BOX							
<input type="checkbox"/> RELATED <input type="checkbox"/> NON-RELATED				INSURANCE: <input type="checkbox"/> YES <input type="checkbox"/> NO    Insured Amount: <input type="text"/> FREIGHT CHARGES: <input type="checkbox"/> PREPAID <input type="checkbox"/> COLLECT JETPAK SERVICE: <input type="checkbox"/> YES <input type="checkbox"/> NO							
4a. ULTIMATE CONSIGNEE (Complete name / address and contact name & tel., if available)				QUOTATION#: <input type="text"/> SERVICE LEVEL: <input type="text"/>							
4b. ULTIMATE CONSIGNEE TYPE				TERM: <input type="checkbox"/> DOOR TO DOOR <input type="checkbox"/> DOOR TO PORT <input type="checkbox"/> PORT TO PORT <input type="checkbox"/> PORT TO DOOR <input type="checkbox"/> PORT TO CFS <input type="checkbox"/> CFS TO PORT <input type="checkbox"/> CFS TO CFS							
4c. INTERMEDIATE CONSIGNEE (Complete name / address and contact name & tel., if available)				INCOTERM: <input type="checkbox"/> CIF <input type="checkbox"/> CIP <input type="checkbox"/> CFR <input type="checkbox"/> CPT <input type="checkbox"/> DAP <input type="checkbox"/> DDP <input type="checkbox"/> DPU <input type="checkbox"/> EXW <input type="checkbox"/> FAS <input type="checkbox"/> FCP <input type="checkbox"/> FOB <input type="checkbox"/> Other							
				NAMED PLACE/PORT: <b>NIPPON EXPRESS USA, INC.</b>							
6. POINT OF ORIGIN OR FTZ NO. (Must be 7-digit Legacy or 9-digit ACE format)		7. COUNTRY OF ULTIMATE DESTINATION		8. LOADING PIER (Vessel only)		9. MODE OF TRANSPORTATION					
<input type="checkbox"/> DIRECT CONSUMER <input type="checkbox"/> GOVERNMENT ENTITY						<input type="checkbox"/> AIR <input type="checkbox"/> OCEAN <input type="checkbox"/> TRUCK <input type="checkbox"/> RAIL					
11. SHIPMENT REFERENCE NO.		12. EXPORTING CARRIER		13. PORT OF EXPORT		14. ENTRY NUMBER					
16. HAZARDOUS MATERIALS		17. PORT OF UNLOADING (Vessel and Air Only)		18. CONTAINERIZED (Vessel Only)		19. CASE MARK (Required for Ocean JP Shpts)					
<input type="checkbox"/> YES <input type="checkbox"/> NO				<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO					
<b>21. SCHEDULE B DESCRIPTION OF COMMODITIES (Use columns 22 to 32)</b>											
22. D/F	23. SCHEDULE B NUMBER / US HTS CODE (Must be 10-digits) <a href="https://uscensus.prod.3ceonline.com/">Schedule B Number Search</a> (https://uscensus.prod.3ceonline.com/)		24. QUANTITY SCHEDULE B or HTS UNIT(S)	25. DDTC QUANTITY & DDTC UOM	26. GROSS SHIPPING WEIGHT (KGS)	27. SHIPPING VOLUME (CFT/M3) REQD OCN JPN	28. ECCN, EAR 99 OR USML CATEGORY#	29. SME (Y/N)	30. EXPORT LICENSE NO., LICENSE EXCEPTION SYMBOL, DDTC EXEMPTION NO., DDTC ACM NO. OR NLR	31. VALUE AT THE PORT OF EXPORT (US DOLLARS)	32. LICENSE VALUE BY ITEM (IF APPLICABLE)
<p>These commodities, technology or software were exported from the United States in accordance with the Export Administration Regulations. Diversion contrary to U.S. law prohibited.</p> <p><b>33. SIGNATURE</b> (DULY AUTHORIZED OFFICER OR EMPLOYEE) </p> <p>The USPPI has authorized the forwarder named above to act as forwarding agent for export control and customs purposes.</p> <p><b>34. I certify that all statements made and all information contained herein are true and correct and that I have read and understand the instructions for preparation of this document, set forth in the "Correct way to Fill Out the Shipper's Export Declaration." I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein, failing to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec. 401; 18 U.S.C. Sec. 1001; 50 U.S.C. App. 2410). Note: Shipper (USPPI) provides consent to search or inspection (if required) for this specific shipment only. Confidential - Shipper's Export Declarations (or any successor document) wherever located, shall be exempt from public disclosure unless the Secretary determines that such exemption would be contrary to the national interest (Title 13, Chapter 9, Section 301(g)). Export shipments are subject to inspection by U.S. Customs Service and/or Office of Export Enforcement.</b></p> <p><b>SPECIAL HANDLING REQUIREMENT(S) AS INDICATED:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> FROZEN GOOD    <input type="checkbox"/> REFRIGERATE UPON ARRIVAL</li> <li><input type="checkbox"/> TIME SENSITIVE MATERIAL    <input type="checkbox"/> SENSITIVE ELECTRONIC EQUIPMENT</li> <li><input type="checkbox"/> BANKING    <input type="checkbox"/> DO NOT CONSOLIDATE (SINGLE ONLY)</li> <li><input type="checkbox"/> OTHERS:</li> </ul> <p>To help us serve you better, you may apply special handling instruction label. Please find proper label(s) from below link to print and apply to your shipment. <a href="http://nipponexpressusa.com/customer-care/downloads/">http://nipponexpressusa.com/customer-care/downloads/</a></p> <p><b>Nippon Express USA, Inc. files AES for all shipments, regardless of value.</b> For shipments that USPPI requests AES information to not be filed, please advise on this form and provide exemption citation.</p>											
SIGNATURE 		TITLE		AUTHENTICATION (When required)							
EMAIL ADDRESS		TEL#		DATE		<NEU USE ONLY> CUSTOMER CODE <input type="text"/> NEU EMAIL ADDRESS TO RETURN SLI <input type="text"/>					

**SIGNATURES ARE REQUIRED IN BOXES 33 & 34 IN ORDER FOR NIPPON EXPRESS USA, INC. TO EXECUTE YOUR INSTRUCTIONS.**

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NOTE: The shipper or its Authorized Agent grants authority to NIPPON EXPRESS USA, INC. in its name and on its behalf, to act as its forwarding agent for export control and customs purposes, and to prepare, sign, and/or accept any documents relating to this shipment and to forward this shipment in accordance with the terms, conditions and limitations contained in the contracts of carriage and/or tariffs of any other carriers employed in the transportation of this shipment. The shipper guarantees payment of all collect charges in the event the consignee refuses payment. Herein under, the sole responsibility of NIPPON EXPRESS USA, INC. is to use reasonable care in the selection of carriers, forwarders, agents, and others to whom it may entrust the shipment.

For more information on how to fill out SLL, please refer to: [http://www.nipponexpressusa.com/resources/downloads/pdfs/forms/sll\\_inst.pdf](http://www.nipponexpressusa.com/resources/downloads/pdfs/forms/sll_inst.pdf)

For more information on how to fill out SEI, please refer to: <http://www.nipponexpressusa.com>  
For trace and track of the shipment, please visit: [www.nipponexpressusa.com](http://www.nipponexpressusa.com)