# JOEL BOKELMAN

E D U C A T I O N & C O N T A C T

2011 - 2016 | University of South Carolina B.S. in Mechanical Engineering Dean's List Capstone Scholar Email: boklemanjoel@gmail.com Phone: +1 (843) 409 -8107 LinkedIn: Joel Bokelman

# EXPERIENCE

## Synergi Partners

## Developer/Automation Engineer/Team Leader: 02/2021 - Present

- · Independently developed low-code applications being used daily by 200+ internal employees
- · Controlled systems architecture, managed sensitive datasets, while improving UI/UX for 200+ end users
- · Leveraged RPA technology and other automation platforms to fully or partially automate critical processes
- $\bullet \ Assistant \ manager \ of \ Quality \ team, \ managing \ high \ risk \ projects \ across \ several \ cross-functional \ teams$
- $\bullet \ Envisioned \ holistic \ pipeline \ and \ lifecycle \ improvements, \ presented \ concepts, \ and \ managed \ implementation$

#### **Fiber Industries**

#### Process Engineer/Team Leader: 09/2020 - 02/2021

- · Direct manager of 8 team members, leading performance reviews, delegating daily tasks, and developing team synergy
- · Leader of department-wide quality alignment initiative, focusing on product integrity and customer satisfaction
- · Facilitated new-hire training, scheduling, and purchasing needs for area in an intense 24/7 manufacturing startup
- · Initiated six sigma project to regenerate a critical production process, driving interdepartmental improvements
- · Outlined 5S layouts for crucial production areas, while authoring key standard operating procedures

## GBA Ships e.V.

#### Project Manager: 01/2018 - 01/2020

- · Manager of 3-4 project coordinators collectively responsible for the logistics of Logos Hope operating in port cities
- Directed 2-3 month projects for ship operations in the countries of Panama, Ecuador, Uruguay, Brazil, and St. Vincent
- · Personally solicited endorsements from local government offices and officials
- Drove cost reductions of over 50% for the port fees and operational costs of the vessel
- · Utilized local medias to announce the arrival of Logos Hope, while guiding public expectations and organizational image
- · Delivered essential immigration and customs clearance of the crew and vessel by navigating local bureaucratic processes
- $\cdot \ Encouraged \ and \ directed \ the \ responsibilities \ of international \ teammates \ under \ aggressive \ deadlines \ d$

#### Engine Technician: 01/2017 - 12/2017

- $\boldsymbol{\cdot} \ Provided \ regular \ maintenance \ and \ servicing \ of \ engines, \ pumps, \ and \ the \ various \ machinery \ in \ the \ ship's \ engine \ room$
- $\cdot \ Responsible \ for \ the \ safe \ and \ effective \ operations \ of \ machinery \ during \ sailing \ alongside \ international \ crewmembers$

# **GE Healthcare**

#### Co-op: 01/2014 - 08/2014

- $\bullet \ Tooling \ manager \ responsible \ for \ procurement \ and \ dimensioning \ of \ tooling \ for \ a \ prototype \ MRI$
- · Confirmed drawing specifications between parties and ensured communication of expectations with all parties
- · Absorbed lean manufacturing methodologies in alignment with the GE Six Sigma approach

## SKILLS

Process Improvement Microsoft Power Automate Design Aesthetic RPA Development

Project Management Microsoft Power Apps User Experience Spanish

Team Leadership Microsoft Power BI Visionary HTML