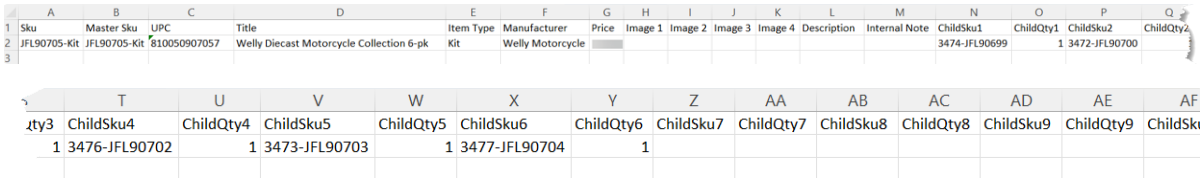
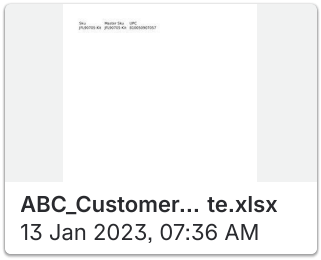
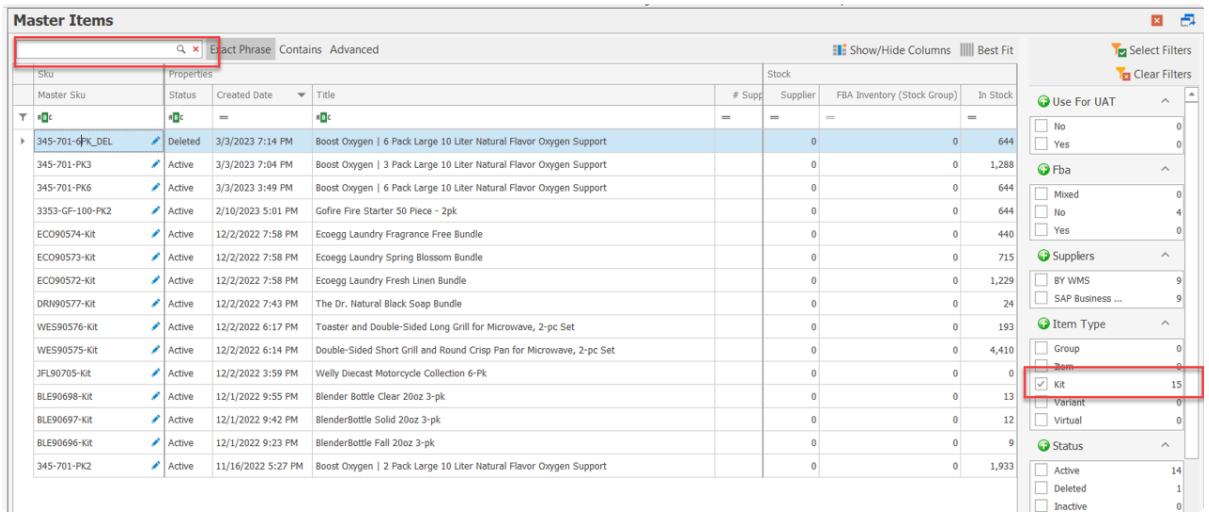
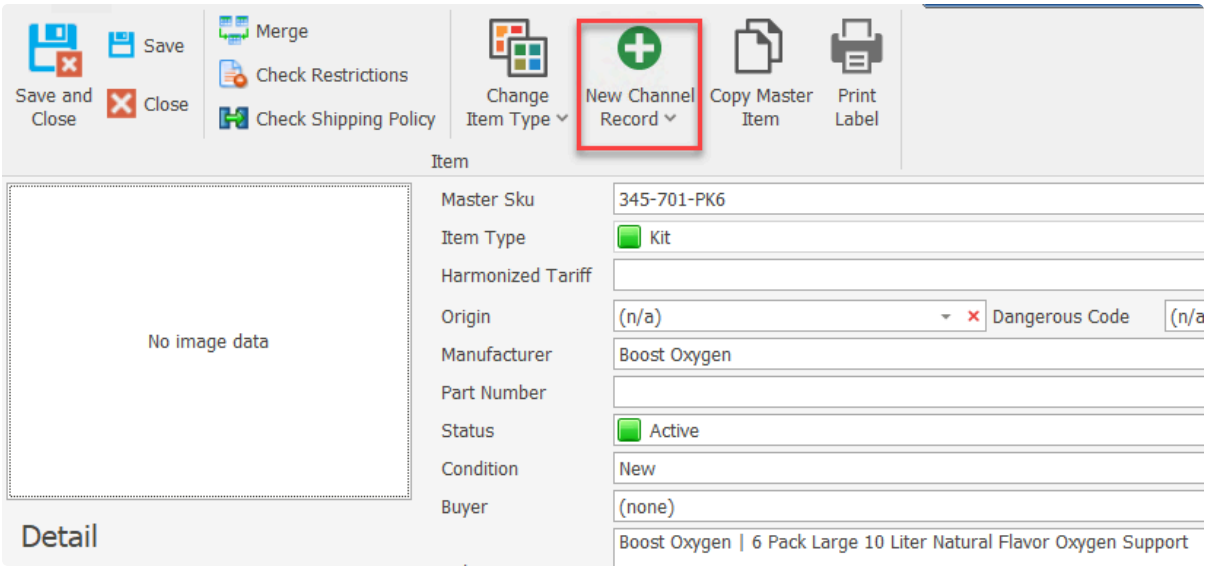
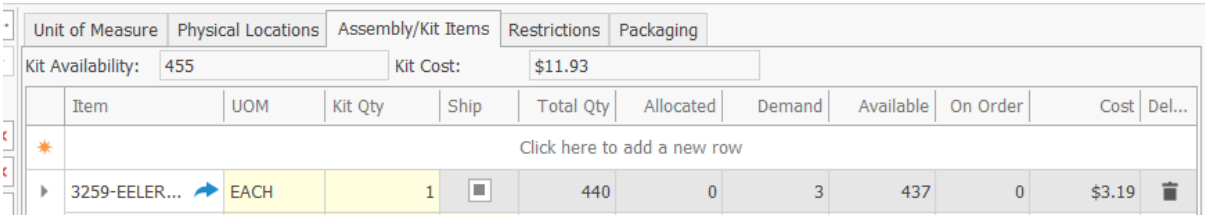
Kit Template via Email Submission

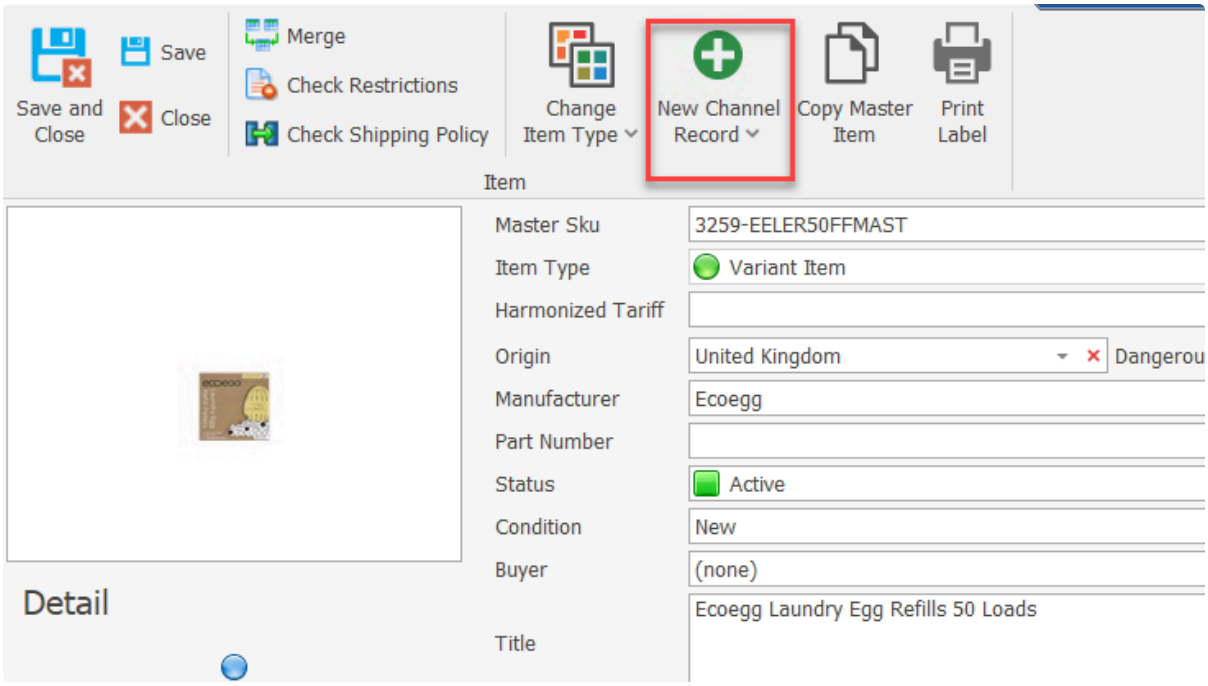
This procedure provides an overview of creating Kits in EVP using an email with a kit template attachment. Kits are defined as a group of items listed for sale together. Generally, these items are stored separately at a merchant's warehouse and picked, packed, and shipped during sales order fulfillment. These differ from "Assemblies," prepared for Fulfillment by Amazon or Walmart as an "Assembly," which must be prepackaged before shipment to Amazon and are received and sold by Amazon as an assembly.

Steps	Step Details
1	Enter the required data for the kit template using the template that is compatible with the associated catalog source on the Etail channel that will be used to process the file and create kits within the EVP Catalog  The Kit Template will need to be saved with a consistent naming convention at the beginning of the file but then made unique using a date or version number, i.e., “ABC_Customer-Import-Kit-Template-01102023.xlsx'  **ABC_Customer... te.xlsx** 13 Jan 2023, 07:36 AM
2	Create and send an email to the required email address using the required • Email = ABC_Customer@etailsolutions.com • Subject Line = ABC_Customer Kit Details • Attach Template File: “ABC_Customer-Import-Kit-Template-01102023.xlsx'
3	The submitted email will be a schedule (typically running every 15 minutes) catalog source process, and the kit will be loaded into EVP

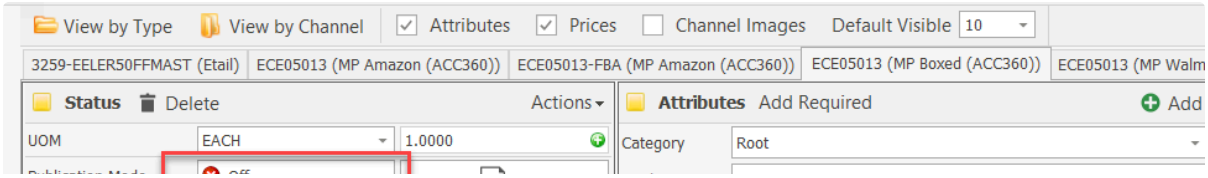
4	Check to see if the kit has been added by searching my its SKU number or filtering the Master SKU list by selecting item type = Kit 
5	The next step is to edit the kit and setup the sales channel listing on which the item needs to be sold on. This can be done using the import sales channel process - See Sales Listing Template via Email Submission for steps on how to do this. If preferred you can add the sales listing by opening the Kit item and use the 'New Channel Record' option to add teh required sales listing(s). 
6	Fianlly every kit component must have a sales channel SKU on every sales channel you wish to sell on.



Select the Blue arrow on each item to open up the component item and use the 'New Channel Record' option to add the required sales listing(s).



If you do not intend to sell the base item on the sale channel set teh publication mode to OFF so it is not include in publication or inventory feeds to the sales channel



Kit - Item Availability

To set Kit/Item Availability when you want to sell a kit. Still, there is at least one component item you do not want available for individual sale; please review the following scenarios and EVP screen print. Best practices are always to use the Catalog Source Importer to create the channel records referenced in these scenarios.

Scenario 1:

- You do NOT want to publish or create a listing for the individual item for sale

- You DO want to give availability to the kit

Scenario 1 Action:

- Component item:
  - Publication Mode = Off
  - Availability does NOT = Unavailable

Scenario 2:

- Component item:
  - You do NOT want to send availability to the kit
  - You do NOT want to publish the listing for the individual item for sale

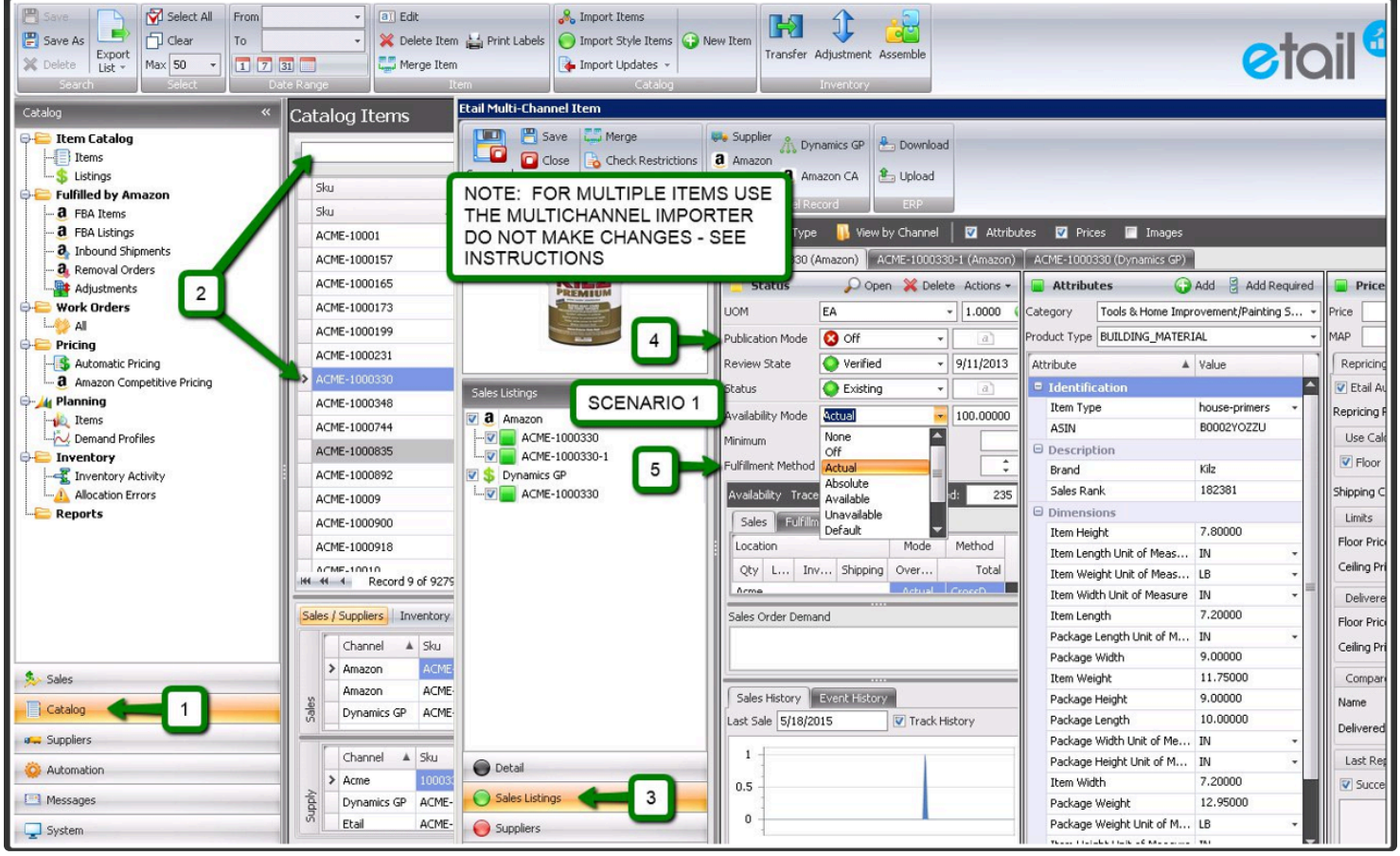
Scenario 2 Action:

- Publication Mode = Off
- Availability = Unavailable

For either of these scenarios, the best practice is to create this sales channel record via the Catalog Source Importer to ensure that the initial publication mode for the item is Off and the item never published information to the sales channel.

IMPORTANT: If you have ever had the item live on the sales channel, you will need to delete the item from the sales channel before setting the publication mode off.

NOTE: The screen print below shows how to navigate to the place these settings reside on the EVP Sales Screen.


NOTE: FOR MULTIPLE ITEMS USE THE MULTICHANNEL IMPORTER DO NOT MAKE CHANGES - SEE INSTRUCTIONS
SCENARIO 1
1
2
3
4
5
Catalog Items
Etail Multi-Channel Item
Item Catalog
Fulfilled by Amazon
Work Orders
Pricing
Planning
Inventory
Reports
Sales Listings
Amazon
Dynamics GP
ACME-1000330
ACME-1000330-1
Publication Mode
Off
Review State
Verified
Status
Existing
Availability Mode
Actual
Fulfillment Method
Sales Order Demand
Sales History
Event History
Attributes
Identification
Description
Dimensions