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User Access Policy for EVP and Help Center

When an EVP user leaves your organization we request that you notify us so we can remove both EVP and Help Center access for the user.

Beginning 7/15/2016 Etail will begin employing the following user access policy.

In an effort to maintain security and ensure all EVP users are valid, current users:

1. Accounts never used will be deleted
2. Accounts not used in over 30 days will be disabled, reviewed in 15 days, and deleted if still unused
3. Accounts not used in over 45 days will be deleted

Both EVP and Help Center accounts will be removed for inactive users.

NOTE: If your business role requires access to EVP with long time spans between logins you will want to make sure you login at least every 30 days to avoid having your account disabled and/or deleted.

To notify us of users who are no longer with your organization please create a Help Center request.

Did this article help?

 Yes

 No

Need to raise a request? [Contact us.](#)

