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Etail Solutions - Help Center / Etail Solutions Help Center / Save a File to Your Local Machine from Remote Desktop

Save a File to Your Local Machine from Remote Desktop

When connecting to EVP through Remote Desktop, or RDP, you are opening a “window” into a remote server, which is where the EVP application actually exists. The computer that EVP is running on (the EVP Remote Desktop Server) has its own set of disk drives.

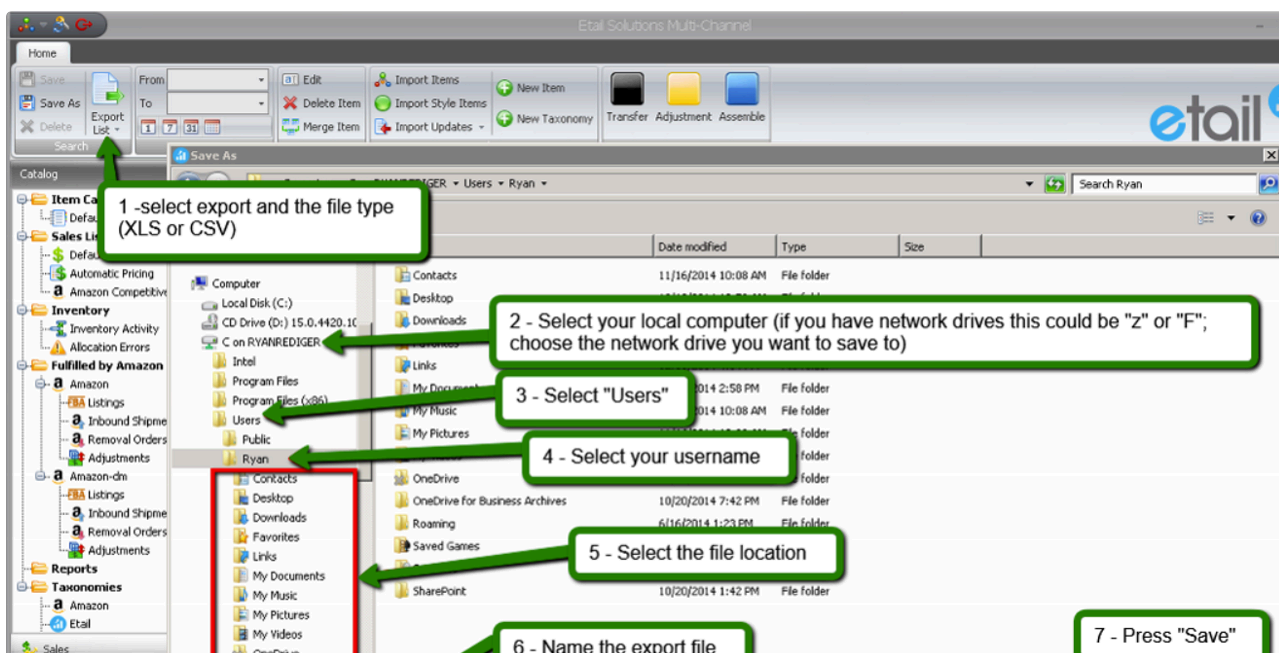
If you want to save a file from EVP to your laptop or desktop computer’s hard drive, you will need to use the special function in Remote Desktop that maps your local computer to the EVP server.

When exporting a file from inside EVP, you will be presented with a Windows File Explorer window that will list the drives available to save the file to. Your local computer’s drives will be mapped so they are available to save the file to those drives.

As an example, if you want to export a list:

1. From the top menu bar click Export List and select the file type "CSV"
2. Select your Local computer (see screen print)
3. Select "Users"
4. Select your user
5. Select the file location
6. Name the export file
7. Press "Save"

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