

Set up Multi-Factor Authentication (MFA) for Remote Desktop - Microsoft Authenticator App

If your account has been configured to use Multi-Factor Authentication (MFA) for Remote Desktop connections, follow the instructions below to configure MFA.

Pre-requisite

Install the Microsoft Authenticator app on your phone (for iOS or Android).

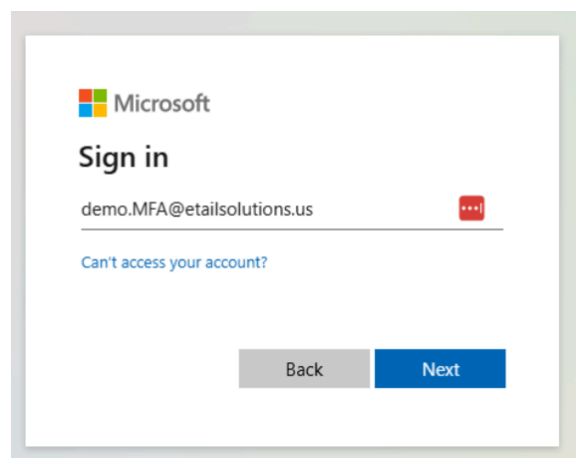
Initial Log-in

<https://myprofile.microsoft.com>

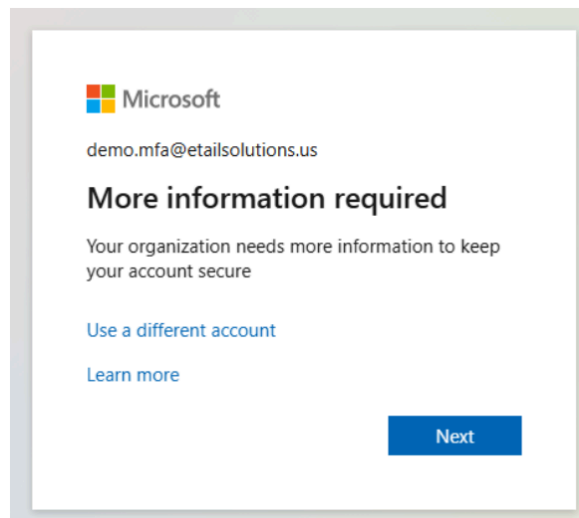
If it logs you in with other MS account, click the user icon in the upper right corner and select “Log in as a different user”

Login using your EVP username and password using domain @etailsolutions.us as the email suffix:

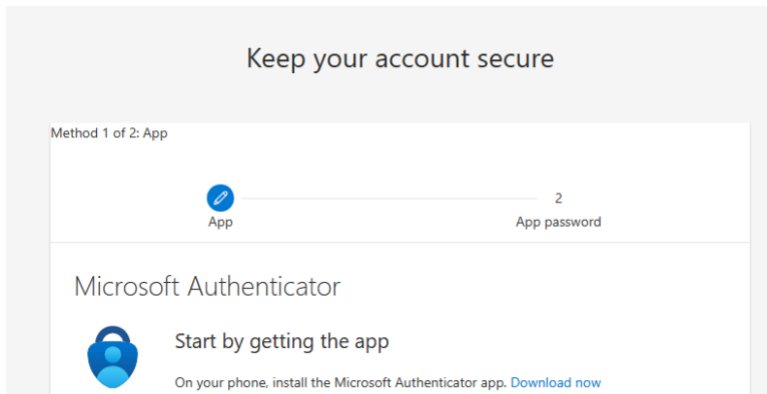
[EVP.username@etailsolutions.us](#)



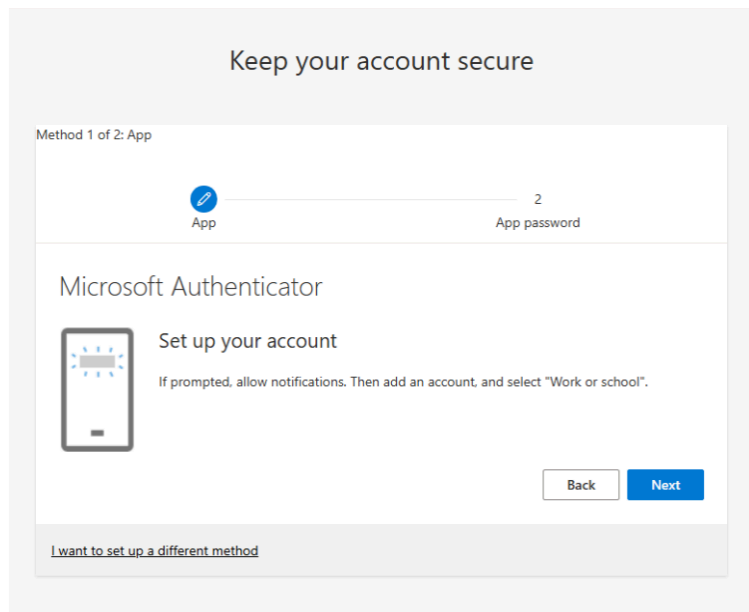
Click Next on the More information required page.



Click Next on the Keep your account secure page:




On your mobile device, open Microsoft Authenticator follow the instruction on the page and then click Next:



Using your mobile device, scan the QR code as instructed and click Next:

Keep your account secure

Method 1 of 2: App

App


2App password

Microsoft Authenticator

Scan the QR code

Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.

After you scan the QR code, choose "Next".



Can't scan image?


BackNext

[I want to set up a different method](#)

On your mobile device, you should be prompted to enter the number displayed on the page. Enter it and click “Yes”.


Keep your account secure

Method 1 of 2: App

App

2App password

Microsoft Authenticator

Let's try it out

Approve the notification we're sending to your app by entering the number shown below.

83

BackNext

[I want to set up a different method](#)


Click Next on the notification approved page:


Keep your account secure

Method 1 of 2: App

App 2 App password

Microsoft Authenticator

 Notification approved



[I want to set up a different method](#)

[Back](#) [Next](#)

Enter a name for your app password, like Etail EVP MFA:

Keep your account secure

Method 2 of 2: App password

App App password

App password

Start by creating a name for your app password. This will help differentiate it from others.
What name would you like to use? Minimum length is 8 characters.

Etail EVP MFA

[Next](#)

Although you are unlikely to ever need it, copy the password provided and save it, preferably in a password manager you should be using as a best practice. Click Done.

Keep your account secure

Method 2 of 2: App password

✓
App

✗
App password

App password

App password was successfully created. Copy the password to clipboard and paste into your app. Then return here and choose 'Done'

Name:
Etail EVP MFA

Password:

Note: Keep this password in a safe place. It will not be shown again.

Back

Done

Click Done and you should be logged into your Etail Solutions account.

Keep your account secure

Method 2 of 2: Done

✓
App

✓
App password

Success!

Great job! You have successfully set up your security info. Choose "Done" to continue signing in.

Default sign-in method:

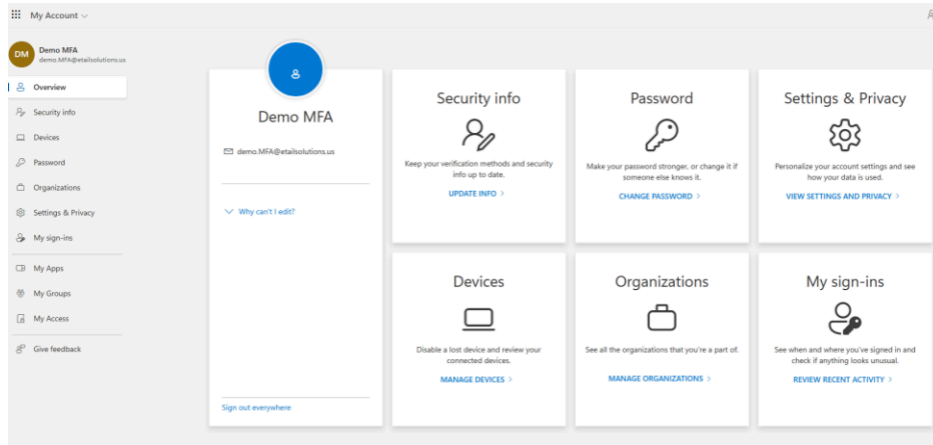
...

App password
Etail EVP MFA

Microsoft Authenticator

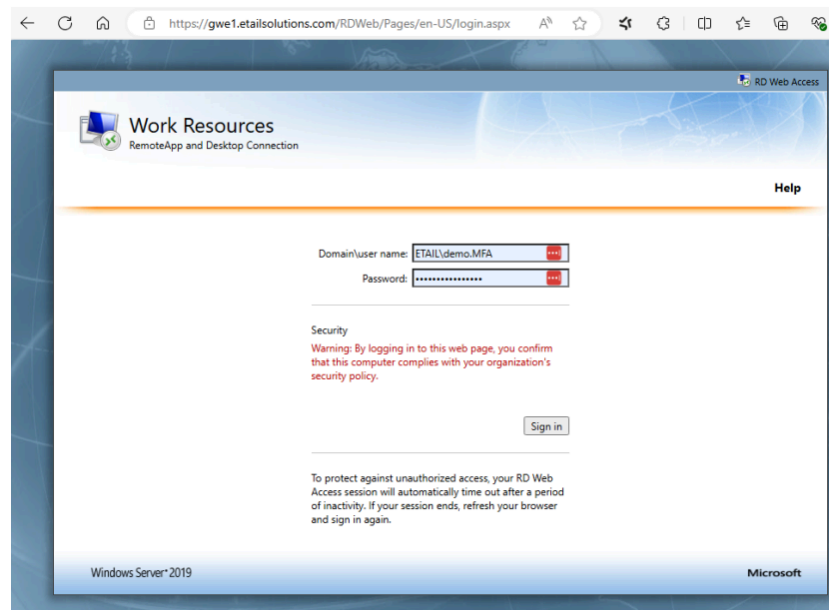
Done

Your Etail Solutions My Account page will look like this:



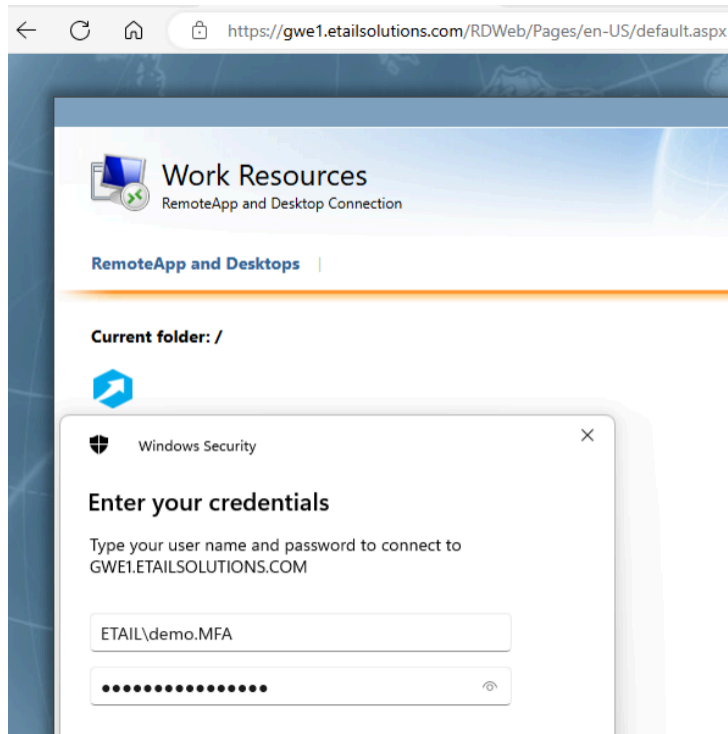
Click on the user icon in the upper right hand corner and “Log Out”.

Navigate to <https://gwe1.etailolutions.com> and enter your EVP username and password using the ETAIL\username format:

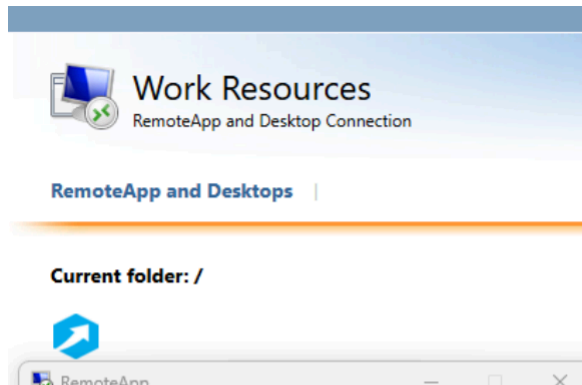


Click on the EVP icon to download the RDA shortcut to your browser Downloads folder. You can then use this shortcut to login to EVP anytime. When prompted, enter your EVP credentials again using the ETAIL\username format.

Note: On your local machine, you can move the *EVP.rdp file from downloads to a more convenient place (your desktop) which allows you to skip the RDWeb login/download for future connections. You only have to download a new shortcut from the RDWeb if we notify you to do so.



The RemoteApp will initiate your connection and prompt you for approval on your mobile device configured for MFA in the first section of this document and will continue to configure your remote session and open the EVP application.



Alternately, you may authenticate MFA via phone call. [Click for separate instructions.](#)
