

# Meeting Minutes: January 23, 2024

## Attendees:

1. Hema K Shaji
2. Julia Johny Puthenpurayil
3. Avinash K R
4. Joel Jose
5. Abhijith A Nair
6. Nathaniel Yeldo

## Agenda: Integration of Frontend and Backend\*\*

### I. Frontend-Backend Integration:

- Successfully integrated the frontend code with the backend code, ensuring a seamless and functional application.
- Emphasized the importance of thorough testing and validation of the integrated code.

### II. Angular Topics Covered:

- Conducted a comprehensive session in Angular, covering custom directives, host listener, and ng component.
- Team members gained a better understanding of Angular concepts.

### III. Daily Stand-ups:

- Held daily stand-up meetings to discuss ongoing tasks, challenges, and progress.
- Task assignments were made for further development in both UI and backend areas.

### IV. Meeting Outcomes:

- Discussed action items and action plans for effective follow-up.

## **V. Action Items:**

### **A. Frontend-Backend Integration:**

- Ensure thorough testing and validation of the integrated frontend and backend code.

### **B. Angular Concepts Implementation:**

- Apply covered Angular concepts, including custom directives and ng components, in ongoing development tasks.

## **VI. Action Plans:**

- Discussed plans for ongoing development tasks and implementation of Angular concepts.

## **VII. Current Updates:**

- Successfully integrated frontend and backend codes, achieving a seamless connection.
- Team members are now equipped with a better understanding of Angular concepts.

## **VIII. Team Analysis:**

### **A. Collaboration and Communication:**

- Maintained active collaboration and effective communication during discussions.

### **B. Problem Resolution:**

- Demonstrated teamwork in resolving challenges related to integration.

### **C. Learning Progress:**

- Ongoing progress in understanding and implementing discussed Angular concepts.

## **IX. Upcoming Tasks:**

### **A. Ongoing Development:**

- Continue working on assigned tasks for further UI and backend development, adhering to the established timeline.

**B. Deadline Awareness:**

- Stay informed about upcoming tasks and deadlines to maintain a proactive approach to project management.

**X. Next Meeting:**

- Schedule the next meeting to review progress and discuss any new developments or challenges.

**XI. Closing Remarks:**

- Encouraged continued collaboration and proactive communication for project success.