

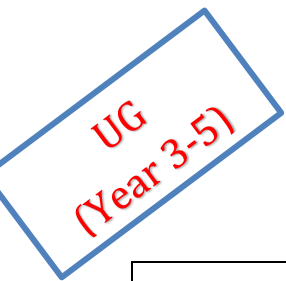
# Addis Ababa Science & Technology University

## Office of the Registrar

**Academic Calendar 2021/22**

**UG REGULAR (For 3<sup>rd</sup> Year and Above)**

<b>First Semester</b>	
<b>Date G .C</b>	<b>Activities/Events</b>
<b>2021 G.C</b>	
<b>Nov. 6-7</b>	<ul style="list-style-type: none"><li>- Registration</li><li>- Departments post Class Schedules</li></ul>
<b>8</b>	<ul style="list-style-type: none"><li>- Class begins</li><li>- Late registration with penalty</li></ul>
<b>9-12</b>	<ul style="list-style-type: none"><li>- Application period for eligible UG students to their respective departments to join the <b>FAST-TRACK PROGRAM</b></li></ul>
<b>19</b>	<ul style="list-style-type: none"><li>- College deans sent list of students accepted in <b>FAST-TRACK PROGRAM</b> to registrar and PG offices</li></ul>
<b>22-23</b>	<ul style="list-style-type: none"><li>- Grade change</li></ul>
<b>26</b>	<ul style="list-style-type: none"><li>- Last date for settling NG-I cases</li></ul>
<b>29-30</b>	<ul style="list-style-type: none"><li>- Add &amp; Drop Courses</li></ul>
<b>Dec.6-10</b>	<ul style="list-style-type: none"><li>- First round application for readmission for Semester II of 2021/22 A.Y.</li></ul>
<b>14</b>	<ul style="list-style-type: none"><li>- Last date for dropping courses</li><li>- Registrar reports attrition statistics of Semester II of 2020/21 A.Y and enrollment statistics of 2021/22 A.Y. to VPAA</li><li>- Deans Report Semester I staff list, teaching load &amp; statistics to VPAA</li><li>- Deans submit Semester I teaching load report to VPAA</li></ul>
<b>16</b>	<ul style="list-style-type: none"><li>- Senate Meeting (Tentative)</li></ul>
<b>2022 G.C.</b>	
<b>Jan.3-5</b>	<ul style="list-style-type: none"><li>- Make-up Examination Registration</li></ul>
<b>17-21</b>	<ul style="list-style-type: none"><li>- Second round application for readmission for Semester II of 2021/22 A.Y.</li><li>- Instructors Performance Evaluation week by students</li></ul>
<b>28</b>	<ul style="list-style-type: none"><li>- Last date for submitting approved final examination to departments</li><li>- Deans submit Semester II course offerings to UG Directorate</li><li>- Registrar distributes Readmission Applications to Colleges</li></ul>
<b>31</b>	<ul style="list-style-type: none"><li>- Final exam schedule posted</li></ul>
<b>Feb.4</b>	<ul style="list-style-type: none"><li>- Class ends</li></ul>
<b>Feb. 7-18</b>	<ul style="list-style-type: none"><li>- Final exam Period</li></ul>
<b>11</b>	<ul style="list-style-type: none"><li>- Deans submit list of students accepted for readmission for semester II of 2021/22</li></ul>
<b>21-23</b>	<ul style="list-style-type: none"><li>- Period of Explanatory Sessions to Students on the Marking and Grading of Exams and Other Graded Exercises</li></ul>
<b>24-25</b>	<ul style="list-style-type: none"><li>- Grade Vetting at Department Level</li></ul>
<b>March 1</b>	<ul style="list-style-type: none"><li>- Deadline for submitting grade to Registrar Office</li></ul>
<b>March 4</b>	<ul style="list-style-type: none"><li>- Departments collect regular students' grade reports from College Registrar office</li><li>- Departments post Semester II Class Schedules</li></ul>
<b>March 9</b>	<ul style="list-style-type: none"><li>- Deadline for submitting course-portfolio to the department</li></ul>



# Addis Ababa Science & Technology University

## Office of the Registrar

**Academic Calendar 2021/22**

**UG REGULAR (For 3<sup>rd</sup> Year and Above)**

<b>Second Semester</b>	
<b>Date GC</b>	<b>Activities/ Events</b>
<b>2022 G.C.</b>	
<b>March 7-8</b>	- Registration for regular students
<b>9</b>	- Class begins - Late registration with penalty
<b>21-23</b>	- Grade change
<b>25</b>	- Last date for settling NG-I cases
<b>28</b>	- Teaching Load Report to the Office of the VPAA - Academic Staff List & statistics report to the office of the VPAA - Registrar reports Semester II enrollment statistics to VPAA
<b>28-29</b>	- Course Add and Drop Period
<b>April 4-8</b>	- First round readmission application for Semester I of 2022/23 A.Y.
<b>8</b>	- Senate Meeting - Last date for dropping Courses
<b>May 2-6</b>	- Make-up Examination Registration
<b>9-13</b>	- Second round readmission application for Semester I of 2022/23 A.Y.
<b>13</b>	- Final Exam schedule posted for graduating UG students
<b>16-20</b>	- Instructors Performance Evaluation by students
<b>20</b>	- Deans/Departments Submit course offerings list to Registrar for semester I of 2022/23 - Last date for submitting approved final examination to departments - Registrar distributes Readmission Applications to Colleges - Final Exam schedule posted for non-graduating UG students
<b>June 3</b>	- Class end for graduating regular students
<b>6-17</b>	- <b>Final exam period for graduating UG students</b>
<b>10</b>	- Class ends for non-graduating regular students - Qualified readmission applicants list posted
<b>13-24</b>	- <b>Final exam period for regular non graduating students</b>
<b>20-23</b>	- <b>B.Sc. Thesis defense period for UG Graduating Class</b>
<b>24</b>	- Deadline for grade submission for graduating Students
<b>27</b>	- Graduation approval of prospective graduates by their respective college AC
<b>29</b>	- Senate meeting - Registrar reports prospective graduate list to the senate
<b>27-29</b>	- Non graduating students clear from campus
<b>July 2</b>	- <b>Graduation day</b> - Registrar prepares Academic calendar for 2022/23 A. Y. for senate approval
<b>6-7</b>	- Grade Vetting at Department Level - Graduating students clear from campus
<b>8</b>	- Deadline for submitting grades for non-graduating to the registrar
<b>July 15</b>	- Deadline for submitting course-portfolio to the department

<b>First Semester</b>	
<b>Date G C</b>	<b>Activities/Events</b>
<b>July 1-2</b>	- Registration
<b>July 3</b>	- Orientation for all first year regular undergraduate students - Freshman coordinator post Class Schedules
<b>July 5</b>	- Class begins
<b>19-20</b>	- Add & Drop Courses
<b>September 1-3</b>	- Make-up Examination Registration
<b>3</b>	- Last date for submitting approved final examination to departments
<b>10</b>	- Final exam schedule posted - Deans submit Semester II course offerings to UG Directorate
<b>13-17</b>	- Instructors' Performance Evaluation week by students - Application for readmission for Semester II of 2020/21 A.Y.
<b>Sep.17</b>	- Last date for submitting approved final examination to departments
<b>Sep.25</b>	- Class ends
<b>Sep.27-Oct.8</b>	- Final exam period
<b>Oct.11-13</b>	- Period of Explanatory Sessions to Students on the Marking and Grading of Exams and Other Graded Exercises
<b>15</b>	- Deadline for submitting grade to registrar

<b>Second Semester</b>	
<b>Date GC</b>	<b>Activities/ Events</b>
<b>Oct.19-20</b>	- <b>Registration</b>
<b>Oct.21</b>	- Class begins - Late registration with penalty
<b>Nov.1-3</b>	- Grade change
<b>5</b>	- Last date for settling NG-I cases
<b>8-9</b>	- Course Add and Drop Period
<b>16</b>	- Last date for dropping Courses
<b>Dec.13-17</b>	- Make-up Examination Registration
<b>20-24</b>	- Second round readmission application for Semester I of 2021/22 A.Y. - Instructors Performance Evaluation by students - Freshman-Applied students fill out Department placement form - Departmental Briefing for Applied Science students - Departmental Briefing for Engineering students who likes to join Software and architecture departments
<b>24</b>	- Final Exam schedule posted
<b>Dec.31</b>	- Deans/Departments Submit course offerings list to Registrar for semester I of 2021/22 - Last date for submitting approved final examination to departments - Registrar distributes Readmission Applications to Colleges
<b>2022 G.C</b>	
<b>Jan.3-5</b>	- <b>Application period for Engineering students to join Software and architecture departments</b>
<b>Jan.7</b>	- <b>Class end</b>
<b>10</b>	- Qualified readmission applicants list posted
<b>Jan.10-21</b>	- <b>Final exam period</b>
<b>Jan. 26-27</b>	- <b>Entrance exam for applicants of Software and architecture departments</b>
<b>28</b>	- Deadline for submitting grades to the registrar. - Registrar posts Academic calendar for 2021/22 A. Y.
<b>29-30</b>	- Department placement processing days for Applied Science students and for applicants of Software and architecture departments
<b>Jan.31</b>	- <b>Department placement students' list posted</b>

<b>First Semester</b>	
<b>Date G .C</b>	<b>Activities/Events</b>
<b>2022 G.C</b>	
<b>Feb.1-2</b>	- Registration - Departments post Class Schedules
<b>3</b>	- Class begins - Late registration with penalty
<b>14-15</b>	- Grade change
<b>18</b>	- Last date for settling NG-I cases
<b>21-22</b>	- Add & Drop Courses
<b>March 1-4</b>	- First round application for readmission for Semester II of 2021/22 A.Y.
<b>4</b>	- Last date for dropping courses - Registrar reports attrition statistics of Semester II of 2020/21 A.Y and enrollment statistics of 2021/22 A.Y. to VPAA - Deans Report Semester I staff list, teaching load & statistics to VPAA - Deans submit Semester I teaching load report to VPAA
<b>28-31</b>	- Make-up Examination Registration
<b>Apr.4-8</b>	- Second round application for readmission for Semester II of 2021/22 A.Y.
<b>April 11-15</b>	- Instructors Performance Evaluation week by students - <b>Departmental Briefing for Pre-Engineering students</b> - <b>Pre-Engineering students fill out Department placement form</b>
<b>15</b>	- Last date for submitting approved final examination to departments - Deans submit Semester II course offerings to UG Directorate - Registrar distributes Readmission Applications to Colleges
<b>22</b>	- Final exam schedule posted
<b>April 29</b>	- Class ends
<b>May 2-13</b>	- Final exam Period
<b>9</b>	- Deans submit list of students accepted for readmission for semester II of 2021/22
<b>16-18</b>	- Period of Explanatory Sessions to Students on the Marking and Grading of Exams and Other Graded Exercises
<b>19-20</b>	- Grade Vetting at Department Level
<b>23</b>	- Deadline for submitting grade to Registrar Office
<b>24-25</b>	- Department placement processing days for Pre-Engineering students
<b>26</b>	- <b>Department placement for Pre-Engineering students posted</b> - Departments collect regular students' grade reports from College Registrar office - Departments post Semester II Class Schedules
<b>30</b>	- Deadline for submitting course-portfolio to the department

<b>Second Semester</b>	
<b>Date G .C</b>	<b>Activities/Events</b>
<b>2022 G.C</b>	
<b>May 30-31</b>	<ul style="list-style-type: none"> <li>- Registration</li> <li>- Departments post Class Schedules</li> </ul>
<b>June 1</b>	<ul style="list-style-type: none"> <li>- Class begins</li> <li>- Late registration with penalty</li> </ul>
<b>13-14</b>	<ul style="list-style-type: none"> <li>- Grade change</li> </ul>
<b>17</b>	<ul style="list-style-type: none"> <li>- Last date for settling NG-I cases</li> </ul>
<b>20-21</b>	<ul style="list-style-type: none"> <li>- Add &amp; Drop Courses</li> </ul>
<b>27-28</b>	<ul style="list-style-type: none"> <li>- First round application for readmission for Semester II of 2021/22 A.Y.</li> </ul>
<b>July 1</b>	<ul style="list-style-type: none"> <li>- Last date for dropping courses</li> <li>- Registrar reports attrition statistics of Semester I of 2021/22 A.Y and enrollment statistics of 2021/22 A.Y. to VPAA</li> <li>- Deans Report Semester II staff list, teaching load &amp; statistics to VPAA</li> <li>- Deans submit Semester II teaching load report to VPAA</li> </ul>
<b>July 25-29</b>	<ul style="list-style-type: none"> <li>- Make-up Examination Registration</li> <li>- Second round application for readmission for Semester I of 2022/23 A.Y.</li> </ul>
<b>August 8-12</b>	<ul style="list-style-type: none"> <li>- Instructors Performance Evaluation week by students</li> </ul>
<b>12</b>	<ul style="list-style-type: none"> <li>- Last date for submitting approved final examination to departments</li> <li>- Deans submit Semester II course offerings to UG Directorate</li> <li>- Registrar distributes Readmission Applications to Colleges</li> </ul>
<b>22</b>	<ul style="list-style-type: none"> <li>- Final exam schedule posted</li> </ul>
<b>August 26</b>	<ul style="list-style-type: none"> <li>- Class ends</li> </ul>
<b>Aug. 29-Sep.9</b>	<ul style="list-style-type: none"> <li>- Final exam Period</li> </ul>
<b>Sep.9</b>	<ul style="list-style-type: none"> <li>- Deans submit list of students accepted for readmission for semester II of 2021/22</li> </ul>
<b>12-14</b>	<ul style="list-style-type: none"> <li>- Period of Explanatory Sessions to Students on the Marking and Grading of Exams and Other Graded Exercises</li> </ul>
<b>15-16</b>	<ul style="list-style-type: none"> <li>- Grade Vetting at Department Level</li> </ul>
<b>19</b>	<ul style="list-style-type: none"> <li>- Deadline for submitting grade to Registrar Office</li> </ul>
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<b>26</b>	<ul style="list-style-type: none"> <li>- Deadline for submitting course-portfolio to the department</li> </ul>