



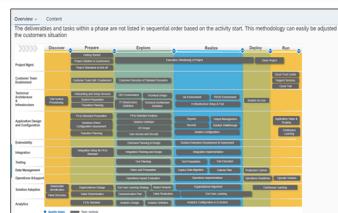
# Accessing Content



## Objective

After completing this lesson, you will be able to analyze the content provisioning tools.

## Access to Content



### SAP Activate Community

- Customers engage SAP Activate experts
- Ask questions, share learnings and news
- Follow the community to keep up to date

### SAP Activate Roadmap Viewer

- Access implementation guidance for your digital transformation
- View and download SAP Activate methodology assets and accelerators
- Provide feedback to SAP

### SAP Signavio Process Navigator

- Access and download SAP Best Practices documentation and content
- Power your deployment with ready-to-run business processes
- Get ready for your fit-to-standard

When starting your SAP project journey, these are the enablers to ensure project efficiency and success. The SAP Activate Community, SAP Activate Roadmap Viewer, and SAP Signavio Process Navigator provide all the major reference content required in all deployment types. These three content provisioning tools are primary enablers for your digital transformation journey and can be accessed via the following links:

- [SAP Activate Community](#)
- [SAP Activate Roadmap Viewer](#)
- [SAP Signavio Process Navigator](#)





### What is the purpose of the SAP Activate Roadmap Viewer?

The purpose of SAP Activate Roadmap Viewer is to provide access to the SAP Activate Methodology implementation roadmaps. Implementation roadmaps offer a comprehensive view of your project teams' associated activities, deliverables, and tasks, with accompanying accelerator assets in document and hyperlink format.

SAP Activate implementation roadmaps are organized by logical categories or by solution and provides a prescriptive guidance for project tasks and deliverables required to ensure a successful project implementation.

Access all your enterprise project management resources and project phases for many SAP solutions in this easy to consume format.

The structure of the SAP Activate Roadmap Viewer includes:

- **Phases:** Stages of the project. At the end of each phase, a quality gate exists to verify the completion of the deliverables.
- **Deliverables:** Outcomes that are delivered during the course of the project. Several deliverables are included within a phase.
- **Tasks:** Work to be performed. One or several tasks comprise a deliverable.
- **Workstreams:** A collection of related deliverables that show time relationships within a project and among other workstreams. Workstreams can span phases, and are not necessarily dependent on phase starts and ends.
- **Accelerators:** Provide assistance in the form of How-to guides, best practice recommendations, prescriptive templates, and links to learning materials. Accelerators are linked in tasks.



The screenshot shows the SAP Activate Roadmap Viewer interface. On the left, there's a sidebar with links like 'Explore All Roadmaps', 'Cloud Specific Methodology (11)', and 'On-Premise Specific'. The main area has a search bar at the top. Below it, there's a list of路maps, including 'SAP Activate Methodology for SAP S/4HANA Cloud', 'SAP Activate Methodology for RISE with SAP S/4HANA', etc. A red box highlights the 'Implementation Roadmaps' section, which contains a list of tasks such as 'Discover (15)', 'Prepare (77)', 'Explore (91)', etc. To the right, there's a detailed description of the 'SAP Activate Methodology for SAP S/4HANA Cloud'.

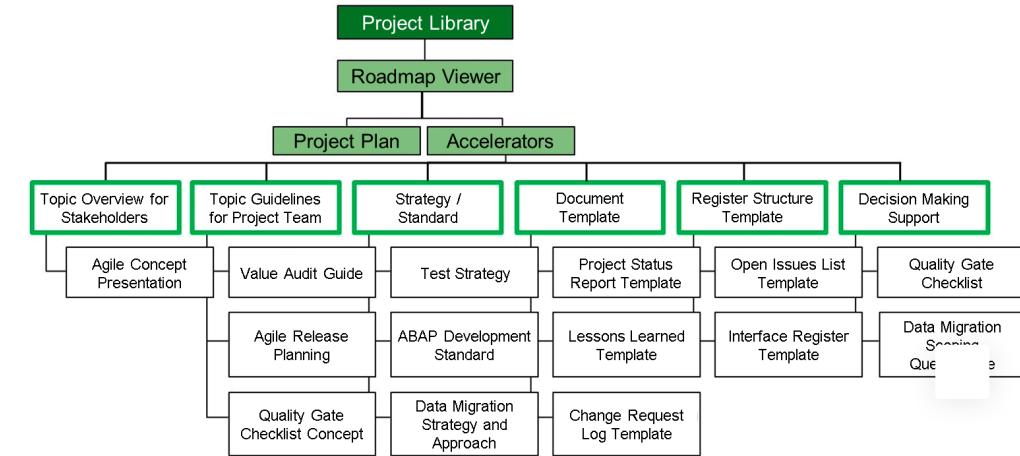
SAP Activate Roadmap Viewer provides a structured approach to the software implementation process. Activities are split into distinct phases with deliverables and tasks that help project teams to better plan, execute, and manage their implementation project.

SAP solution implementation roadmaps aim to assist by providing implementation project teams with recommended lists of the following:

- Deliverables (the 'what') in each phase.
- A process description in the form of details and tasks (the 'how').
- Accelerators (such as templates, examples, guides, and web links) are assets to support the tasks and key milestones of the implementation.

You can search for content on the SAP Activate Roadmap Viewer by Phase, Workstream, or Accelerator, and combine these to narrow down your results.

To speed-up setup of project library project team may use accelerators provided within roadmap viewer.



The above diagram displays some of accelerators available for download on the SAP Activate Roadmap Viewer. These accelerators are available to



**SAP S/4HANA Cloud 3-system landscape Onboarding Guide**

SAP Activate, SAP  
May 19, 2023  
Published

Explore  
Realize  
Deploy

**SAP S/4HANA Cloud**  
Drive the Digital Transformation with the Simplicity of the Cloud

**STANDARDIZED**  
Focus scope solutions

**FAST INNOVATION**  
Continuous innovation cycle, Regular upgrades

**DYNAMIC EXTENSIBILITY**  
Embedded ABAP environment, Business Technology Platform, key user extensibility

**NATIVE INTEGRATION**  
SAP ERP, SAP S/4HANA, SAP Data Hub, Analytics, Ariba Network, Fieldglass, Concur, etc.

**FLexible GOVERNANCE**  
Software upgrades managed by SAP, customer owns their configuration, compliance, security, and developer extensibility

**GUIDED CONFIGURATION**  
Ready-to-run SAP Best Practices based on SAP S/4HANA with SAP Central Business Configuration

**Subscription Contract**  
Pay as you go

**Customers have questions about deployment of SAP S/4HANA Cloud**  
SAP Activate guides them along their journey

How, what, why...  
How will integrated business context and processes support my business needs?  
Who is accountable for what deliveries? Who are we working with?  
How do we identify all our requirements and make sure they are implemented well in the software?  
How do we integrate our ERP system into our solution landscape?  
What steps will we take to ensure quality of the solution for our business needs?  
How can I request Determination system? What information do I need to provide?  
How will we extend the solution when it doesn't cover our needs out of the box?  
How will we setup printers in our cloud environment?  
What are we need to do in each upgrade?  
How can I request Determination system? What information do I need to provide?

00:30

This Onboarding Guide is an actual example of an accelerator available on the SAP Activate Roadmap Viewer.

**Roadmap: "SAP Activate Methodology for SAP S/4HANA Cloud". Comment: Accelerator.**

A	C	D	E	F	G	H	I	J	K	L	M	N
1	SAP	Run Simple	Business Driven Configuration Questionnaire - Finance									
2	Process	Project Relevant? Y/N	Scope Ref	SAP ID	SSCUI Reference	Area	Topic	Topic Definition	Question	Level	Cloud / Both (OnPrem + Cloud)	Customers' Response
3	Finance	Y	J58	120100	Document Splitting Characteristics	Accounting and G/L, Financial Close		Each business transaction entered into SAP S/4HANA Cloud is analyzed and split by the profit center or segment using document splitting. With this function, the document splits the line items based on the "characteristics" we define in the system.	Do you have additional G/L accounts which will be added to the SAP Best Practices chart? If so, please provide the list and categorize in Revenue, Expense, Bank, Cash, or Balance Sheet.	L3	Both	
4	Finance	Y	J55	101041	Define Profit Center Standard Hierarchy in Controlling Area	Profitability and Cost Analysis	Profit Centers	Please let the accounting principles P-KO and US GAAP companies are required to report on their operating segments. In order to comply with this requirement, SAP offers the possibility to create segments. From an SAP point of view, segments represent divisions of the company for which financial statements and external reports must be prepared.	Please define the hierarchy required to organize your profit centers to align with your organizational structure within the controlling area.	L2	Both	
5	Finance	Y	19M	101304	Define Disallowed Status Changes	Accounts Receivable	SEPA	If you are using SEPA mandates to collect cash from customer accounts, SAP S/4HANA Cloud comes with settings that enables the same. During the general business process of cash collection, you might be required to change the status of SEPA mandates created. However, you might want to restrict users from changing SEPA mandates to something that it should not	SAP S/4HANA Cloud has defined statuses that an existing mandate's status cannot be changed to. Review the list and indicate if any changes are	L3	Both	

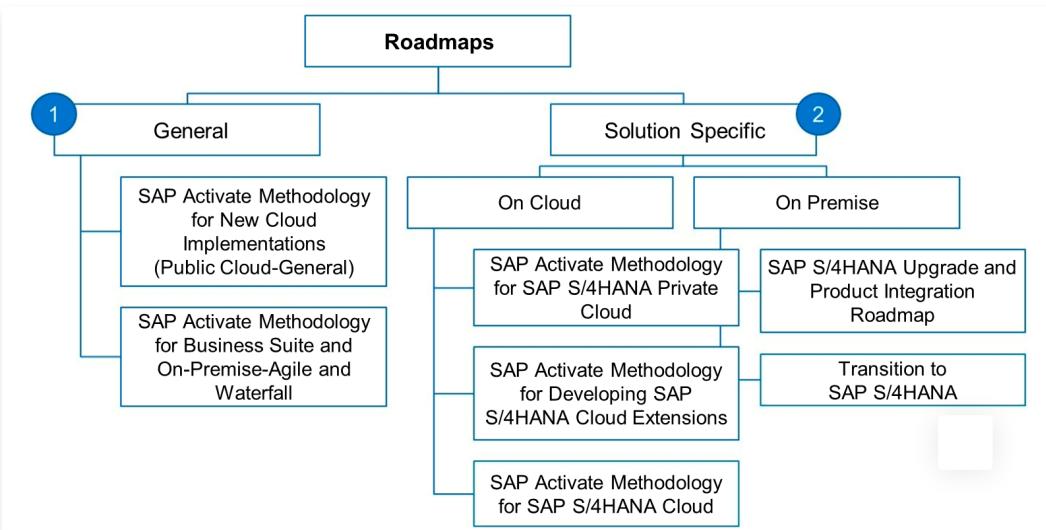
Template Overview Accelerator

This Business Driven Configuration Questionnaire is an actual example of an accelerator available on the SAP Activate Roadmap Viewer.



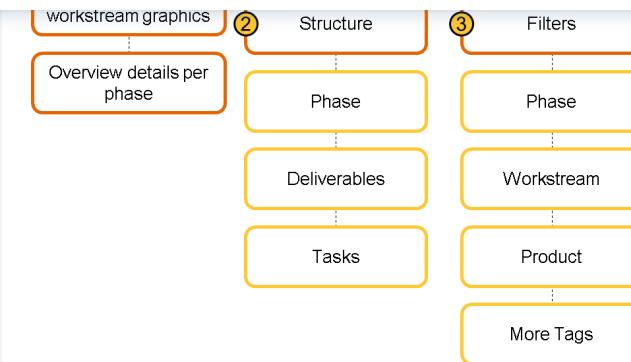
The screenshot shows a presentation slide from May 2023. The slide title is 'Fit-to-Standard Process' under the 'Purpose' section. It states: 'The purpose of the Fit-to-Standard Process is to match the customer's business processes to the standard processes available and to capture optimization, solution configuration, needed by the customer. It is a sub-process in the Application: Design and Configuration workspace.' Below this, a list of tasks is provided: Enabling customers to fit the business processes included in the standard solution; Identifying how the standard solution processes meet the business needs; Determining configuration values based on business drivers; Defining organizational structure; Determining critical financial settings; Defining required master data; Defining authorization mapping; Determining reporting, integration and custom development needs. To the right of the slide, there is a 'Content' section with a list of topics: Overview and High Level Steps, Process Inputs, Process Execution, Process Outputs, Sample Schedule, and General Principles. A small calendar icon is also present.

This How to Approach Fit to Standard Analysis document is an actual example of an accelerator available on the SAP Activate Roadmap Viewer.



There are four major implementation roadmap types:

- **Cloud Specific Methodology (1):** Provides prescriptive guidance on the SAP cloud specific offerings.
- **On-Premise Specific Methodology (2):** Provides prescriptive guidance on SAP on-premise specific offerings.
- **Upgrade Methodology (3):** Provides prescriptive guidance on upgrades for specific solutions.
- **General (4):** Provides framework and approach for running a project across a range of solutions.



- On the top level of roadmap structure:
  1. Overview provides high-level information by phase and contains the deliverables by workstream images and overview details per phase.
  2. Content leads to main Structure of the roadmap which starts with the phase, followed by the deliverables and tasks.
  3. Project teams have the option to narrow down content with the use of filters. Filters are available for phases, workstreams, products, and additional tags.
  4. Accelerators are documents and assets which come in the form of templates, documents, and web-resources.
  5. Project Plans are available for downloading for the project team to use.
- Content Structure (2) is structured by:
  - Phases
  - Deliverables
  - Tasks
- Content Filters (3) are available by:
  - Phase
  - Workstream
  - Product
  - More tags



The screenshot shows the SAP Signavio Process Navigator interface. On the left, there is a sidebar with a collapse button. The main area displays a list of accelerators with their names and versions. To the right of the list is a donut chart showing the distribution of accelerators across various categories. At the bottom, there is a footer with links to Help, Contact Us, Status, Terms of Use, Copyright and Trademarks, Cookie Statement, Cookie Preferences, Legal Disclosure, and Privacy.

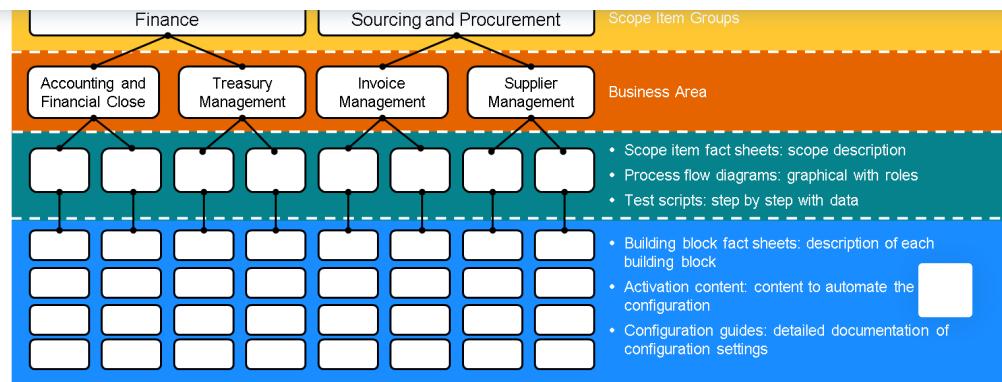
Name	Version
SAP Best Practices for SAP Marketing Cloud	2308
SAP Best Practices for SAP Integrated Business Planning for Supply Chain	2308
SAP Best Practices for SAP S/4HANA Cloud for public sector	2308
SAP Best Practices for analytics with SAP S/4HANA Cloud	2308
Two-Tier ERP	2308
SAP Best Practices for SAP S/4HANA Cloud, public edition	2308
SAP Best Practices for SAP SuccessFactors Opportunity Marketplace	2305

Category	Count
Application Platform and I...	91
Asset Management	82
Database and Data Manag...	39
Human Resources	15
IT Management	117
Marketing	38
R&D Engineering	92
Sales	207
Solutions for Specific Indu...	27
Sourcing and Procurement	483
Supply Chain	0

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The following accelerators in SAP Signavio Process Navigator:

- **Scope item fact sheets:** A description of the business process including business benefits and key process steps covered.
- **Process flow:** A representation of the standard business process to show how the software works by default.
- **Solution Process flow (BPMN2):** A downloadable version of the business process flow that can be edited in process modeling applications if the standard process flow is customized. It's important to document any process that no longer follows the standard process.
- **Test scripts:** A procedure for testing the activated system according to the defined business process.
- **Set-up instructions:** A guide with instructions to set up the prerequisite requirements (usually an integration) before the test script can be completed.
- **Task tutorials:** A guided tutorial for the scenario.



The above diagram displays the structure of the SAP Signavio Process Navigator and the related content available within the structure.

The Solution Packages are structured as follows:

- Scope Item Groups

Scope Item Groups represent a department (Line of Business [LOB]) or Software Module.

- Business Area

The Business area represents a business scenario.

- Scope Items

Scope Items are Business Processes.

- Building Blocks

Building Blocks are configuration documents which support consultants in configuring the related business processes and related business process steps.

The screenshot shows the SAP for Me interface for the SAP Best Practices for SAP S/4HANA Cloud, public edition. The main content area includes:

- SAP Best Practices for SAP S/4HANA Cloud, public edition**
- Accelerators** (selected tab): General Documentation, What's New (1), Getting Started ..., Implementation ..., Configuration (1), Operations (1), End-User Information, Reference (9).
- Description**: Business Driven Configuration..., Account determination..., Fiscal year variants, Account determination...

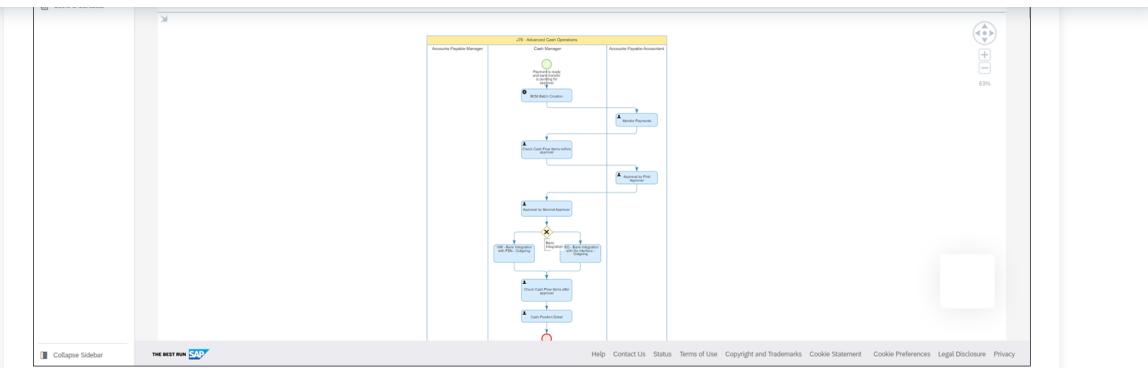


- SAP Notes
- Processes Steps, Business Roles, and related SAP Fiori apps
- A list of all prerequisites
- Forms
- What's New
- Task Tutorials

These are in addition to the other content available including, process diagrams, test cases, and configuration guides.

The screenshot shows the SAP Signavio Process Navigator interface. On the left, there's a sidebar with links like Home, Calendar, Dashboards, Finance & Legal, Portfolio & Products, Services & Support, Systems & Provisioning, and Users & Contacts. The main content area is titled 'Advanced Cash Operations (J78)' and shows a 'Solution Process'. Under the 'Accelerators' tab, there are links for 'Implementation (1)' and 'End-User Information (1)'. The 'Implementation (1)' section contains links for 'Set-up instructions', 'Test script (SAP Cloud ALM)', and 'Test script'. A red box surrounds the 'Test script' link, and a red arrow points from it to a detailed view of the 'Advanced Cash Operations (J78\_US)' test case. This detailed view includes a diagram of a factory, a table of contents, and various configuration options.

This is an example of a test case for a business process available on the SAP Signavio Process Navigator. There are individual business process test cases available to download for related processes. This is a significant accelerator as consultants don't need to create test cases, and only need to adjust those found on the SAP Signavio Process Navigator to suit business processes which have been updated with delta requirements.



This is an example of a business process flow diagram for a business process available on the SAP Signavio Process Navigator. There are individual business process diagrams available to download per business process. This is a significant accelerator as consultants don't need to design processes from scratch, and only need to adjust those found on the SAP Signavio Process Navigator to suit business processes which have been updated with delta requirements.

Business process diagrams are available in BPMN format and can be updated or edited using SAP Cloud ALM, or Signavio.

The screenshot shows the SAP Signavio Process Navigator interface. A red box highlights the 'Task tutorials' section under the 'Accelerators' tab for the 'Accounting and Financial Close (J28)' solution. Another red box highlights the 'Accounting and Financial Close - Master Data' section, which contains various sub-tutorials like 'Managing GL Account Master Data' and 'Managing Financial Statement Versions'. A red arrow points from the 'Task tutorials' section to the 'Accounting and Financial Close - Master Data' section.

This is an example of a task tutorial for a business process available on the SAP Signavio Process Navigator. There are multiple tutorials for individual business processes available. This supports project teams with training or demonstration activities within the project.



The screenshot shows the SAP Activate Community homepage. At the top, there are buttons for 'Following', 'Ask a Question', and 'Write a Blog Post'. Below this, tabs for 'Topic Resources' and 'Community Content' are visible. The main area features 'Featured Content' with three cards: 'Experience Management in S/4HANA Cloud Implementation' (with a lightbulb icon), 'Cloud Myth Busting: Myth #3 – Is Manufacturing Really Possible in the SaaS world?' (with a factory icon), and 'Get to know the SAP Activate Product Team' (with a handshake icon). To the right, there's a sidebar with a search bar, a 'Browse this topic' section (listing 'SAP Activate' under 'Implementation and Deployment'), and sections for 'Get Started with SAP Activate' (including links to 'Follow SAP Activate Tag', 'Bookmark Roadmap Viewer', etc.) and 'Get Engaged' (including 'Community Resources' like 'Rules of Engagement', 'How to Write a Blog', etc.). Other resources listed include 'RISE with SAP', 'Value of SAP Activate', and 'Enterprise Management Layer'.

When we enter the SAP Activate Community, you will be provided with many resources and content to help guide you through your SAP Activate project implementation (latest SAP Activate updates, blogs, Q&A, and expert insights):

1. Enter the SAP Activate Community by clicking the link:  
<https://community.sap.com/topics/activate>

Follow the SAP Activate Community by clicking 'Follow' to stay on top of the latest content and SAP Activate topics.

The site is structured to allow users to collaborate, by providing an easy to access place to ask questions, share experiences, and get the latest information about SAP Activate.

You can interact with, and provide insights to the SAP Activate Community by clicking 'Ask a Question', 'Write a Blog Post' (make sure to tag 'SAP Activate' prior to publishing your blog), reviewing the latest content and resources that are available, review the 'Featured Content', and consume the additional SAP Activate content that is available within the community.

[SAP Developer Center](#)[SAP Community](#)[Newsletter](#)

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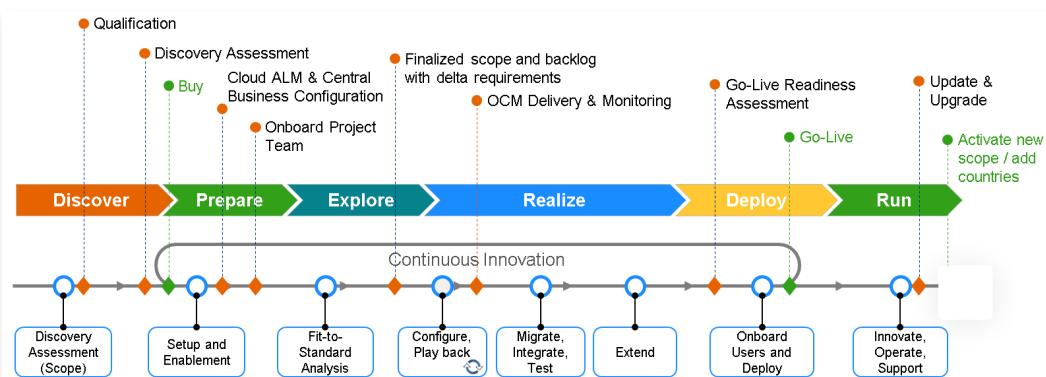
# Analyzing each phase of SAP Activate



## Objective

After completing this lesson, you will be able to analyze each phase of SAP Activate.

## Details by Phase



The above diagram displays a high-level view of some of the core activities performed across each phase of SAP Activate.

We are going to look at the following:

- SAP Activate Phases detailed activities
- SAP Activate Prepare Phase approach
- SAP Activate Explore Phase approach
- SAP Activate Realize Phase approach
- SAP Activate Deploy Phase activities





This slide provides a description of the Prepare phase along with related key activities to be performed.

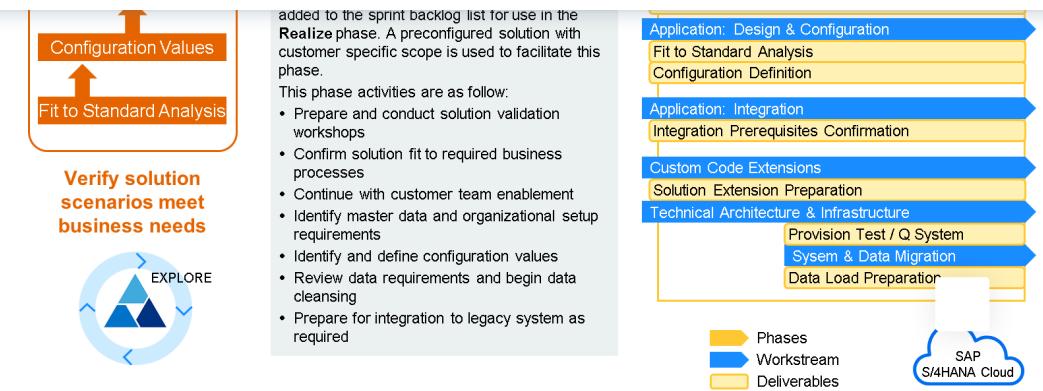
Available Accelerators	Description	Examples
Delivery supplement	Additional information including changes to the solution, in relation to an earlier solution and any other important delivery-relevant aspects	
Solution scope	A definition of the package, used to understand the detailed and predefined scope. Basis for statement of work, for any service provider	
Software and delivery requirements	A list of all prerequisites that are needed before deployment can start, in terms of system, content, tools, and project	
WBS, schedule and effort estimation	A decomposition of the work to be done by the project team to complete the project objectives	
Project Governance and Management Plans*	Establish project delivery governance and plans for managing risk, quality, scope, etc.	

\* SAP Activate methodology templates and guidance

This figure shows some examples of accelerators that are available for use when delivering a project using SAP Activate. Accelerators are documents, templates, or links to tools and other assets that can help a project team complete their work faster by providing clear guidance or a starting point for producing an outcome like a deliverable.

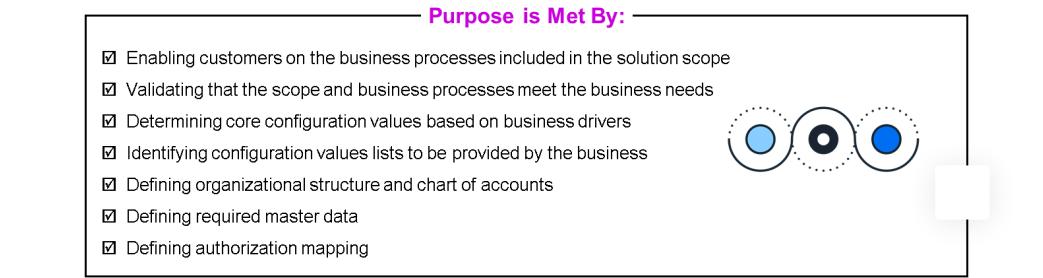
In the Prepare phase, we have different accelerators:

- Delivery supplement
- Solution scope document
- Software and delivery requirements for the Best Practices Work Breakdown Structure
- Project management plans and governance documents

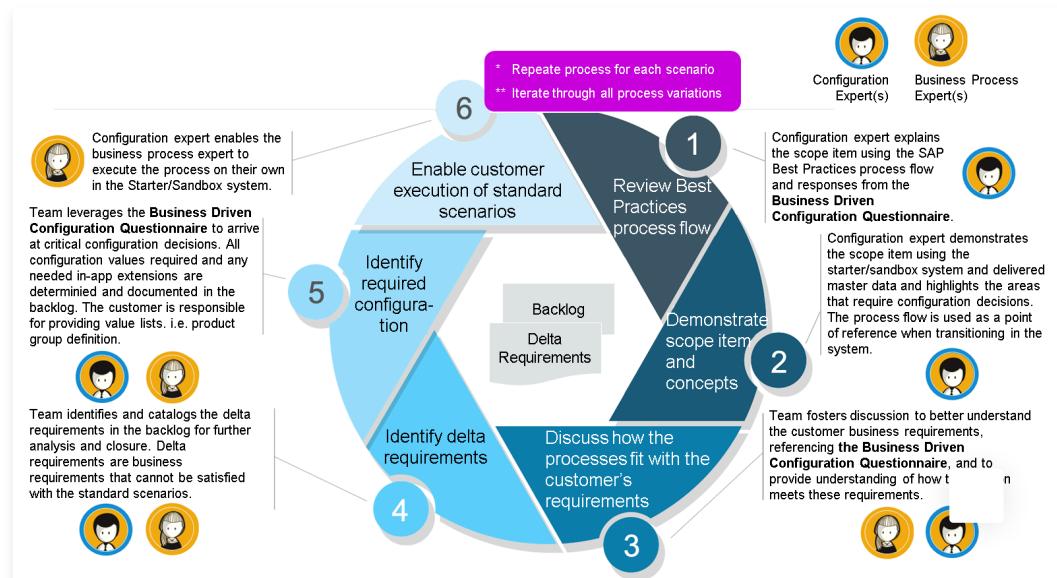


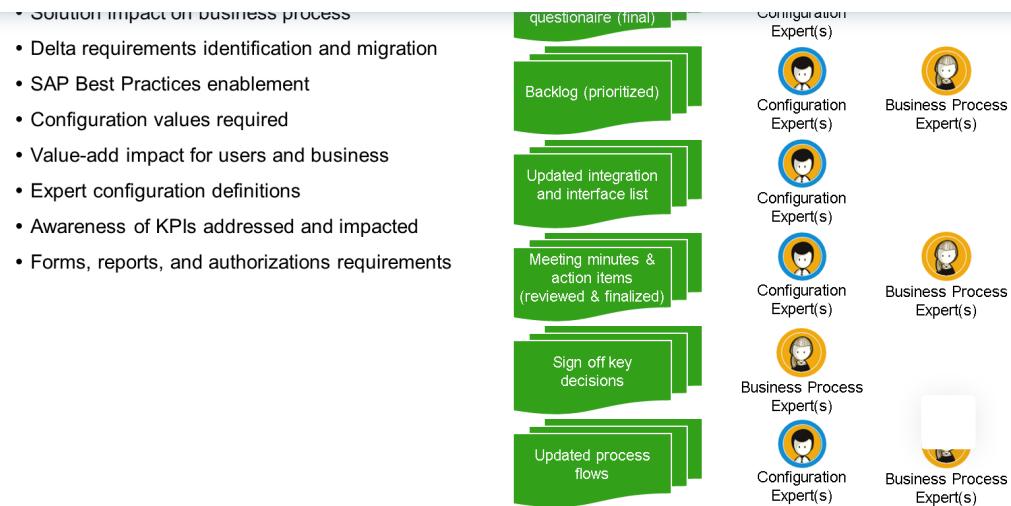
This slide provides a description of the Explore phase along with related key activities to be performed.

The purpose of the **Fit-to-Standard Process** is to match the customer's business processes to the standard processes available and to capture optimization, solution configuration, needed by the customer. It is a sub-process in the [Application: Design and Configuration workstream](#).

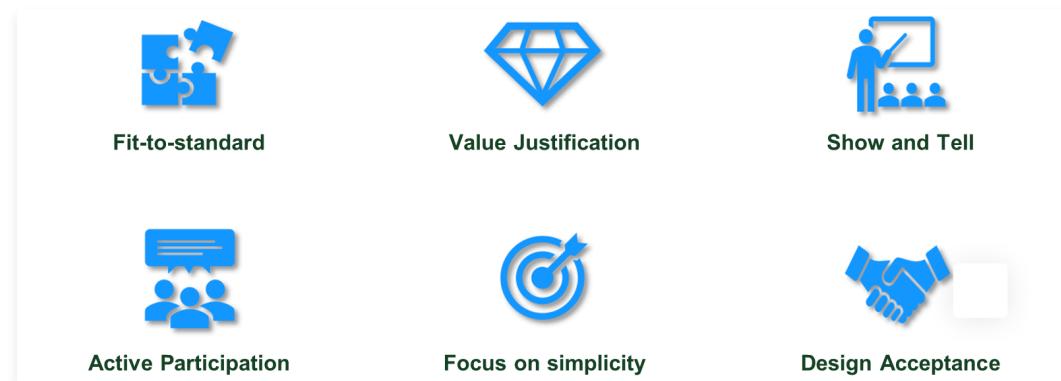


This diagram provides a description of the purpose of the fit-to-standard process.





These are the intended outputs of the fit-to-standard workshops.

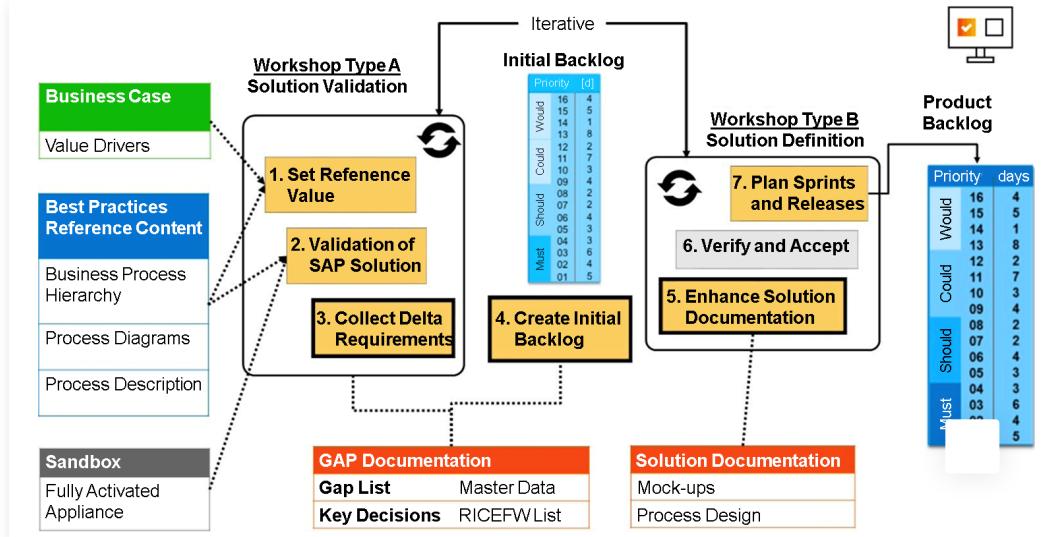


Following are the principles to be applied in the fit-to-standard workshops:

- **Fit-to-standard**: Adopting a Fit-to-standard approach and SAP standard functionality, will minimize delivery risk and ultimately lower the total cost of the implementation and operation.
- **Value Justification**: SAP applications are built on industry best practices and any proposed customizations should be motivated against business value.
- **Show and Tell**: Leading design activities through showing rather than telling, contributes significantly to business adoption, enablement and acceptance.
- **Active Participation**: Active participation by the business users in the design and acceptance activities fosters collaboration and is key to delivering a successful solution.



**WORKSHOPS** facilitates adoption and leads to design acceptance by the business.



The following seven high-level activities are performed during the fit-to-standard workshops.

### 1. Set Reference Value:

Agree fit-to-standard guiding principles.

Prepare organizational structure, master data, and process diagrams.  
Bind processes to value drivers.

### 2. Validation of SAP Solution:

Show and tell SAP standard key design elements.

### 3. Collect Delta Requirements:

Identify gaps to SAP standard.

Log or create additional scope items.

### 4. Create Initial Backlog:

Set priorities and efforts estimates. Identify dependencies.

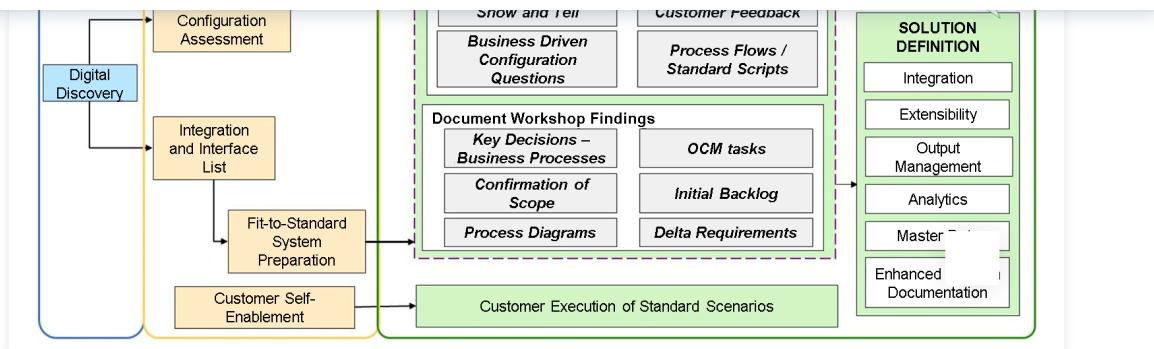
Plan sprints for the Explore phase.

### 5. Enhance Solution Documentation:

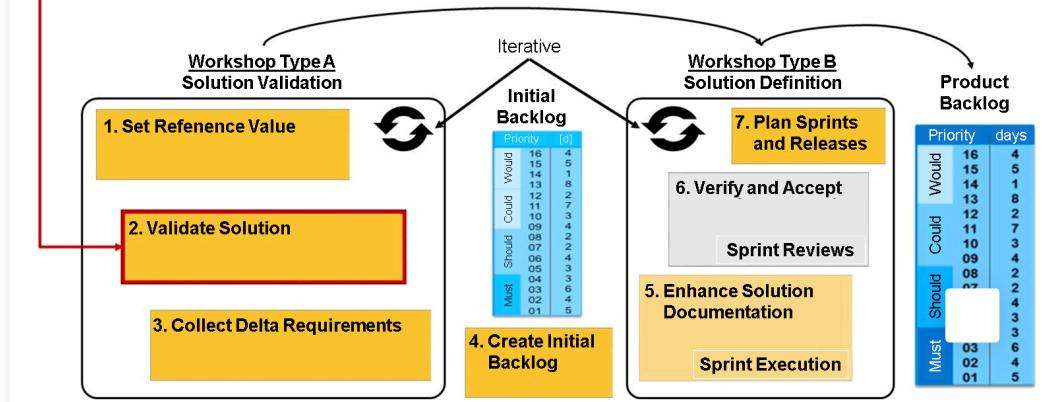
Update process diagrams and process design. Visualize UX.

### 6. Verify and Accept:

Verify process and solution documentation. Drive acceptance.

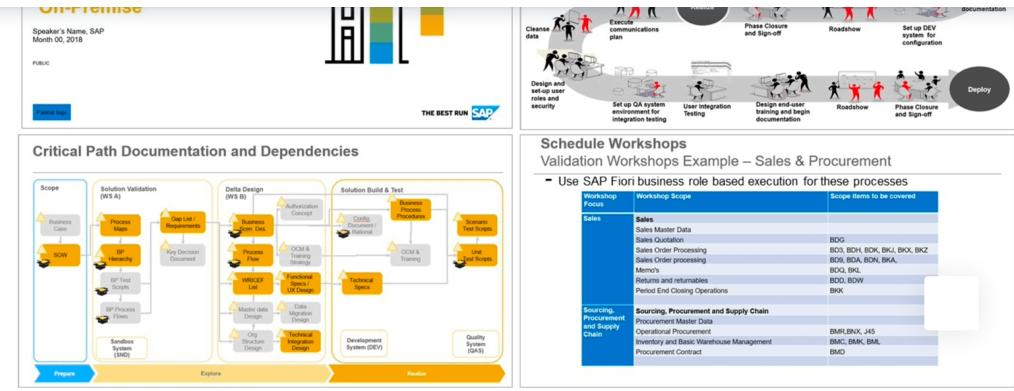


Before 2<sup>nd</sup> stage "Validate Solution" Project Team members from customer' side shall be trained in SAP S/4HANA processes. Minimum advised sequence for Business Process Owner and/or Key User is: 1. SAP S/4HANA Overview courses, 2. Overview of Integrated Business Processes in SAP S/4HANA across LoBs, 3. Overview of specific Business Area.



A major consideration before executing the fit-to-standard workshops is to enable business users on key topics that will be covered in the workshops. These include enablement on master data concepts, SAP terminology, workshops' approach, and the SAP Activate Methodology, among other activities.

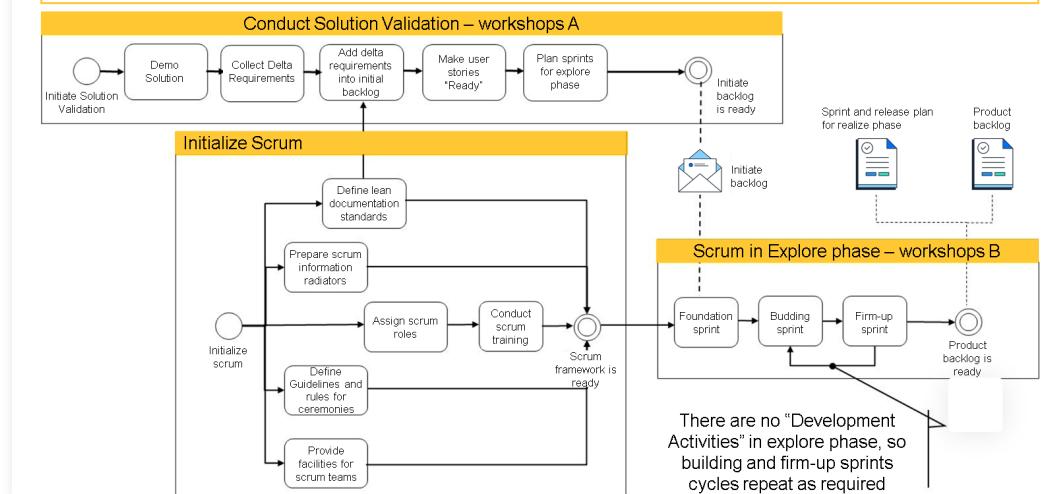
Enablement sessions should be aligned to project scope to better prepare the business audience for active participation in the workshops.



Here is an example of an accelerator on how to run your fit-to-standard workshops, which is available for download from the SAP Activate Roadmap Viewer and for use in your projects.

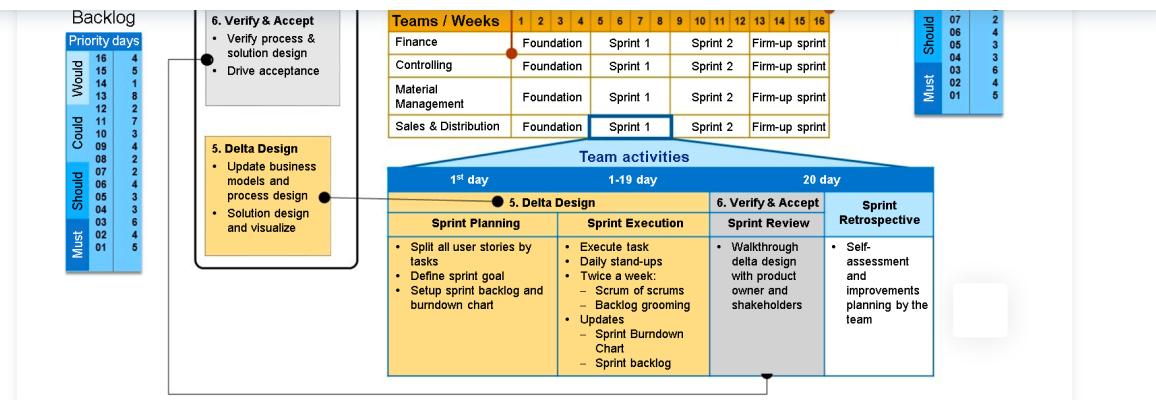
There are many other accelerators available for use for each phase, workstream and roadmap available for activities throughout the project.

**NOTE**  
To use scrum in the explore phase to build product backlog and sprint & release plan for realize phase, project team shall initialize Scrum and develop initial backlog with user stories in "Ready" (DoR) state for the first 3 sprints.

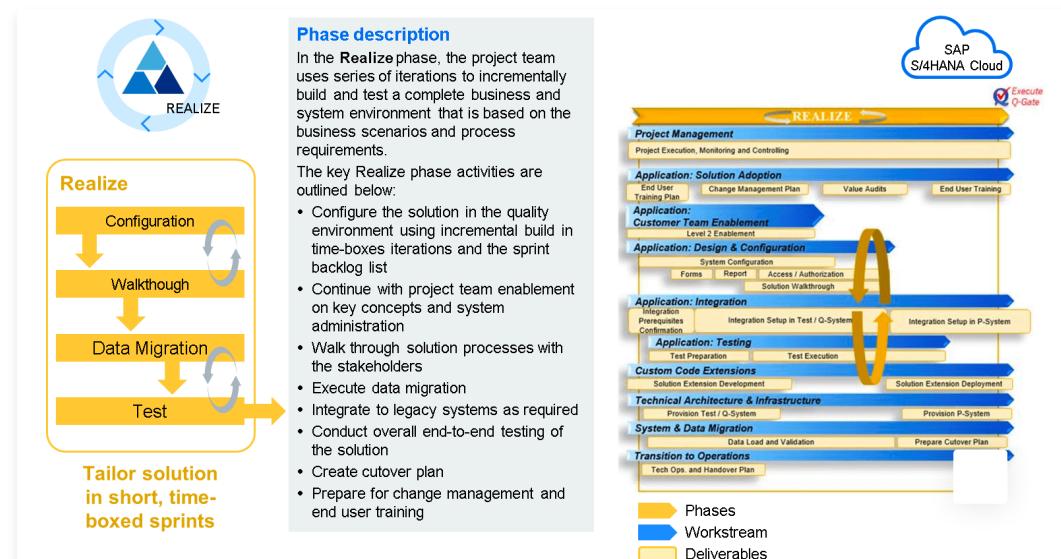


Applying a full agile approach by running sprints in the explore phase is also possible when using SAP Activate.

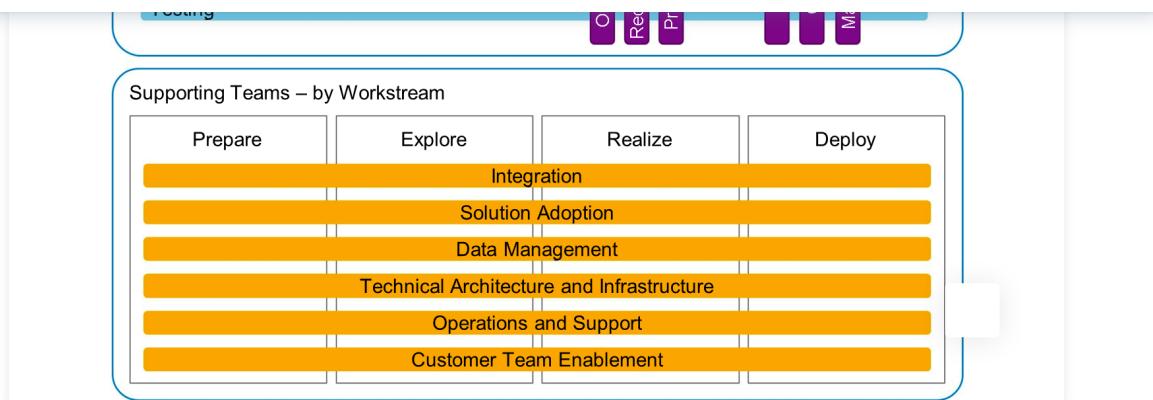
The above diagram details activities on how to initialize scrum activities, as well as how to conduct the requirements gathering sessions using sprints in the explore phase workshops.



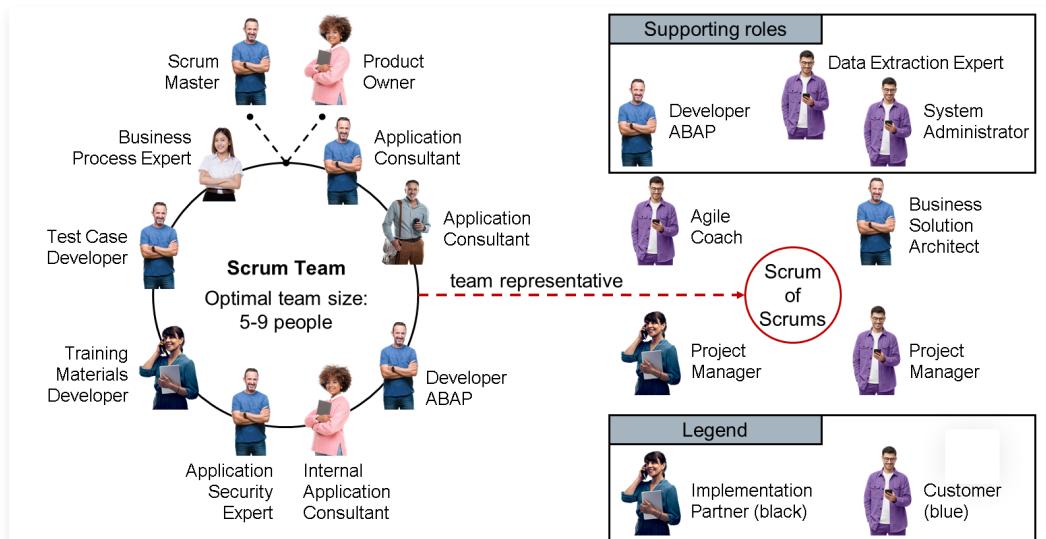
Continuing with running applying scrum in the explore phase, the above diagram shows how to perform design updates, verification, and sign-off, using a sprint in the explore phase workshops.



This slide provides a description of the Realize phase along with related key activities to be performed.



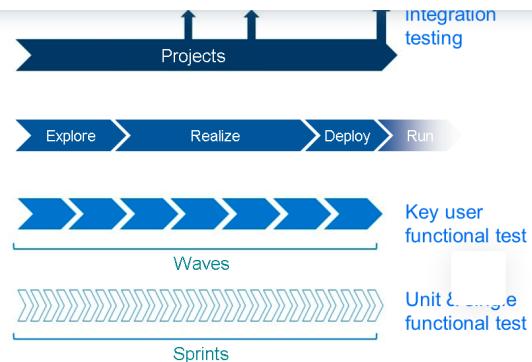
Project teams in SAP projects can be structured in different ways. The above example shows the structuring of scrum teams by modular or end to end process, as well as by supporting teams.



- Scrum teams include 5 to 9 members with assigned SAP Project Roles.
- Scrum teams may be organized by workstream and/or by Application Area.
- Scrum Master and Product Owner work with scrum team.
- Work across several scrum teams is coordinated through the Scrum of Scrums Ceremony, where each scrum team delegates its representative.
- Project Managers, Agile Coaches, Architects, and other roles may also join the Scrum of Scrums Ceremony.
- The Scrum of Scrums ceremony is used to discuss topics of overlap or integration.



- **Project** to bundle deliverables.  
Multiple and parallel projects are possible.
- **Phases** ending with **Quality Gates** discover & prepare and explore, incremental work in realize & deploy phases.
- **Waves** ending with **Walkthroughs** by the business (~8-12 weeks).
- **Sprints** with **Demo** sessions to the business (~2 weeks).



The diagram, Transparent Requirements to Deploy, illustrates the terminology structure and relationship metrics in SAP agile projects.

## Sprints

Sprints are a unit of measure or a period or time between two to four weeks long, where incremental building of the solution takes place. Generally ending with a show and tell session back to the business audience that raised the requirement in the workshop.

## Waves

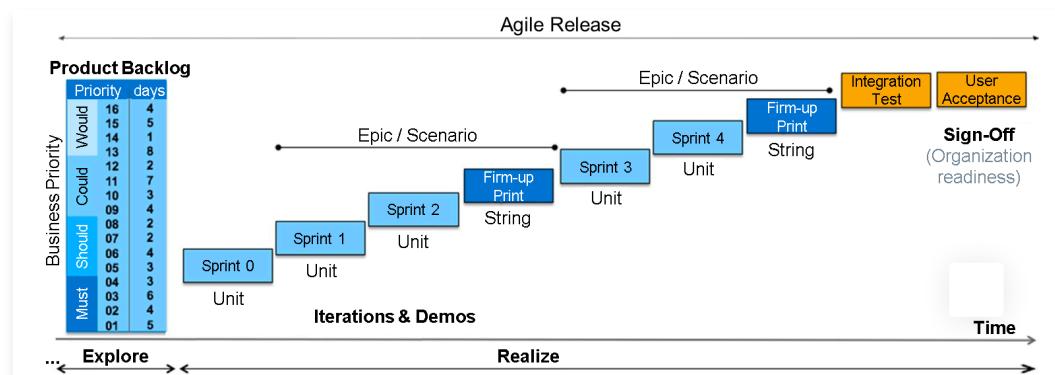
Waves are a unit of measure, and larger period with many sprints assigned to a one Wave. Waves are generally one to three months in duration.

## Phases

The Realize phase is the build phase and consists of one or more waves depending on the size of the project.

## Release

A release is all functionalities built ending with a go-live. Projects can have one or several releases, depending on project scope and time.





the prior sprints.

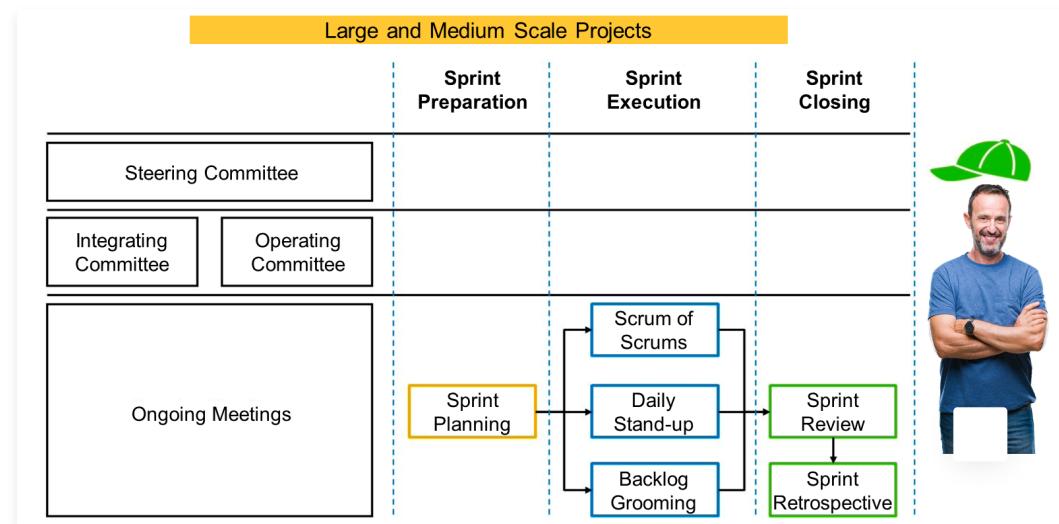
Integration testing can also be delivered via sprints. Integration testing covers the testing of all functionalities built. This is the final testing performed by the consulting team before the business team tests the system in User Acceptance Testing.

Story	To Do		In Process	To Verify	Done
As a user, I... 8 points	Code the... 9	Test the... 8	Code the... DC 4	Test the... SC 6	Code the... Test the... Test the... Test the... Test the... Test the... SC 6
	Code the... 2	Code the... 8	Test the... SC 8		
	Test the... 8	Test the... 4			

As a user, I... 5 points	Code the... 8	Test the... 8	Code the... DC 8		Test the... Test the... Test the... SC 6
	Code the... 4	Code the... 6			

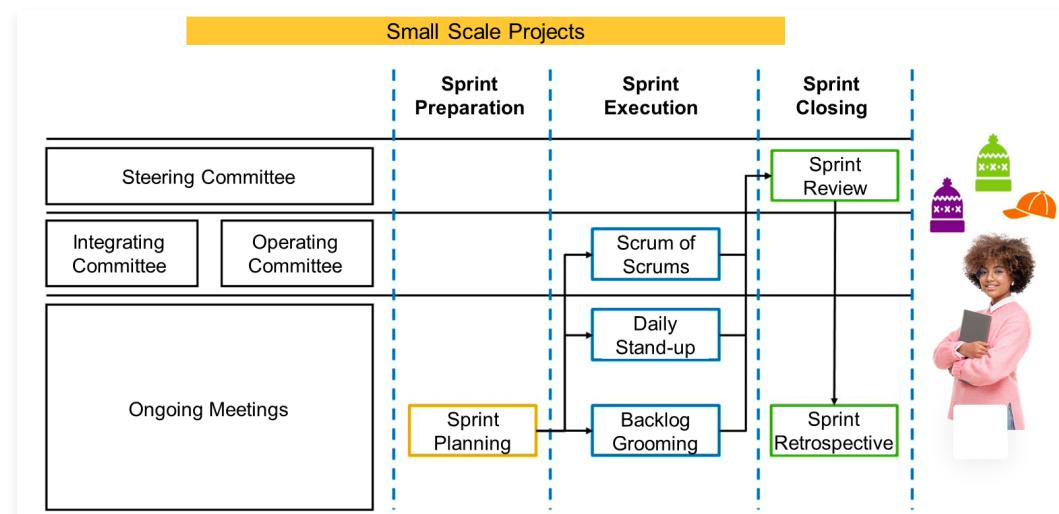
Product backlog    Tasks to do    Burndown chart    Completed tasks

The Sprint Backlog is a list of tasks identified by the Scrum team to be completed during the Sprint. During Sprint planning, the team plans and selects several Product Backlog items, and identifies the tasks necessary to complete each User Story.



The diagram above illustrates the scrum ceremonies performed in a large project. Emphasis behind this slide is, that within a large project, many resources are part of the project team. Essentially, each resource wears 'one cap' and/or a segregation of duties is enforced.

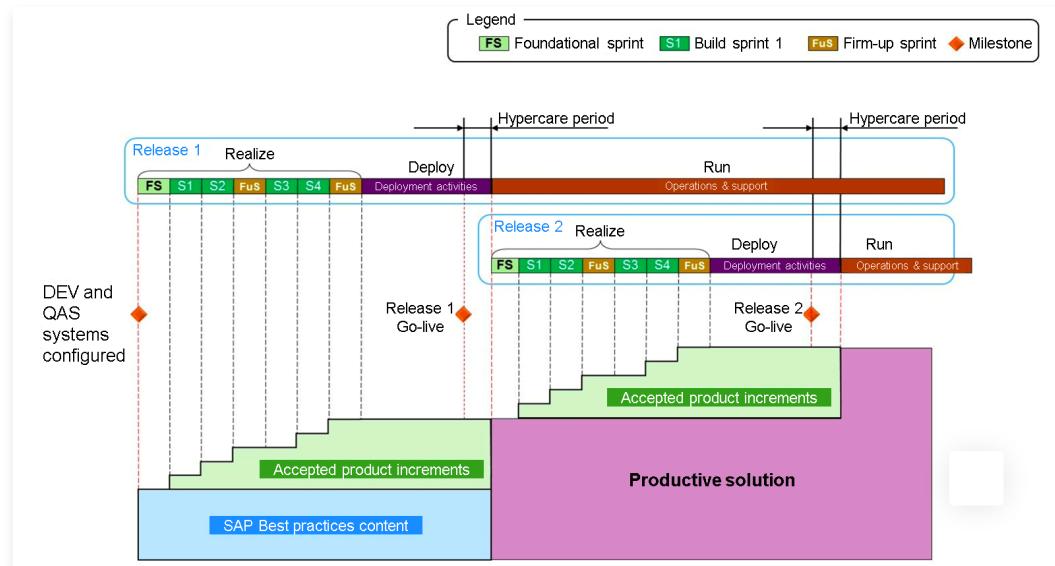
An example of this could be that in a large project, a project manager will only perform project management activities, as the project may have a dedicated release manager and quality manager. Similarly in a large project, there may be a testing team. In this case, the functional consultants will not be responsible for any testing, as the testing team will assume that function.



The above diagram illustrates the scrum ceremonies performed in a small project. Emphasis behind this slide is, that smaller projects have less



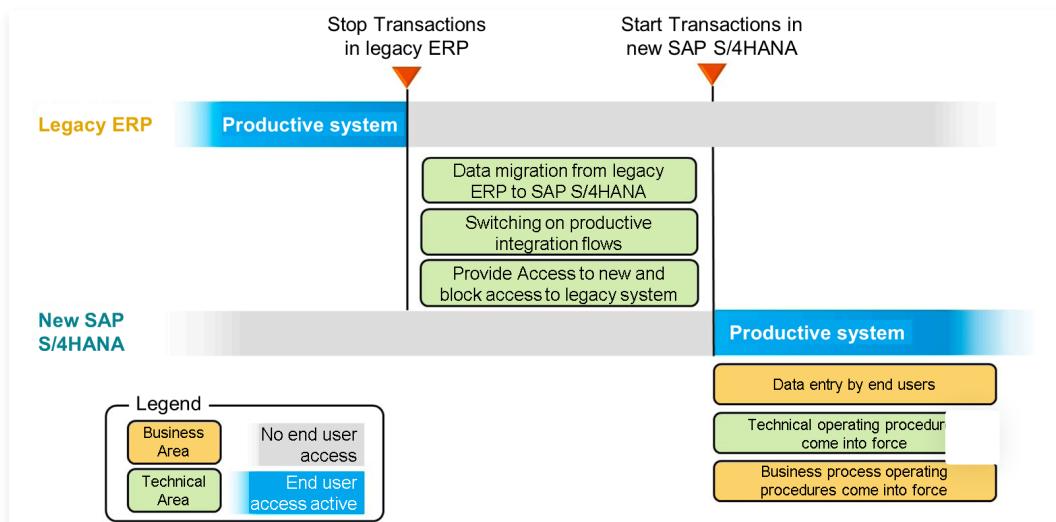
perform release management or quality management tasks. Similarly in a small project, there may not be a dedicated testing team. In this case, the functional consultants will also be responsible for testing related tasks.



This diagram displays an example of a solution with two releases. In the example displayed above, the first part of the solution is built using sprints in the Realize phase, and subsequent deploy activities performed in the Deploy phase. The first release then goes live and the solution is now productive. After go-live, the project immediately enters the hypercare period, where all project consultants perform support related tasks and activities to support the business with the adoption of the new solution. Once the hypercare period has ended, the second release activities are started, and performed through the different phases until the second go-live, where the entire solution becomes productive.

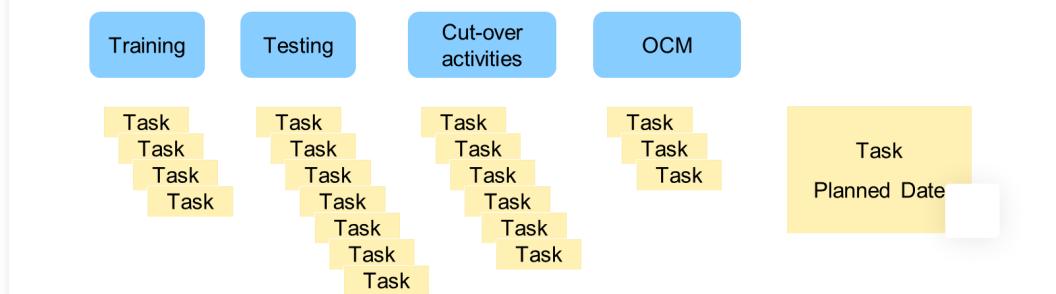


The diagram above provides an overview and description of the key deliverables performed in the Deploy phase.



Cutover is a set of activities which are performed on the last weekend before go-live. This is a period between switching off access to the old legacy systems and switching on access to the newly built SAP system.

- Organize the cut-over planning meeting (analog sprint planning meetings)
- Assign cut-over activities to the cut-over user stories (source cut-over plan)
- For the critical path: Add planned dates on post-it's
- Analyze whom you would like to invite to your daily scrum from the cut-over/technical team





This is an example of a cutover template, which is available for download



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# Analyzing options for (Greenfield) New Implementation on SAP S/4HANA Cloud, SAP S/4HANA (on-premise) and SAP S/4HANA Cloud, Private Edition



## Objectives

After completing this lesson, you will be able to:

- Analyze new implementation SAP S/4HANA cloud.
- Analyze new implementation SAP S/4HANA (on-premise).
- Analyze new implementation SAP S/4HANA Cloud, private edition.

## New Implementation of SAP S/4HANA Cloud





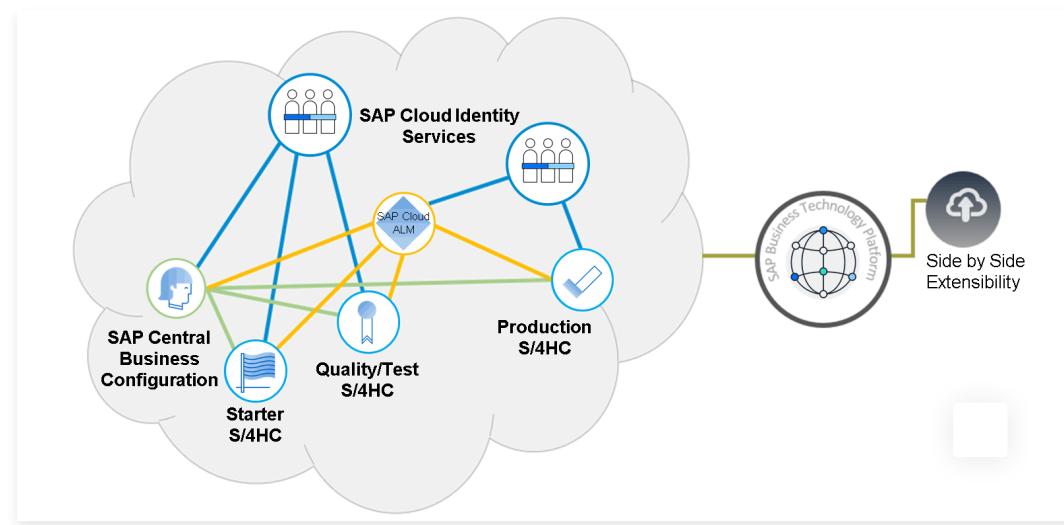
Business  
Transformation  
as a Service

Delivered with RISE with SAP  
business transformation services to  
support your transition to the cloud

S/4HANA Cloud is a Software as a Service (SaaS) offering from SAP which provide the following advantages:

- Highly Standardized business processes for selected LoB's and industry scenario
- Best practices supporting quick value realization
- Multi-Tenant Cloud, running in SAP Data Centers
- Applies Clean Core Concept by design
- Extensibility options with SAP Business Technology Platform (BTP)
- Fast Innovation Cycles leading to increased responsiveness to market changes
- Subscription Contract

## Understanding SAP S/4HANA Cloud Landscape



The system landscapes used for SAP S/4HANA implementations Cloud and On-Premise include:

### SAP Cloud ALM



## SAP Central Business Configuration

SAP Central Business Configuration (CBC) is a Configuration hub for SAP S/4HANA Cloud. It's a service of SAP Business Technology Platform where you provision your SAP S/4HANA Cloud systems (Starter, Quality, and Production), activate the business scope, and complete configuration-related activities. Configurations are moved from CBC to SAP S/4HANA Cloud through transports. SAP CBC is used by customers after go-live to continue to maintain their SAP S/4HANA Cloud solution by activating new scope, countries, and making configurations.

### Starter System

The starter system includes the Enterprise Management scope and comes with preconfigured business processes and master data. The data and configuration in the starter system directly aligns with the scope item test scripts in SAP Signavio Process Navigator.

### Quality System

The quality system is provisioned and configured via CBC based on the data and requirements gathered during the Fit-to-Standard workshops. After your S/4HANA system is live, the Quality System will act as a test environment for further configurations. After thorough testing, extensions can be transported from quality to production using the Software Collection transport SAP Fiori apps in S/4HANA Cloud. Other activities that are not managed by transport management are done directly in the SAP S/4HANA Cloud quality system.

### Production System

The production system is provisioned via the CBC and kept in sync with the Quality system via weekly or bi-weekly transports. Same as in quality system applies to not transportable configuration. The guided workflow tasks in the CBC instruct the implementation team members when to make these configurations in the production system. After go-live, the production system is used by end users to run the organization's business processes.

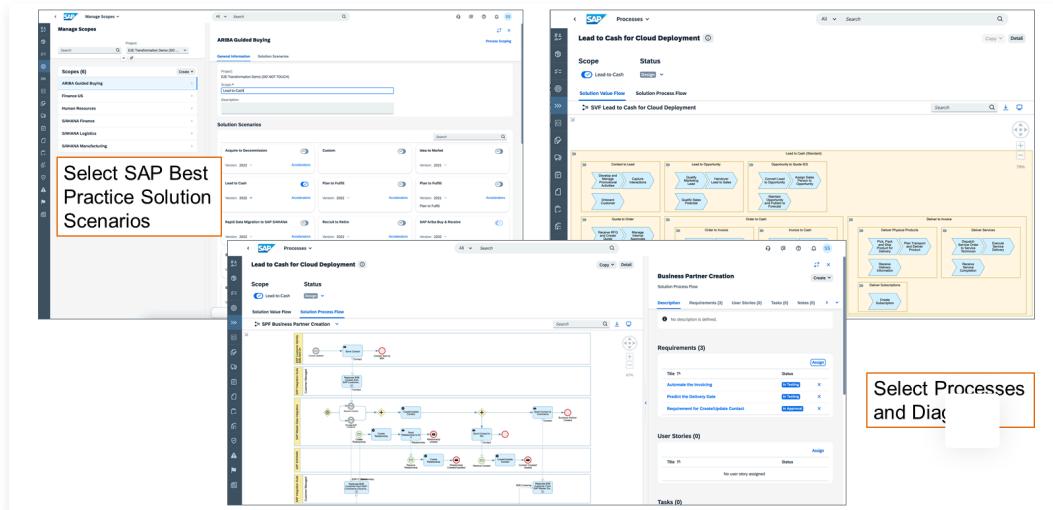
### Sandbox System

Subscription based tenant for testing innovation without impacting the Q or P Systems, without transport path.



the quality system accurately reflects what would occur in the production system (for example, if a new extension is transported to production). However, the transport path only moves in a single direction from quality to production. The test data refresh service was developed to solve this problem and provide an ideal testing environment by syncing data in the production system with the quality system. Test data refresh is a subscription service that refreshes master and transaction data in the quality system from the production system. A built-in depersonalization feature ensures data privacy compliance. Learn more about Test Data Refresh in the SAP Community.

## Consume SAP Best Practice Processes in SAP Cloud ALM



All SAP Best Practice Solution Scenarios provided by SAP are available in SAP Cloud ALM for Fit-to-Standard workshops. They can be selected and then the required solution processes and diagrams can be added to the project scope. If the customer conducted an evaluation with the Digital Discovery Assessment tool, he can use the result (excel report) to upload the scope directly into SAP Cloud ALM.

## Integrate SAP Central Business Configuration with SAP Cloud ALM



The screenshot shows the SAP Project Experience interface. On the left, there's a sidebar with icons for project management. The main area displays two tasks:

- Set Up Evaluation Project in SAP Central Business Configuration**: Status: Done, Timebox: Prepare, Planned Completion Date: Oct 29, 2021. Description: The purpose of this task is to set up the Evaluation Project in SAP Central Business Configuration, activate the content in the SAP S/4HANA Cloud Starter System, and configure the Quality System.
- Set Up SAP Central Business Configuration Integration to SAP Cloud ALM**: Status: Open, Timebox: Prepare.

On the right, there's a detailed view of the first task, showing a procedure with steps 1 and 2, and a list of activities including Scoping, Assign a Deployment Target, Request Quality System, Milestone Confirm Scoping is completed, and Primary Finance Settings.

With SAP Central Business Configuration integration, you can use SAP Cloud ALM as the guiding system. You get an order in which the tasks need to be executed and seamlessly navigate to SAP Central Business Configuration. The configuration tasks can be loaded, so that central project management can be improved. These tasks can be used to navigate to the SAP CBC project to execute the tasks. Status information is fed back into SAP Cloud ALM.

The screenshot displays three main modules of SAP Project Experience:

- Project Management Task Timeline**: Shows a timeline with milestones: Scope, Organizational Structure, Product-Specific Configuration, and Production System Settings. It includes tabs for Activities, Configuration Activities, Teams, Systems, and Deployment Targets.
- Org Structure**: A hierarchical tree diagram of organizational structures. It starts with Company Code (00 Company Code), which branches into Plant (00Plant) and Create Plant. Plant further branches into Sales Organization (00Sales Organization) and Create Sales Organization.
- Configuration**: Shows a list of configuration activities. Under Content Hierarchy, there are options like Configure Organizational Entities, Configure Sales and Service, Configure Procurement, Configure R&D / Engineering, Configure Demand and Supply, and Configure Manufacturing. Under Configuration Activities, there are options like Personnel Subarea, Personnel Area, Purchasing Organizations, Storage Locations, and Assign purch. organization to reference purch. or...

SAP Central Business Configuration is designed to provide guidance for your implementation project by controlling the sequence of activities that are completed. In the project experience, you can manage your team members, complete activities to set up and configure your systems, and view the project status. Activities are grouped into phases, and each phase ends with a milestone.



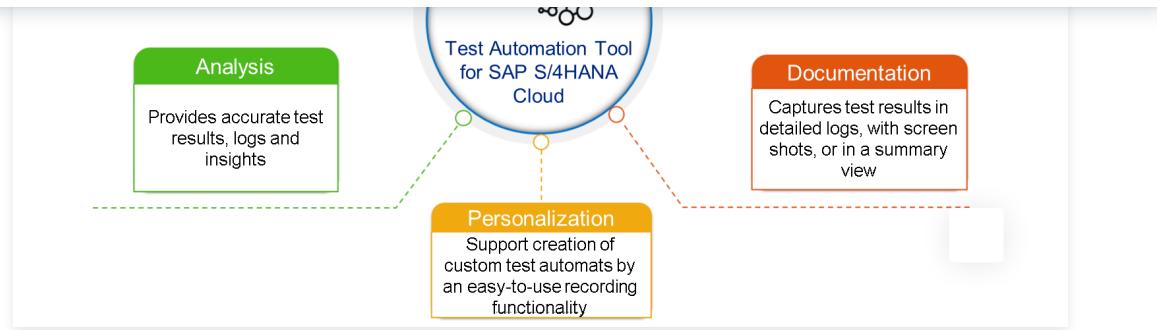
The screenshot shows the SAP Central Business Configuration interface. It starts with a summary dashboard showing 'Total 82 Activities' with 1 In Progress and 1 Completed. A yellow box highlights the 'Open' button. This leads to a 'List of Configuration Activities' screen where 'Define Difference Reasons for Payment Differences' is selected. Another yellow box highlights this selection. A third yellow box highlights the 'Go to Activity' button. Finally, a fourth yellow box highlights the 'Save' button on the right.

The configuration activities in SAP Central Business Configuration are designed to support customers in adapting the preconfigured SAP Best Practices content to their requirements. The available configuration activities are based on the active scope and country selections. Configuration activities may vary by country, because not all business scenarios (scope items) are available in all countries. Configuration activities can be mandatory, recommended, or optional.

The screenshot shows the SAP Project Experience interface. At the top, it displays 'Project Type: Implementation', 'Status: Active', and 'Phase: Product-Specific Configuration'. Below this, there are tabs for 'Activities', 'Configuration Activities', 'Teams', 'Systems', 'Logs', and 'Deployment Targets'. The 'Systems' tab is currently selected. It shows a summary of 'Request SAP S/4HANA Cloud Production System' with an 'Open' button, and a summary of 'Warehousing Configuration' with 'Total 82 Activities', 'In Progress 0 Activities', and 'Completed 7 Activities'. At the bottom, there are buttons for 'Release Transport' and 'Request System'.

As SAP S/4HANA Cloud is offered directly through SAP, it benefits from the many user-friendly services within the cloud portfolio.

A 3-system landscape is also available as an option if customers require a Development system for SAP S/4HANA Cloud.



The test automation tool is integral part of SAP S/4HANA Cloud. With preconfigured test scripts you can automate your business process tests. You can further change existing or create new test cases via the recording functionality. In addition, improved regression testing is supported by SAP delivered test automates on app level.

The screenshot shows the SAP Fiori application interface for managing test processes. The top navigation bar includes "SAP Manage Your Test Processes" and a search bar. The main content area displays a list of test processes categorized by scope item:

- Inbound Storage Tank Management - Process Manufacturing (3UK)
- Stock Transfer with Delivery (BME)
- Make-to-Stock with Silo Material - Process Manufacturing (3JUL)
- Warehouse Production Integration (3DV)
- Lean Incident Management Reporting (3FP)
- Manage Material Valuations (PUT) (1ZT)

Below the list, a section titled "Process Steps (21)" shows a table of 14 steps with columns for Step Number, Name, Type, Business Role, and Release Compatibility. A callout box highlights the "Manage Your Test Process" button in the top right corner of the main content area.

With the **Manage your test processes** app, you can create and manage test processes that represent the business processes in an organization. A test process, or multiple processes must be added to a test plan in the app, test your processes to execute the actual test in the system. The implementation team works with customers to build test plans with the standard test processes, and modify test processes to align with any extensions or customizations made based on the Fit to Standard workshops.

The test processes available in the manage your test processes app are based on the scope enabled in your system, as each test process automate aligns directly with a business process (scope item) active in