## **SUBMISSION GUIDELINES**

Authors are advised to carefully see and follow the instructions and guidelines without fail before submission of papers.

- Papers and articles must be submitted within the deadline.
- Authors are advised to strictly follow the MLA Handbook IX Edition in-text citations & notes and references.
- All contributions must be sent through: <a href="mailto:mergensjcenglish@gmail.com">mergensjcenglish@gmail.com</a>.
  Personal submission using any other E-Mail address is not accepted.
- Authors are required to conduct plagiarism verification by himself/herself. Plagiarism verification report only by URKUND or TURNITIN software is accepted. Authors are asked to send the original scanned plagiarism verification report in times of paper submission.
- Papers are selected for publication only on the basis of merit, relevance of the topic and writing skill.
- All contributions must be original, not published elsewhere and cannot be sent to other journals simultaneously.
- Full-length academic papers should be in 4000-4500 words including notes & references. Commentary & Perspective should be in 2000-2500 words including notes & references. Book review should be within 2000 words. Word limits should be strictly followed.
- Contributions without page mark must be submitted in MS-Word (.docx), Font must be Times New Roman, Font Size 12 pt., Line Spacing 1.5, Paragraph Spacing 0 pt (before paragraph) & 6pt (after paragraph). Page margin must be 15mm. (0.59") on all four sides.
- Spell the words in British style.
- Use single quotation mark to quote a sentence or statement. Use double quotation mark only when you need to quote a statement or expression within a sentence with single quotation mark.
- Author's Name, Designation, E-Mail Address and Contact number must be furnished at the end of the paper.
- The Editor reserves the right to reject any article and reserves the right to publish a contribution in some later editions of the journal.
- If required, contributors will be asked to provide hard copies of their papers/articles/essays.
- Articles & essays will not be published on the ground of author's misbehaviour, undesirable words and pressure for publication.