

JOE SCHWARZ

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Portfolios on [Linkedin](#) and [Github](#)

OBJECTIVE: Change based on job. Tailored to each application process

EDUCATION:

Bachelor of Science in Liberal Studies 2020
Oregon State University – Cascades, Bend, OR

High School Diploma June 6, 2015
Bend Senior High School – Bend, OR

RELATED SKILLS:

Microsoft Office, VS code, Basic JavaScript

RELATED COURSES:

Change based on job. Tailored to each application process

RELATED EXPERIENCE/PROJEDCTS:

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OTHER WORK EXPERIENCE:

Office Assistant, Gonzaga University, Spokane, WA 2016-2019

- Develop and maintain large spreadsheets.
- Designed and coordinated the setup and operation of events on and off campus.
- Practice professional customer services.
- Strategize and conduct event promotions.

Server/Bartender, Bendistillery, Bend, OR 2018

- Operate behind a bar mixing drinks.
- Possess adequate knowledge of company products to sell to customers.

Delivery/factory worker/floor salesman, The Mattress Factory, Bend, OR 2016-2017

- Deliver and setup mattresses to private homes and businesses.
- Operate delivery trucks.

Camp staff, Boy Scouts of America, Crater Lake Council, Grants Pass, OR 2012, 2013, 2015.

- Archery Director 2015
 - Set up and run five ranges for archery and tomahawks.
 - Direct supervisor of a three person staff.
 - Organize and plan a program for over one hundred scouts ages 13 to 18 a day for five weeks.
- Instructor 2012 and 2013

CERTIFICATIONS

- Oregon Food Handlers Permit Expires: 05/30/2021
- OLCC server Permit Expires: 06/01/2023

ACCOMPLISHMENTS: Eagle Scout