OSC Activity Tracking System

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🔍 Objective

The Office of the Security Cooperation (OSC) is a Department of Defense (DoD) organization within each United States (US) embassy established in a foreign country whose purpose is to cooperate with foreign militaries providing them with military training, intelligence, and supplies. The system will standardize the way in which these provisions are recorded and stored for the use of each OSC.

The OSC is headed by the OSC chief who has a support staff under them. The size of this staff is dependent on the US's relationship with the foreign country. Under the OSC chief will be military personnel who will directly run military exercises, equipment sales, and training with the US military. Under each of those military personnel will be a support staff. The OSC chief reports to the ambassador of the embassy and to the DoD command that oversees the area in which the country lays within.

📊 Success metrics

Goal	Metric
Set a standard for inputting tracking information and files related to OSC activities.	New standard is fully accepted by OSCs.
New OSC chiefs have an easier time transitioning into their new location.	Chiefs are able to find and use system from day one at a new embassy to do their job.
OSCs are able to view activities of other OSCs.	When connected to the internet, users can view repositories from other OSCs on a DoD command server.
OSCs have a more complete picture of how an activity was planned and executed.	Old tracking information can be compared to the new system and evaluated on how much is input.

🤔 Assumptions

There is no existing system to address the needs the OSC Activity Tracking System is trying to address.

A new system would be widely accepted enough to be required to use.

The current equipment used in OSCs has the capability to be connected to each other and/or a central repository.
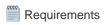
The current system by which OSCs use are hindering the ultimate goals of the OSCs.

This software is allowed to exist within the policies of the DoD.

All current and previous OSC activities information and files will be able to be input onto this new system.

🌟 Milestones

https://jjracz.atlassian.net/jira/software/projects/C3/boards/1/roadmap

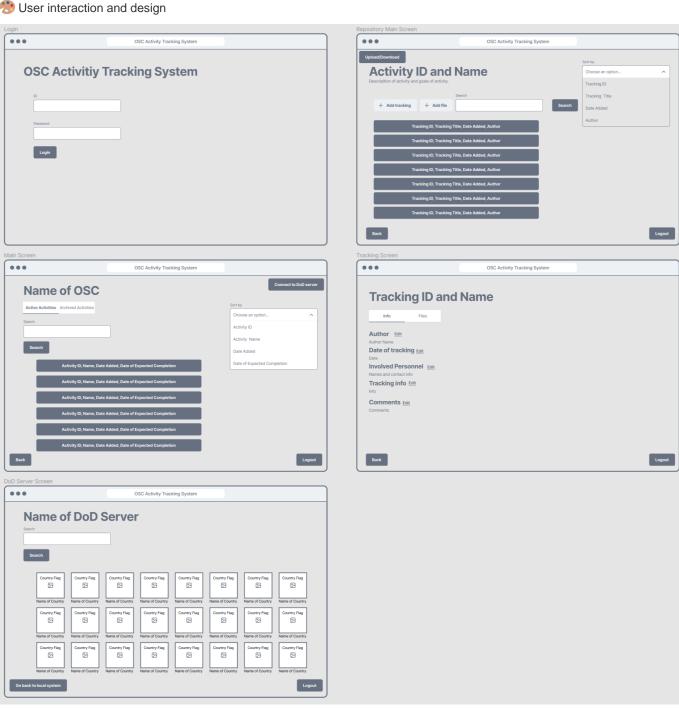## 📋 Requirements

Key	Summary	P
C3-34	As an OSC employee, I want to be able to sort activity repositories to better find the activity I am looking for.	=
C3-33	As an OSC employee, I want to be able to log into the system to access OSC activity information and files.	≫
C3-20	As a DoD commander, I want to be able to delete an OSC activity repository from the system so that failed or halted OSC activities don't bog down personnel when looking up OSC activities.	≫
C3-19	As an OSC chief, I want to be able to delete OSC tracking information and files so that unneeded or incorrect information or files are not attached to an OSC activity.	⌄
C3-18	As an OSC employee, I want to be able to look up OSC activity information in files while not connected to the internet so that I am able to still do my job without being connected.	≫
C3-17	As a DoD commander, I want all OSC activity tracking information and files to be uploaded to a DoD command server so that they are able to be accessed outside of OSCs.	=
C3-16	As a deputy chief of the OSC, I want to be able to look up OSC activities in other nations so that I can better plan joint activities between two or more nations.	⌄
C3-15	As a deputy chief of the OSC, I want to be able to input tracking information and documents related to OSC activities so that they are able to be found within their respective activity repository.	≫
C3-14	As an OSC chief, I want there to be a standard way of inputting tracking information and files so that when I take over an OSC there is no delay as I figure out how it was all stored previously.	⌃
C3-13	As an OSC chief, I want to be able to edit tracking information so that the right information is input.	=
C3-12	As an OSC chief, I want to be able to add OSC activities to the system so that all the tracking information and files will be in one space.	≫

11 issues

Key	Summary	P
C3-46	When prompted by the user to download the contents of a repository, the system shall use the internet to download the contents onto the user's system.	⌄
C3-45	When prompted by the user to display a DoD command repository, the system shall use the internet to display the contents of the repository.	=
C3-44	When prompted by a user to connect to a DoD command server, the OSC Activity Tracking System shall use the internet to connect to the server.	=
C3-43	When the OSC Activity Tracking System connects to a DoD command server, the OSC Activity Tracking System shall use the internet to display the available repositories and relevant information.	⌄
C3-42	The OSC Activity Tracking System shall allow senior DoD personnel to permanently delete a activity repository from the system.	≫
C3-41	The OSC Activity Tracking System shall allow senior DoD personnel to permanently delete tracking information and files from a activity repository.	≫
C3-40	When prompted by the OSC chief to upload a tracking repository, the OSC Activity Tracking System shall upload the repository to the respective DoD command server tied to the OSC.	=
C3-32	The OSC Activity Tracking System shall allow an OSC chief to permanently delete tracking information and files from a activity repository.	⌄
C3-31	When a user prompts the system to display an activities' tracking information, the OSC Activity Tracking System shall display the filled out form that was saved onto the system.	⌃
C3-30	When a user prompts the system to create an activity repository, the OSC Activity Tracking System shall prompt the user for the activity name, activity ID, type of activity, and name of the host nation.	≫
C3-29	When a user prompts the system to edit an activities' tracking information, the OSC Activity Tracking System shall display the filled out form allowing the user to change the fields.	⌃
C3-28	While inside of an activity repository, when a user prompts the system to upload a file to an activity repository, the OSC Activity Tracking System shall prompt the user for the file.	≫
C3-27	When a user prompts the system with a completed form for tracking information, the OSC Activity Tracking System shall create a dated link to the tracking information in the repository display.	⌄
C3-26	When a user prompts the system to add tracking information to an activity, the OSC Activity Tracking System shall display a form to input all relevant information and comments to that phase of the activities progress.	≫
C3-25	The OSC Activity Tracking System shall allow an OSC chief to permanently delete a activity repository from the system.	≫

C3-24	When adding file to an activity repository, the OSC Activity Tracking System shall prompt the user to select the tracking information link to tie the tracking information with the file.	=
C3-23	The OSC Activity Tracking System shall allow the user to sort search results based on activity name, activity ID, date created, date completed, type of activity, and host nation tied to the activity.	=
C3-22	The OSC Activity Tracking System shall allow the user to search for OCS activities in the system using predetermined information tied to the activities.	⌃
C3-21	The OSC Activity Tracking System shall require the user to enter their login information.	⌃⌃

19 issues

🎨 User interaction and design

? Open Questions

Question	Answer	Date Answered
Does the system need more functionality?		
Should the system support sending of messages or data between users?		
Are there constraints on systems running in an embassy specifically?		
How should the system respond to a user's login information being compromised?		
Will the system be produced from available software and integrated or from scratch?		

⚠ Out of Scope

The software will not be able to send information between users.

The software will not have input for other embassy related activities outside of the OSC.

The software will not be usable by personnel outside of the employment of the US government or US military.

The software will not automatically upload an OSC's activity repositories to the DoD command server.

The software will not automatically connect to an OSC's DoD command server.

The software will not send notification to users about changes made to an activity repository.

The software will not track changes made to an activity repository.