



# KAVISHKA PERERA

Business Analyst

## About Me

A well organized and a committed individual looking forward to hold responsibility of a position to assist the achievement of organization goals by fully using the knowledge and expertise.



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## LANGUAGE

- English
- Sinhala

## EXPERTISE

- Analytical Thinking
- Problem Solving
- Collaboration
- Communication
- Time Management
- Attention To Detail

## EXPERIENCE

### S P Solutions Private Limited

#### Associate Business Analyst

2024 Jan - Present

- Requirement Gathering
- Testing software solutions prior to UAT
- Prepare user Documentation (URS, Release notes, Workflow diagrams)
- Understanding the Edgevantage platform(Jira)
- Effective Communication with customers
- Domain Knowledge ( Local & foreign clients)

### Adana Food Private Limited

#### Business Analyst

2023 July - 2023-Dec

- Data Analysis
- Market Research
- Requirements gathering
- Reporting
- Communicating
- Project Management

### Jayasinghe & Co Chartered Accountants

#### Audit/Accounts Trainee

2018 Sep- 2019 Sep

- Carrying out accounting using Quickbook.
- Gaining experience in MS Office Package.

## EDUCATION

### University of Sri Jayewardenepura

Bachelor of Science in Business Administration  
2019-2023

### CIMA

CIMA Passed Finalist

### Esoft Metro Campus

Completed Diploma in Information Technology  
with E-Commerce (DITEC)

### St. Joseph's College Colombo

Completed A/L's with 4A's & O/L's with 8A's & 1B