SCRUM MEETING WEEK 7

✅ Sprint planning checklist

Preparation	Meeting	Follow up
We organized our tasks and we made sure that our tasks for our last week were complete.	We divided up our work in the backlog for the week, and set deadlines for milestone 3	Finishing the UML class diagram, sequence diagram, start frontend development and writeups

👥 Sprint team members

Name	Role
Zaynb Alkhafadi	Design patterns, UML diagram
Johee Yeom	Git manager, front-end, UML diagram
Muskaan Sandhu	Sequence diagram, UML diagram
Tatum Grundy	Front-end/UML diagram
Kevin Ruan	UML diagram, scrum template

✏️ Sprint planning meeting items

Previous sprint summary

Sprint theme	Milestone 2 document
Issues completed	Complete coverage of requirements and user stories.
Issues left	
Team Capacity	M2 document with description of project, user requirements, functional and non-functional requirements. User case diagrams, implement user stories in the backlog in GitHub.

Summary	Use case diagram, High-level description, User stories, Functional/Non-functional requirements, track progress of scrum meeting, User requirements, User stories, domain requirements

Details Current sprint

Start date	February 27th, 2024
End date	March 5th, 2024
Sprint theme	Milestone 3
Team capacity	UML class diagram, sequence diagram, testing plan, design principles, start front-end coding
Issues capacity	Coding difficulties, errors in diagram
Individual capacity	Zaynb: Design patterns Tatum: Front-end development, UML diagram Kevin: UML diagram Muskaan: Sequence diagram Johee: front-end development/UML diagram
Potential risks	Risk of time management
Mitigations	Sufficient communication and organization

📚 Sprint planning resources

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