

Teaching (recommended: 70% = 591hrs/sem. = 12.8 ECH/wk with Research)							Teaching Load		82%	Variance		12%	High Variance!					
Course Details						Group Details				Calculated Load Factors			Equivalent Hours					
Course Name	Course Code	Novelty of Course (NC)	Contact Time/Week [hrs] (base: 16 wks)	Excursions [total days]	Group Size Standard (30/50)	Multiple Groups of a Course (MGC)	ID / name of group	Number of groups coordinated	Size of group [students] (GS)	NC (Novelty)	GS (Size)	Multiple Groups of a Course (MGC)	Contact Courses	Excursion / Supervision	Contact Courses (Total hours per week)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)			
Database Fundamentals	DBF510S	old	3.0		30	two or further group	GR1	1	35	1.00	1.05	0.70	2.21	0.00	2.21			
Database Fundamentals	DBF510S	old	3.0		30	two or further group	GR1	1	35	1.00	1.05	0.70	2.21	0.00	2.21			
Networking Programming	NPG611S	new to Lect	3.0		30	one of mult. & not Exa	GR2	1	30	1.00	1.00	0.85	2.55	0.00	2.55			
Networking Programming	NPG611S	new to Lect	3.0		30	two or further group	GR2	1	30	1.00	1.00	0.70	2.10	0.00	2.10			
Networking Programming	NPG611S	new to Lect	3.0		30	two or further group	GR2	1	30	1.00	1.00	0.70	2.10	0.00	2.10			
Networking Programming	NPG611S	new to Lect	3.0		30	two or further group	GR2	1	30	1.00	1.00	0.70	2.10	0.00	2.10			
										0.00	0.00	#N/A	#N/A	0.00	0.00			
										0.00	0.00	#N/A	#N/A	0.00	0.00			
										0.00	0.00	#N/A	#N/A	0.00	0.00			
										0.00	0.00	#N/A	#N/A	0.00	0.00			
Other teaching related duties:			Totals:	18.0	0.0	Totals:				190				Totals		14.61		
Curriculum Development:		Programme / Course:		FCI courses		Type of contribution:		Course review and development & moderation			Actual hrs/week:		1.0			ECH/week:	0.35	
		Programme / Course:				Type of contribution:		Attend PDU seminars & workshops			Actual hrs/week:					ECH/week:	0.00	
		Programme / Course:				Type of contribution:					Actual hrs/week:					ECH/week:	0.00	
		Programme / Course:				Type of contribution:					Actual hrs/week:					ECH/week:	0.00	
Other Teaching related activities:																ECH/week:	0.00	
																ECH/week:	0.00	
																ECH/week:	0.00	
Activities outside the workload of FT-employment:		Course	Course Code	Comment(s)					Number of students	Hours/week	Teaching Equivalent Contact Hours:				15.0			
e.g.: Teaching on campus (for extra remuneration):											Values for Previous Semesters			Year	Sem			
Other activities for extra payment, e.g. COLL:																		
Research Load															Total:	267.0		
Subject/Topic (please attach detailed proposal):			Research is	Who else is involved:				This Research is funded by:			Expected time to be spent on it:							
Homeless application			ongoing	Mr. Gabriel Nhinda				UNDP			2 years			Hrs/Sem.:	253.0			
Student Honors Project			planned	N/A				None			2 semesters			Hrs/Sem.:	14.0			
														Hrs/Sem.:				
														Hrs/Sem.:				
														Hrs/Sem.:				
														Hrs/Sem.:				
														Hrs/Sem.:				
Have you done research in previous semester?		Yes	How much hours per semester were allocated to it?															
Admin. Load							Total:									43.0		
Major Activity (1):		Attend WIL presenations and Supervise WIL activities										hrs/semester [22 weeks]:	8.0					
Major Activity (2):		Mentoring First Year Students										hrs/semester [22 weeks]:	10.0					
Major Activity (3):		Attending departmental/faculty ,BoS,TLU and Research meetings										hrs/semester [22 weeks]:	10.0					
Extra Activity (1):												hrs/semester [22 weeks]:	10.0					
Extra Activity (2):												hrs/semester [22 weeks]:	5.0					
Community Service							Total:									20.0		
Major Activity (1):		Programming competition and Game jam challenge organiser										hrs/semester [22 weeks]:	20.0					
Major Activity (2):												hrs/semester [22 weeks]:						
Major Activity (3):												hrs/semester [22 weeks]:						
Staff: "I certify that the information provided here represent the truth and my true workload for this semester:"							30-Oct-2022		Total Load:							82%		
HoD: "I certify that I have discussed this workload with the staff member and it complies with the work load policy:"							Date (DD/MM/YY)	Signature										
HoD comments:							Date & Signature (HoD)											
Dean: " I take note of the supplied information and ensure adherence to the work load policy:"							Date & Signature (Dean)											