

CURRICULUM VITAE

JOHN SIMON

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**ADDRESS: ASHOK NIWAS NEAR F2 BEHIND
VISHAL MEGA MART JAIPUR ROAD AJMER
305001**

CAREER OBJECTIVE

- To realize my potential in challenging situations and develop my capabilities through this learning process. I am dedicated and devoted
Professionally seeking a responsive job and develop my capabilities
Through this process.

EDUCATION

- XTH National Institute of open school 2021
- XIITH National Institute of open school 2024
- Pursuing B.com 1 year form Suresh Gyan Vihar University from Jaipur 2025

EXPERIENCE

- Six-month experience
- Indian railway contract bases | railway station Ajmer
- Designation: Supervisor

EXTRA EDUCATION

- RSCIT
- ADVANCE EXCEL
- TALLY PRIME
- BASIC PYTHON

CERTIFICATIONS & AWARDS

- Certifications of Rscit course form Rajasthan government with CGP of 62%
- Certifications of Tally course from Rajasthan government with CGP of 75%
- Certifications of advance excel course form raffle academy Delhi with CGP of 80%

COMPUTER SKILLS

- Basic computer
- Excel
- VLOOKUP
- Hlookup
- IPMT, PPMT, PMT
- Pivot table
- Index, Match & Dget
- Advance excel all formulas
- Ms word
- Ms power point
- Tally with GST, CGST, IGST and salary
- Basic python

HOBBIES

- Movies & web series & music

- Playing games
- Traveling

PERSONAL DETAILS

- Date of birth: 07 January 2002
- Father's Name: Mr. Harison Simon
- Mother's Name: Mrs. Shanta Simon
- Language Known: English and Hindi
- Marital Status: Unmarried

PLACE:

DATE: **(JOHN SIMON)**