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Department Head  
Computer Studies Department  
3rd Floor, College of Science, Ayala Blvd. Ermita, Manila 1000

To Whom It May Concern,

Greetings!

We are BSIS fourth-year college students from Technological University of the Philippines - Manila, currently conducting a case study entitled *“E-portfolio for Computer Studies Students of TUP Manila*". The purpose of our study is to develop a E-portfolio in Technological University of the Philippines that allows students to keep track of their records using their computer and/or mobile phones. Our survey's objective to perceive if developing a E-portfolio system will benefit and improve the experience of the TUP Manila students. The researchers will never launch the application in the public.

In order to achieve our objective, we are politely seeking your permission to your good office to conduct our survey for our case study. Our research will only survey twenty students on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or other date that the Head Department will be given to us. The survey would only last for 5 to 10 minutes. We guarantee you that we will not disturb the schedule of the students or picture, participation is entirely voluntary depending on the time convenience to their schedule, provided that our Research Teacher signs and approves this letter.

Thank you in advance! We will deeply appreciate the time you may lend us to conduct our survey. We are hoping for your kind approval and support regarding this effort. The stated email and number are the contacts to communicate with our group. Emall:johncarlowhilhelm.teologo@tup.edu.ph. Contact:0900000000. Attached papers are the consent letter and survey questionnaires that will be given to the respondents.

Respectfully,

Costales, Lalaine

Dantes, Archie

Jose, Reame

Maturan, Michelle Anne

Teologo, John Carlo

Noted By:

Mr. Jeffrey G. Romano, MACOED, MSCS  
Software Engineering II Professor