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# JOHN B. ALLEN

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ADDRESS REDACTED

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## INFORMATION TECHNOLOGY SPECIALIST

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Dear Sir/Madam,

I am a senior at Wilmington University, where I currently maintain a 3.64 GPA. As a computer science student, I have been familiarized and trained on a wide array of IT related topics.

During these studies, I have learned how to operate and troubleshoot desktops, laptops, and iPads across Windows 7, 8.1, 10, Mac OS, and Linux operating systems with a security mindset and a high level of customer service. As a result, I have earned the TestOut PC Pro certification.

Independent of conventional university studies, I am studying for the CompTIA Security+ certification. With this, I have gained a solid understanding of IT security terminology. My strong passion for information security drives my attention to detail, problem solving skills, and eagerness to learn.

Furthermore, I have gained experience with various MS Office applications to include Excel, Word, and PowerPoint. I am competent with computer networking and architecture, virtualization, object-oriented programming, and project management.

Beyond my strong technical aptitude, I am a Marine Corps combat veteran who possess excellent written and oral communication skills that are essential in communication with colleagues. Along with the ability to work as part of a complex team or independently without supervision, I have a proven record of providing results in an accurate and timely manner

Sincerely,

John B. Allen

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