Bank Account

- Account No
- Date
- Amount
- Description
- + Read in Data
- + Add to Bank Book

Bank Book

- Date
- Debit
- Credit
- Description
- Balance
- Loan
- Other
- Totals
- Add to Sales, Puchases/Expenses or Journal

Sales Book

- Date
- Customer
- Timesheet No.
- Invoice No.
- Net Sales
- VAT Rate
- VAT Amount
- Note
- + Add to Cash Book

Journal

- Date
- Description
- Loan
- Loan Repaid
- VAT
- CT
- Company House
- Investment
- Dividend
- Fine
- Note
- + Add to Cash Book

Purchases/Expenses

- Date
- Description
- Bank Chages
- Travel
- Communications
- Rent
- Power
- Wages/ Emp'er NI
- Office Equipment
- Misc
- Totals
- + Add to Cash Book

Cash Book

- Receipt Date
- Description
- Debit
- Credit Date
- Description
- Credit
- Totals
- Carried Down
- Brought Down
- + Calculate c/d and b/d