

CURRICULUM VITAE

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Objective:

To find a job that fulfills my dreams, which have a creative and committed type of work, with professional family environment.

Education:

Faculty of Law Ain Shams University.

Languages:

- Arabic (Native language).
 - English (Fluency written and spoken).
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Experience:

- From June 2019 up to January 2021

ASGC : Front-end Developer

“Head Office – Mivida New Cairo ”. Egypt

- From July 2017 up to June 2019

Orascom Construction: **Senior** Document Controller (QC)

“Opera Project -New Administrative Capital ”. Egypt

- From January 2016 up to June 2017

Orascom Construction: Document Controller (QC)

“New Administrative Capital Project”. Egypt

(Almasah Hotel, Service Buildings and presidential Villa)

- From August 2012 up to 2015

Orascom Construction: Document Controller (General)

“Mivida Fences Project- New Cairo” Egypt

- From October 2009 up to 2012

Orascom Construction: Document Controller (QC)

“Alahly Bank –New Cairo” Egypt

Duties and Responsibilities As **Document Control**:

- Prepare Final Dossier having all QC records and as built ISO for Piping, Mechanical, Electrical and Instrument.
 - Prepare Civil Turn Over files.
 - Generating quality reports and documents.
 - Maintaining log for all quality procedures.
 - Preparation of Test packs and maintaining log for the status.
 - Maintain log for traceability of materials.
 - Generating and updating log for drawings.
 - Preparation of weekly reports and Monthly reports.
 - Update and maintain QC Procedure log and ITPL log.
 - Update & maintain Method Statement log.
 - Update & maintain Risk Assessment log.
 - Preparation & update of SNAG & DE-SNAG and Punish list.
 - Preparation of soft copies for all QC dossiers.
 - controlling the work force for Data entry operator and scanning operator.
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Duties and Responsibilities As Front-end Developer:

- Determining the structure and design of web pages.
- Ensuring user experience determines design choices.
- Developing features to enhance the user experience.
- Striking a balance between functional and aesthetic design.
- Ensuring web design is optimized for smartphones.
- Building reusable code for future use.
- Optimizing web pages for maximum speed and scalability.
- Utilizing a variety of markup languages to write web pages.
- Maintaining brand consistency throughout the design.

Training Course:

- Microsoft Office.
 - HTML.
 - HTML5.
 - CSS.
 - CSS3.
 - JavaScript.
 - JavaScript Dom.
 - JavaScript Bom.
 - ES6.
 - Bootstrap (started only this month)
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Summary of Qualifications:

- Design work system.
 - Measure & Control & Quality Control.
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Have experience in the next software:

- Windows Operating Systems.
 - All Microsoft Office Package software.
 - Aconex.
 - Oracle.
 - Adobe Acrobat Professional all version.
 - Nitro PDF professional all version.
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Personal Information:

- Marital Status: Married.
- Nationality: Egyptian.
- Date of Birth: 21/01/1992.
- Military service: Completed.
- Place of birth: Cairo, Egypt .
- Place of Living: Vitebsk, Belarus .

Dear Sirs

I hope my qualifications and skills match your requirements, it is a great honor to be a member of your teamwork.

Thanks

Presented By
John Raafat Makary