EDUCATION

Bachelor of Business Administration

Kent State University

Major: Computer Information Systems

Graduation: December 2020 Kent. Ohio GPA: 3.075

SIGNIFICANT COURSEWORK

Cloud Systems Computing, Cloud Infrastructure, Quantitative Business Analytics, Project Management and Team Dynamics, Computer Systems Analysis and Design, Programming Theory and Applications

CLASS PROJECTS

Computer Systems Analysis and Design

Semester: Spring 2019 Completed a mock Scrum project with four team members by automating order intake through order fulfillment.

Used models such as Entity Relationship, Use Case, Activity, and Unified Modeling Language diagrams to document current state and define future state of the system.

Cloud Systems Computing

Semester: Spring 2019

- Led a four-person team in the creation of a point of sales system using HTML, PHP, and JavaScript.
- Guided, coordinated, and delegated to team members during different phases of the project.
- Coached team through issue identification and triage to properly resolve the issue.
- Fixed errors and wrote/updated code

Programming Theory and Applications

Semester: Fall 2019

- Worked with four team members to create a mortgage and loan application in Visual Studio using C# (C Sharp).
- Wrote and updated code for loan application.
- Application created using Windows Forms App (.NET framework)

SKILLS

C#, HTML, PHP, JAVA Script, SQL, Microsoft Word, Excel, Visual Studio, RStudio, SAP ERP, Business Analytics, Data Management, Project Management, Scrum Methodology, ServiceNow

WORK EXPERIENCE

Vox Mobile, Independence, Ohio

February 2023 - Present

Fulfilment Specialist

- Utilizing ServiceNow, keeping track of inventory, client information and completing tickets in a timely manner.
- Multitasking by working on multiple tickets/devices at a time to maximize work efficiency.
- Communicating with client IT professionals in completing configuration and troubleshooting for specific tickets.
- Working with clients and colleagues to create workflows, ensuring configuration steps are easy to follow.
- Collaborating with multiple team members on demanding projects.

Mazzulo's Market, Aurora, Ohio

July 2019 - February 2023

Manager, Customer Service

- Operating independently in a fast-paced environment.
- Helping customers find desired products and answering questions.
- Taking/delivering catering orders, while making sure all customer expectations are met.
- Managing/working with 3-5 co-workers to assist customers and get them in and out of the door as efficiently as possible.
- Managing inventory and ordering replacements if needed.
- Opening/closing the store ensuring duties are done properly and in a timely manner.

The Bertram Inn and Conference Center, Aurora, Ohio

June 2017 - August 2017

Banquet Server

Collaborated with 5-8 other staff members, prepared rooms for events, cleaned, served guests, and made sure guest expectations were met in a timely and respectful manner.