

PERSONAL INFORMATION

Azimjon KHAMDAMOV



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 <http://johnwick27.github.io/johnresume/>

Sex Male | Date of birth 27/08/1993 | Nationality Uzbek

WORK EXPERIENCE

Jun 2018–Present

Digital Book Converter/Designer/Web Developer (Freelance)

UUM Press (Universiti Utara Malaysia), Sintok, Kedah (Malaysia)

- Converting PDF books to E-books (EPUB3 Version)
- Designing E-books
- Developing, maintaining and enhancing current UUM PRESS Publication Progress Tracking System

Feb 2018–Sep 2018

Web Developer/Software Maintenance (Paid Internship)

UUM PRESS (Universiti Utara Malaysia), Sintok, Kedah (Malaysia)

- Maintaining software support:
 - a) installing (ADOBE Inc.) softwares, Windows applications;
 - b) Restoring and reinstalling PC systems.
- Providing hardware support;
- Developing the UUM PRESS Publication Progress Tracking System for the Press Department.
- Managing social media platforms of department (Facebook, Youtube and etc.) for strategic purposes
- Video/image editing and creation of a visuals to enhance the department's social media profiles

Sep 2014–Dec 2014

IT Support Technician/Designer

Universiti Perlis Malaysia, Kangar, Perlis (Malaysia)

- Designed and developed training modules for the Centre of Entrepreneurship of the university;
- Provided technical (IT) assistance to consultants working on the training project with the Centre of Entrepreneurship.

EDUCATION AND TRAINING

Feb 2013–Nov 2018

Bachelor of Science (Information Technology)

EQF level 6

University Utara Malaysia, Sintok (Malaysia)

Majoring in Software Engineering

Sep 2009–Jun 2012

High School Diploma

1st Academic Lyceum, Termez (Uzbekistan)

- Social Sciences

Sep 2000–Jun 2009

Certificate of Secondary Education

2nd Secondary School, Termez (Uzbekistan)

- General Studies
English, History, Mathematics
- Physical Education

PERSONAL SKILLS

Mother tongue(s) Uzbek

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
Russian	B2	B2	B1	B1	B1
Malay	A1	A1	A1	A1	A1
Persian	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

- excellent communication skills gained through my experience in IT support;
- excellent contact skills with customers honed through working in the services industry.

Organisational / managerial skills

- good leadership and organisational skills;
- ability to work effectively and efficiently individually or as a team.

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Proficient user	Proficient user	Proficient user	Proficient user

Digital skills - Self-assessment grid

Other skills

- Youtube Blogging
- Photography
- Excellent knowledge of diverse Operating Systems
- JavaScript
- HTML5
- PHP
- JAVA
- Computer Graphics (Adobe Photoshop)
- App, Web Development
- PC Repair and Maintenance

Driving licence A, B

ADDITIONAL INFORMATION

Courses

Food Handling Course
held on 14th July 2017 at KUALA LUMPUR CONVENTION CENTER

Courses Computer Operator Course
"Surxon Ta'lim" Education Center
2008

Honours and awards SILVER MEDAL
INNOVATIVE RESEARCH INVENTION AND APPLICATION EXPO 2017 (I-RIA 2017) awarded the SILVER MEDAL for developing the Customers Feedback on Fashion Design (Mobile Apps) held on 8th -9th May 2017 at Universiti Utara Malaysia.

Certifications Certification of Participation
INTERNATIONAL STUDENT SPORTS CARNIVAL 2016
Held on 6th to 7th October 2016 at Kompleks Sukan Negara Panasonic, Shah Alam

Personal Interests

- Music
- PC Games
- Travelling
- Singing
- Reading
- Sports (Basketball, Volleyball)

References **Pn. Nor Iadah Bt Yusop**
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