**Johnathon Renteria**

Huntsville, TX 77340 | 832-738-0346 | johnathonrenteria1@gmail.com

**Professional Summary**

Motivated Student committed to learning, searching for an internship to further develop skills in Management Information Systems, Business Administration and team contribution. Self-directed and focused with superior performance in both autonomous and collaborative projects within the Sam Houston College of Business cohort.

**Skills**

|  |  |
| --- | --- |
| * SAP Efficient * Critical Thinking * Sales Expertise | * Office Management * Business Administration * MS Excel Efficient |

**Education**

BBA: Management Information Systems Fall 2019 - Expected in May 2023

Sam Houston State University Huntsville, TX

**Work history**

Restaurant Team Member Aug 2021 - Oct 2022

Chicken Express Huntsville, Texas

* Recorded orders by answering customer questions and entering requests in system.
* Checked and restocked utensils and condiments in appropriate locations for guests.
* Used cash registers and calculators to prepare bills, accept payments and make change.
* Greeted customers at drive-thru and took food orders.
* Prepared food orders, cooking on grill and operating fry station.

Volunteer Aug 2018 - May 2019

Ronald McDonald Children's League City, TX

* Volunteered with groups and organizations to help make measurable differences for program.
* Teamed with community organizations and government agencies to increase outreach and service utilization.
* Met with other volunteers and program leaders to discuss new service opportunities.
* Used strong interpersonal communication skills to convey information to others.
* Encouraged donations by supporting community fundraising events and campaigns.

**Affiliations**

Sigma Phi Epsilon Texas-Eta Chapter

**References**

References upon request.