Group	Description	Permissions Defined Yet	Delete Records	Admin App	Use App	Builtin Group
Admins	Application Administrators - able to perform any action to the database or application. Reponsible for maintaining the applications functionality and data. NOTE: This is the default group when using an unsecured application and workgroup file. This is because by default MS Access logs a user in as the Admin user who is a member of the Admins group. The builtin Admin user has been removed from the Admins group, and thus will not have any permissions	Yes	Yes	Yes	Yes	Yes
Users	**Default group** - includes all users, even those that do not login via the workgroup file. Currently permissions allow performing any action except for modifying the database design. NOTE: This group WILL have *ALL* permissions removed to secure the application for usage by only defined users and groups. Any user opening the application without a valid login or security workgroup file will be denied permission to use the application.	Partial	No	No	No	Yes
Developers	Application Developers - able to perform any action to the database or application. Currently has all the same permissions as the Admins group. This group differs from the Admins group in that members can be identified by role membership as both an Admin and a Developer.	Yes	Yes	Yes	Yes	No
COMP	Compensation/HR - Group which is allowed to view/edit PWE data. Currently this group does not have any explicit permissions. Permissions are implicity derived from being an automatic member of the Users group. This group will have default permissions allowing the viewing and editing of data. Users will be allowed to perform manual edits of records but will be unable to run any of the batch processes such as the loading of data files.	No	No	No	Yes	No
DFL	Data Loaders - able to load data from source files such as Brass Ring and SAP. Currently viewed as having permissions in addition to those of COMP group members. This will not have permission to delete records.	No	No	No	Yes	No
COMP_Admin	Proposed super user group. Members in this group will have the ability to perform any action on *PWE* data (this may even include data received from SAP or Peoplesoft). Members in this group are also able to delete records. NOTE: This group does *not* have permission to change data that is used to configure the application (e.g: query lists, app settings, etc). Changes to this type of data should be performed by the Admins/Developer groups.	No	Yes	No	Yes	No