# Johnny Arzeta

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## **Professional Summary**

Motivated and dependable professional with strong communication skills, tech fluency, and a customer-first mindset. Seeking a remote customer service position where I can provide quality support, troubleshoot issues, and grow within a team-oriented environment.

Authorized to work in the US for any employer

# Work Experience

### **Sales Advisor**

Best Buy 2023 to 2024

- Supported online orders, curbside pickups, and remote consultations
- · Helped customers with product recommendations, basic tech troubleshooting, and setup

## **Customer Service Representative**

Walmart

2022 to 2022

- · Assisted customers with product returns, payments, and order tracking
- Consistently met performance goals for call resolution and service quality

#### **Customer Service Associate**

Amazon

2020 to 2022

- · Provided support via chat, email, and phone for orders, account issues, and deliveries
- · Utilized tools like Zendesk, Amazon Connect, and internal dashboards to resolve issues

## Education

# High school diploma

Hammond High School - Hammond, IN  $2016\ \text{to}\ 2020$ 

### Skills

- · Zendesk, Salesforce, Microsoft Office
- Calm under pressure and good at handling upset customers

- Conflict resolution, problem-solving
- Google Workspace, Zoom, Slack
- Able to multitask while staying organized and accurate
- Tech-savvy and quick with typing (75+ WPM)