

## John Ashley Palaganas

5500 Mitchinson Way Harbour Landing Regina SK

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### Education & Training:

- > 2019 Secondary Graduate at Sacred Heart High School, Yorkton, SK
- > 2nd Year Bachelor of Science in Computer Science
- > Google Coursera IT Security Administrator Certificate

### Employment Experience:

#### ***IT Administrator***

Regina, SK

Brandt

2022 to Present

- > By implementing security protocols and procedures to prevent potential threats.
- > Manage, and to maintain and to update onsite and customer site copiers, printers and fax machines.
- > Maintaining and to secure passwords, file system security and data integrity for desktop environment
- > Conduct network troubleshooting to segregate and identify general network problems.

#### ***Material Handler***

Regina, SK

Brandt Tractor

2020 to 2021

- > Excellent organizational skills and Good reading and writing skills
- > Reporting any and all damaged goods received and any and all damages to finished products
- > Able to understand and carry out written and verbal instructions regarding departmental operations including material requisitions.

2017 to 2018

#### ***Customer Service***

Yorkton, SK

Pizza Hut

- > To assist the restaurant in its daily operations mainly in dough preparation and making pizza. And to complete related tasks such as cashiering, packaging customer orders, dish washing, and maintaining cleanliness of the restaurant.
- > Responsible for food safety procedures according to company policies and health and sanitation regulations.

### Skills and Abilities:

- > Microsoft Skills
- > Basic networking / Security knowledge
- > Excellent analytical and problem solving skills
- > Team player that enjoys a different challenge every day

### Character Reference:

PJ Pascual                      Brandt Lead Hand                      (306) 520 3712

Jeff Ryan Peduca              Grain Millers Operator                      (306) 620 2781