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14 NOVEMBER 2025

SECRETARY,  
PRESIDENTS OFFICE, PUBLIC SERVICE RECRUITMENT SECRETARIAT,  
P.O. BOX 2320,  
MAHAKAMA STREET, TAMBUKARELI,  
DODOMA.

Dear Sir/Madam

**REF: JOB APPLICATION FOR THE POSITION OF TECHNICIAN II (ICT).**

I am writing to apply for job opportunity at Tanzania Industrial Research & Development Organisation (TIRDO) as Technician II (ICT) in response to the advertisement on Public Service Recruitment Secretariat website

I am Saraphina Peter Mirambo holder of diploma in Computer Science from University of Dar es salaam in 2022. Through previous studies and work experiences, I got exposure to different areas related to this role, which make me suitable candidate for this title such as;

- Awareness on how to prepare instructional plans and schemes of training
- Ability to prepare appropriate tools and equipment for presentations or demonstrations
- Ability to effectively and efficiently deliver instructions to trainees through lectures, demonstrations and discussions

You will find me to be positive, motivated and hardworking person who is keen to contribute and learn. Given the opportunity, I would apply myself with enthusiasm to all tasks given ensuring that I get the job done accurately and efficiently.

Thank you for your time and consideration, I am looking forward to hearing from you soon

Yours sincerely



SARAPHINA PETER MIRAMBO