

Colton Johnson, General Manager

3553 West Curling Court, Taylorsville, 84129, 8015849619, johnson90.cm@gmail.com

PROFILE

10+ Years of Business Management. Passion for Talent Development, Operational Processes & Visual Coordination.

EMPLOYMENT HISTORY

May 2018 — Apr 2020	General Manager, Old Navy	West Jordan
<ul style="list-style-type: none">• Manages annual, monthly, and daily business planning and budgets for a \$5 million retailer.• Manages performance & development of other managers.• Manages operations of both safety & legal requirements.• Actively contributes to the hiring and on-boarding of all employees.• Oversees the visual coordination and brand continuity of the store.• Coordinates volunteer and community events in local non-profits.		
2014 — May 2017	Assistant General Manager, Old Navy	West Jordan
<ul style="list-style-type: none">• Assists General Manager in annual, monthly, and daily business & budget planning.• Manages performance & development of stores specialists.• Plans, executes, reviews store logistics. (ex. shipment deliveries, product placement, and coordination).• Assists in all General Manager responsibilities when the General Manager is away.		
2012 — 2014	Assistant Manager - Operations, Old Navy	West Jordan
<ul style="list-style-type: none">• Manages scheduling and payroll of staff.• Balances supply budget & stores needs.• Oversees store safety & theft operations.		
2010 — 2012	Product & Operations Specialist, Old Navy	Midvale
<ul style="list-style-type: none">• Executes Shipment & Receiving.• Plans and maps placement of inbound merchandise.• Works with Assistant General Manager on staffing & scheduling of logistics processes.		
2009 — 2010	Brand Associate, Old Navy	Midvale
<ul style="list-style-type: none">• Engages with customers to ensure service standard is met.• Contributes to the cleaning operations of the store.• Helps customers ring up their purchases.• Offers the Brand credit card and other loyalty initiatives.		

EDUCATION

2004 — 2008	Diploma, Kearns High School	Kearns Utah
Jul 2021	Full Stack Web Development Certification, University of Utah	Salt Lake City

SKILLS

JavaScript	Microsoft Excel
CSS	Microsoft Office Word
HTML	Microsoft Outlook

REFERENCES

References available upon request