

## 6 November 2023

## **Asset Acknowledgement**

I, Damilare Johnson Oloko acknowledge that I am the current user of the below items which were received by me from ITRelated in good working condition.

1 x Hp Probook 450 G9 – S/N 5CD235BZBM

1 x Laptop charger

1 x Vodafone Mobile Wi-Fi – S/N V 2JDW18326001197

1 x Vodacom Contract Sim – 0609911245

- The physical security of 'your' devices is your personal responsibility so please take all reasonable precautions. Be sensible and stay alert to the risks.
- Keep your laptop in your possession and within sight always, just as if it were your wallet, handbag or mobile phone. Be extra careful in public places.
- If the insurance company fails to honour a claim after an incident because of your negligence, the employee will have to take full responsibility for the incident and costs thereof. In cases where the insurance company honours the claim, management has a right to recover the excess from the employee if the incident was deemed to be as a result of negligence.
- ITRelated would appreciate you keeping all your devices in its original condition as long as possible. Therefore, it is imperative that you keep the laptop clean by wiping it often with an appropriate cloth and cleaning material (available from the front desk).

| Accepted and understood by Employee | Issued by on behalf of |
|-------------------------------------|------------------------|
| ITRelated:                          |                        |

Date: 06/11/2023 Damilare Oloko Date: 06/11 /2023

## Director

Lilnar Trading (Pty) Ltd T/A ITRelated Reg. No. 2016/041224/07

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Executive Directors: LJ Frank R Singh