

PROCUREMENT OF LTSM: 2023/2024



DEPARTMENT OF EDUCATION

PROVINCE: KWAZULU-NATAL
REPUBLIC OF SOUTH AFRICA

EF58

TEXTBOOKS / STATIONERY
(DELETE WHICHEVER IS NOT APPLICABLE)

COMPARATIVE SCHEDULE: EVALUATION & AWARD OF QUOTATIONS

DISTRICT

NAME OF SCHOOL

CIRCUIT

EMIS NO

NO	QUOTATIONS INVITED FROM	QUOTED PRICE	REMARKS: to include compliance to specification, Delivery Period etc.	TAX CLEARANCE CERTIFICATE VALID
1				YES / NO
2				YES / NO
3				YES / NO
4				YES / NO
5				YES / NO

RECOMMENDED SUPPLIER

TOTAL PRICE (VAT INCLUSIVE)

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In respect of the recommended quotation, it is hereby certified that:-

1	The quotation is in accordance with the school's requirements.
2	Funds have been utilized responsibly and prudently thereby ensuring that value for money has been obtained. Further the textbook quotation does not exceed catalogued prices by 27%.
3	The quotation is in terms of required specifications, calculations thereon have been verified and the offer has been found to be the lowest.
4	The firm has submitted a valid tax clearance certificate and Declaration of Interest Form (SBD4).
5	Funds are sufficient in terms of the budget allocation to procure the respective textbooks / stationery items. Further, the quotations are valid until 30 November 2023.
6	A Disclosure of Interests, Confidentiality and Impartiality Form has been completed by all members involved in this process.

PRINCIPAL - NAME

SIGNATURE

DATE

SGB CHAIRPERSON - NAME

SIGNATURE

DATE

SGB TREASURER - NAME

SIGNATURE

DATE