

Joiceanne Mota Moreira (Joice)

Email: joicemotamoreira@live.com

LinkedIn: <https://www.linkedin.com/in/joicemotamoreira/>

My Website: <https://joice-dev.netlify.app/>

Phone: +353 087 626 1355

- ❖ Dublin, Ireland | Stamp 1G - Full working rights in Ireland | Full time availability

Passionate about web development and eager to embark on a new career in the industry, I have recently completed several courses in web development, acquiring skills in JavaScript, CSS, HTML, and other relevant technologies. My background includes a diverse range of professional experiences, demonstrating my adaptability, attention to detail, and strong work ethic. I am now seeking my first opportunity in web development where I can apply my newly acquired skills and contribute to innovative projects. My goal is to leverage my technical knowledge and enthusiasm to grow as a web developer and make meaningful contributions to a dynamic team.

Educational Details

- **Advanced Web Development - SheCodes** - Skills: HTML, API, Git, GitHub, Hosting, VSCode, JavaScript, CSS, Libraries - (June 2024)
- **Introduction to Artificial Intelligence - SheCodes** - Skills: HTML, API, Git, GitHub, Hosting, VSCode, JavaScript, CSS, AI, UX - (June 2024)
- **Web Development - SheCodes** - Skills: HTML, API, Git, GitHub, Hosting, VSCode, JavaScript, CSS (June 2024)
- **Introduction to Web Development - SheCodes** - Skills: HTML, CSS, JavaScript, VSCode - (May 2024)
- **Introduction to coding - SheCodes** - Skills: JavaScript, CSS, HTML - (May 2024)
- **C# first steps: Programming Logic and Algorithms - Udemy** - Skill: C# - *Currently Enrolled*
- **Systems Analysis and Development - University Estácio de Sá** - Fortaleza/CE - Brazil - (January 2021 - December 2021) - *Discontinued*
- **Bachelor's degree, Law - Potiguar University** - Natal/RN - Brazil - (2007 - 2012)
- **Languages:** Portuguese (Native), English (Fluent).

Technical Skills

- Excellent knowledge in **Object-Oriented Modelling** (Analysis & Design).
- Great understanding of **Javascript** and **C#**.
- Knowledge in web technologies: **HTML, CSS, JSON**.
- Proficient with development tools (code editors, version control interfaces, UI design tool and others) such as: **Visual Studio Code, GitHub Desktop, Git, Figma**.
- Prompt Engineering: Experience with **ChatGPT** for data analysis and coding assistance.

Work Experience

Supervisor at KSG Catering - Dublin - Ireland (August 2022 - February 2024):

- Generating Purchase Orders and closing invoices with efficiency and accuracy: ensuring

adherence to financial protocols and budget.

- Generating comprehensive daily and weekly reports: analyzing key performance metrics, sales trends, and inventory levels.
- Gathering and analyzing relevant operational data: supporting decision making and strategic planning.
- Emphasizing accurate population of spreadsheets: maintaining data integrity in reporting and analysis.
- Engaging in effective email communication with stakeholders: showcasing proficiency in digital correspondence.
- Integrating computer skills into various aspects of retail management: financial, analytical, and communicative tasks.

Entrepreneur at Sensitiva Natural - Fortaleza/CE - Brazil (January 2014 - February 2022):

- Founded and marketed a handmade products business, increasing sales through events and fairs.
- Organized events for female entrepreneurs, attracting audiences of 40-60 people initially and 150-250 later.
- Pivoted to natural cosmetics in 2017, involving rebranding and market analysis.
- Transitioned to online sales during the 2019 pandemic; business continues to thrive under partner management.

Law Student Intern at Banco do Nordeste do Brasil - Fortaleza/CE - Brazil (February 2011 - October 2011):

- Registered actions, monitored procedures, and analyzed legal documents.
- Drafted petitions and managed appeals under supervision.
- Conducted thorough legal research to support decision-making.

Office Assistant at Bidding and Contracts Department - Fortaleza/CE - Brazil (July 2010 - January 2011):

- Managed bidding processes, including document preparation and compliance.
- Analyzed bid notices and controlled homologations and approvals.

Legal Assistant at Solon Law Firm - Fortaleza/CE - Brazil (January 2010 - June 2010):

- Prepared legal documents and reports, organized files, and managed office supplies.
- Interacted with clients professionally and assisted in drafting official documents.

Administrative Assistant at INSS - Boa Vista/RR - Brazil (July 2009 - December 2009):

- Managed routine administrative tasks and document organization.
- Coordinated appointments, meetings, and provided crucial support to team members.

Inter at Cathedral University - Boa Vista/RR - Brazil (August 2008 - June 2009):

- Supported HR operations, recruitment, and employee onboarding.
- Maintained personnel records and facilitated faculty-staff communication.

Law Student Intern at PROJUDI (Electronic Judicial Proceeding) - Boa Vista/RR - Brazil (September 2007 - July 2008):

- Implemented the CNJ Electronic Judicial System, managed user registration, and provided system support.
- Adapted to dynamic and transformative work environments.