# APPENDIX F

St. John's University

New York

Evaluation of Faculty Classroom Performance

Name of Instructor

School/College

Class Visited

Course Title

Department/Division

Evaluator

Time       Date

Graduate  Undergraduate

In each category check one or more descriptive words/phrases that apply:

1. Appearance:

professional  unprofessional: if so, please describe

2. Attitude toward class:

positive  friendly and warm  negative  indifferent  impatient

3. Voice:

well-modulated  clear and distinct  monotonous  unclear diction  too soft  too loud   
 too rapid  too slow

4. Courtesy/manner:

courteous  considerate  encouraging  discourteous

condescending  sarcastic  intimidating

5. Poise:

confident and self-assured  composed  ill at ease  has distracting mannerisms.

6. Instructional mode:

lecture  lecture/discussion  video/discussion  seminar  group sessions  peer interactions

7. Use of Technology:

Technology was available: Yes No

Available technology was used:  to fullest advantage  to partial advantage  not at all

available technology was not appropriate to the class

8. Lecture Presentation:

presents clear objectives for the class

enthusiastic/dynamic  articulate  well-structured

challenging  conveys ideas well  conveys ideas fairly well

demonstrates concern for students' understanding of material

disorganized  dull  confusing  unfocused

9. Knowledge of subject:

displays mastery of pertinent skills  demonstrates broad understanding of material

exhibits poor command of necessary skills  provides shallow/inadequate coverage

provides current examples and/or case studies related to subject

(where appropriate) manifests solid scholarship

10. Handling questions:

poses questions relevant to discussion/subject matter

allows students adequate response time

fields student responses positively

encourages student questions

poses questions that lack pertinence to subject matter

poses questions that are unclear/ambiguous

allows inadequate response time

discourages student questions

11. Use of class time:

very effective  effective  minimally effective  ineffective

if applicable: handles unplanned events  well  adequately  poorly

12. Class control:

reasonable and appropriate  inappropriate: in what way?

13. Teacher/student rapport:

approachable  responds to individual needs  sensitive to mood of class   
 sensitive to physical environment  uninterested in class/individuals  unresponsive to class needs   
 unapproachable

14. Student interest:

absorbed  enthusiastic  attentive  inattentive  not responsive  bored

15. Over-all rating:

outstanding  excellent  very good  satisfactory  unsatisfactory

This is the faculty member's       year of full-time teaching at St. John's University.

On the reverse side the evaluator is urged to write a statement that is legible and, preferably typed.

EVALUATOR'S COMMENTS AND/OR RECOMMENDATIONS:

FACULTY MEMBER'S COMMENTS:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF FACULTY MEMBER DATE

(This signature signifies only that the faculty member has

seen and discussed the evaluation with the evaluator).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF EVALUATOR DATE