

PRIVACY NOTICE

We, at the City Government of Mandaluyong, are committed to protect and respect your personal data privacy and rights. We are not only complying but performing our obligations under Republic Act No. 10173 or the Data Privacy Act of 2012.

Collection of your personal data

We only collect personal data that we need in accordance with the Minimum Required Data Fields under the Philippine National Deployment and Vaccination Plan developed by the National Government.

Under the Plan, it is the duty of the LGU to initiate masterlisting with profiling and screening of eligible target population prior to registration into the Vaccine Information Management System Immunization Registry (VIMS-IR) and Vaccine Administration System (VIMS-VAS), which is the official platform for masterlisting and registration for COVID-19 vaccination.

We collect your following personal data using web forms found in the <http://mandaluyong.gov.ph> when you register with our digital pre-registration for COVID-19 vaccination application developed for Mandaluyong City known as “MandaVax”:

- a) Category of the Target Eligible Population;
- b) ID number depending on the category type;
- c) PhilHealth ID Number;
- d) Surname, Middle Name and Given Names;
- e) Contact number;
- f) Full address;
- g) Sex;
- h) Date of birth;
- i) Civil status;
- j) Employment status;
- k) Profession;
- l) If providing direct COVID-19 care;
- m) Name, Address and Contact Number of Employer;
- n) If female, pregnant status;
- o) Allergy;
- p) Comorbidity; and
- q) COVID history.

Use

Upon successful registration, you will be issued a COVID-19 Immunization Card with a unique Quick Response (QR) code that contains your personal data and a Household Code, which you can use to register other members of your household. The

Card will be presented in the designated vaccination center during your appointed schedule in order to be inoculated.

We will also use your personal data to notify you when you are eligible to schedule an appointment for a COVID-19 vaccination.

We do not use or let anyone use your personal data for market research and advertising. We will disclose or share your personal data to a third party only if you consent to it, unless we are under any legal obligation to do so or required by law. Only select and authorized city employees who have agreed to keep their confidentiality will process your personal data.

Storage and Retention

Your personal data will be stored in the database and under the control of the Mandaluyong City Epidemiology and Surveillance Unit (CESU) for the purpose of masterlisting by population category, mapping out, profiling and scheduling of the registrant-vaccinees in Mandaluyong City. After completing, the masterlist shall be submitted under a phase approach with the Vaccine Information Management System Immunization Registry (VIMS-IR) and Vaccine Administration System (VIMS-VAS), and shall be retained in accordance with the Philippine National Deployment and Vaccination Plan.

Protective Measures

Processing and sharing of personal data from the Mandaluyong CESU to the VIMS-IR and VIMS-VAS shall be made via a secure encrypted link, with a middleware in order to protect the personal data. Mandaluyong CESU will validate the personal data before submitting to the VIMS.

All identified personnel that have been authorized to receive, access and process personal data under the MandaVax shall sign a Confidentiality and Non-Disclosure Agreement (CNDA), specifically for the purpose of the national COVID vaccination program.

Accessing and correcting your personal information

Should you wish to access your personal data found in the official records or database of the City Government for the MandaVax for the purpose of correcting, completing, deleting or blocking any, some or all of your personal data, inquiries and complaints on how we handled your personal data, you may do so by sending a written request in the prescribed form addressed to the Data Protection Officer (DPO) of Mandaluyong, Atty. Jeffrey P. Omadto, at City Legal Department, 4/F Executive Building, City Government Complex, Maysilo Circle, Plainview, Mandaluyong City, or send such request at dpo@mandaluyong.gov.ph.

The Personal Information Controller and Technical Concerns

The Personal Information Controller of the MandaVax is **Dr. Alexander Sta. Maria**, City Health Officer with office address at City Health Department, 2/F Executive Building, City Government Complex, Maysilo Circle, Plainview, Mandaluyong City, and you may reach him at contact numbers (02)8534-0163 or send an email at cesu@mandaluyong.gov.ph.

For technical concerns, we have created the MandaVax Call Center, and you may reach them at mandavax@mandaluyong.gov.ph.