

CS/SE 2XB3: Final Project  
**MEETING AGENDA**

<b>Project Name:</b>	JobViz	<b>Group Number:</b>	05
<b>Date of Meeting:</b> (DD/MM/YYYY)	12/04/2020	<b>Time:</b>	7:00 pm
<b>Meeting Facilitator:</b>	Rupinder Nagra	<b>Location:</b>	Online Video Call

### 1. Meeting Objective

This was our final meeting to check if everything on the final rubric had been fulfilled

### 2. Attendees

Name (last name alphabetical order)	Student Number	Role in the Project
Amir Afzali	400210592	Lead Programmer
Jonathan Cels	400209614	Tester
Eshaan Chaudhari	400193877	Designer
Jarrold Colwell	400199621	Researcher
Rupinder Nagra	400192953	Project Lead

### 3. What has your team done since the last meeting (documents, code, reading material, etc.)?

Description	Owner(s)
Finished the modules implementation roles and UI design	Amir Afzali, Jarrod Colwell
Finished the Junit Testing	Jonathan Cels
Finished the documentation of the code	Jarrold Colwell
Finished the Design Document writing	Rupinder Nagra, Jonathan Cels

### 4. Is anything slowing your team down on in your way?

Description	Route cause(s)	The TA feedback
N/A	N/A	N/A

### 5. What you about to change from the way another team is doing? (Complete it if you have met another team today)

Topic	Another Team methods	Your reflection
N/A	N/A	N/A

This template should be used for all team meetings and should be submitted as an attachment to a project log entry.  
 Add rows to the tables when it is necessary.

Submitted by: Rupinder Nagra

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## MEETING MINUTES

5. Notes, Decisions, Issues					
Topic			Owner		Time
- Discussion of whether everything was completed (finish the documentation, update the MIS, update Design Evaluation)			Amir Afzali, Eshaan Chaudhari, Jonathan Cels. Jarrod Colwell, Rupinder Nagra		7-8 pm
6. What will your team do before the next meeting? (Action Items)					
Action			Owner		Due Date
N/A			N/A		N/A
5. Next Meeting (if applicable)					
Date: (MM/DD/YYYY)	N/A	Time:	N/A	Location:	N/A
Objective:	N/A				

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