



Kidmax Coordinator – Kitchener & Waterloo Region *Adapted for COVID*

10 hours a week, including Sunday mornings

About The Meeting House

We feel God is calling us into a new vision: Introducing spiritually curious people to the Jesus-centred life through a movement of Jesus-centred churches. What does that mean? Through our Meeting House parishes and expressions across Southern Ontario and the Jesus Collective network, our desire is to honour God by proclaiming the irreligious message of Jesus and fostering loving communities of fully committed Christ-followers in a way that makes sense for that local context. We are all about Jesus first, which we believe results in our values of peace, simplicity, community, and mission. We are reimagining what it would look like to be a church that is fully activated for mission and engaging the spiritually curious around us. We are committed to evangelism and kingdom growth within our existing footprint and uniting with other Jesus-centred churches to amplify our Kingdom impact beyond our footprint in ways we have not imagined before. We need people who share excitement about this spirit-led vision and want to contribute their gifts, skills, expertise, and heart to this transformation! Check out our website for more details: www.themeetinghouse.com

Role

The Kidmax Coordinator provides pastoral and organizational leadership for the children's ministry for the Kitchener-Waterloo region. The Coordinator understands that Kidmax is about discipling children, and the most effective way to do that is to equip and empower parents and volunteer leaders to provide engaging and meaningful teaching and activities for children to learn about a life changing relationship with Jesus.

Requirements

- Exemplify the leadership character qualities listed in 1 Timothy 3: 1-7 and Galatians 5:22-23
- Aligned with the message, mission and ministry strategy of The Meeting House
- Spiritual maturity to support the growth of a vibrant children's ministry
- Excellent organizational and relational skills with a track record of developing volunteer leaders and teams
- Ability to work independently, proactively, and flexibly
- Significant experience with MS Office (Word and Excel) and Google Docs; experience in Planning Center and Fellowship One an asset

Responsibilities

- Give oversight to all aspects of the children's ministry in Kitchener-Waterloo
- Communicate each week to parents to provide them resources and encouragement as they raise their kids to love and follow Jesus
- Cast vision to the Kidmax leaders and volunteers helping them to understand the importance of their roles in the discipleship of children and their families
- Develop a team of coaches and small group leaders to ensure all regularly attending children are assigned to and involved in a healthy small group experience
- Communicate each week to volunteers in a way that reminds them the importance of Kidmax, as well as communicate necessary details, and share this resourcing with Family Friendly Home Churches as appropriate

- With support from the Lead Pastor and cross regional Kids Pastor, oversee all aspects of volunteer management including recruitment, training, schedules and support
- Ensure there is full compliance to our Plan to Protect Policy, whether online or in person
- Submit updates to the volunteer roster monthly
- Provide structure and resourcing to in-person gatherings with consultation from Cross Regional Kids Pastor
- Maintain an inviting, well organized, properly stocked environment
- Provide primary point leadership for the team throughout Sunday morning services
- Actively engaging in cross-regional Kidmax initiatives and providing timely input/feedback
- Ensure proactive and regular communication with Lead Pastors and the parish leadership team, including attending relevant meetings
- Ensure the thorough implementation of the curriculum overall Kidmax strategic initiatives
- Other responsibilities as needed

****Responsibilities (specifically in COVID)**

- Have leaders reach out to 3 families each week to connect and see how they are, what support they might need, and how we can be praying
- Collaboratively (with the Pastors) plan out and execute monthly in person gathering for families follow all public health protocols (consider regional locations)
- Send weekly emails to parents to provide them resources and encouragement as they raise their kids to love and follow Jesus, including the weekly curriculum and other resources/ideas from cross-regional Kids Pastor
- Communicate each week to volunteers in a way that reminds them the importance of Kidmax, as well as communicate necessary details; share this resourcing with Family Friendly Home Churches as appropriate
- With the Pastors helping to identify and develop key volunteer “hub connectors”, help resource and communicate with these leaders
- With support/resourcing, post a weekly social media update intended to engage families
- Lead the monthly online Sunday morning Kidmax gathering(s)

Relationships

Reports to: Kitchener Pastoral Associate