



**Delivery Period**

Prime BQI Team Project Feedback - April 1st - July 31st, 2017

**Employee Identification**

|                               |                                   |
|-------------------------------|-----------------------------------|
| <b>Name:</b> Lopez, Jonatan   | <b>Job Title:</b> Junior Engineer |
| <b>Coach:</b> Maceda, Enrique | <b>Last Appraisal Date:</b>       |

**Project Feedback.**

**Project Contributions**

How effective was this colleague as a project contributor? Describe how s/he understood the project requirements and timelines, delivered quality results and demonstrated a passion for the work? Please provide examples.

**Comments:** In the short time Jonatan has been in the company and in the project, he has shown passion for what he does, always making sure to understand what is required and doing his best to deliver good results. He makes sure to understand requirements and communicates with the necessary people to clarify any doubts that block his progress. In terms of code quality he is constantly improving.

**Time Management**

Please describe and provide examples of how this person plans and schedules his/her time? Is s/he on time for meetings, able to manage his/her time, respond to emails/requests in a timely manner, and good at keeping organized so that deadlines are still met, or is extra hand-holding required? Please provide specific examples.

**Comments:** He has organized his time appropriately and makes sure to distribute his tasks and his breaks in a way that allows him to deliver his tasks on time. He is always on time for meetings and responds to emails or any other request in within an acceptable time frame.

**Teamwork**

How well does this colleague work as part of a team, and in forming relationships with peers, leaders, and clients? Please provide specific examples.

**Comments:**

He works very well in teams, he is a bit shy at times but he is a good team player, always willing to provide his help to others when needed and share ideas with the whole team. He addresses his peers, leads and clients in a professional manner.

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**Areas for Improvement**

Please suggest some areas in which this colleague could improve their performance or grow their skills, in order to strengthen their project performance and increase their contributions.

**Comments:** Jonatan is just starting his journey with us, so he still has a lot of room to keep learning and mastering his technical skills. He also has room for growth in his people skills, all of which will definitely come with practice and with more involvement with his peers, leads and people at different levels of the organization.

**Additional Comments**

Jonatan has proven to be a fast learner and has surprised everyone with his skills and how quick he got the grasp of things inside the project, he has a lot of potential and if he keeps an excellent attitude and hard work as he has so far, I am sure we can get to see great things from him.