



**Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU
MIMAROPA Region**

AUGUST 29, 2023

EMPLOYEE ACCOMPLISHMENT REPORT

AUGUST 21, 2023 TO AUGUST 25, 2023

In compliance with EMB MIMAROPA memorandum dated September 23, 2020, directing all EMB-MIMAROPA personnel to submit weekly accomplishment report, the undersigned was able to perform the following activities from **August 21, 2023 - August 25, 2023:**

Date Undertaken	Activities Undertaken	Remarks/Status
August 09, 2023 - August 22, 2023	Polishing 4Bhive SWM LGU	<u>Ongoing</u>
August 15, 2023	Processed the transaction no.:R4B-2023-017288 : e-DAILY TIME RECORD	<u>Done</u>
August 18, 2023 - August 24, 2023	File Upload function in 4Bhive Account Settings and in GSU Transaction	<u>Ongoing</u>
August 21, 2023 - August 25, 2023	Processed 1 IIS transaction: • OTHERS (1)	<u>Done</u>
August 21, 2023 - August 23, 2023	Debugging 4Blive codes for SMTP and Activation Account	<u>Done</u>
August 24, 2023	Debugging 4Bhive in Sir German's Copy	<u>Done</u>
August 24, 2023	Revise my SMTP code from my outlook account to r4bsupport account	<u>Done</u>

For information and record.

Submitted by:

ELIZA B. DIZON

IT Specialist

Conforme:

JOE AMIL M. SALINO

Regional Director

