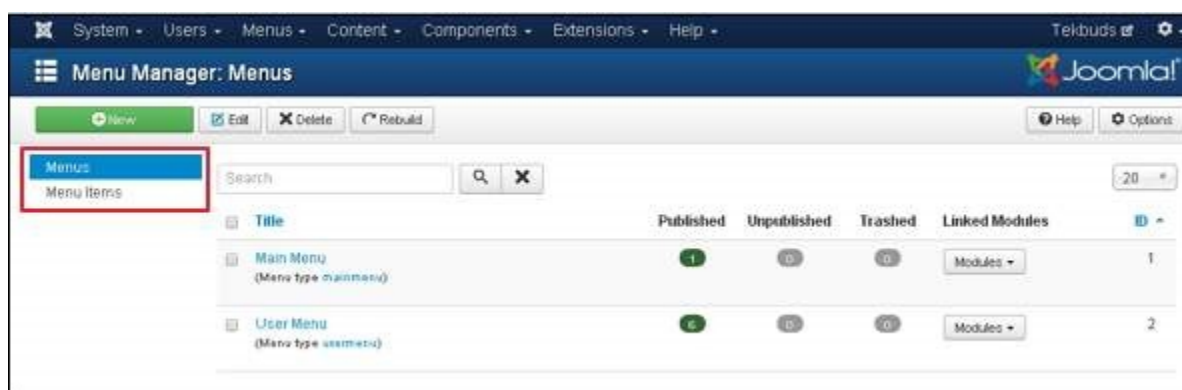


Joomla - Menus

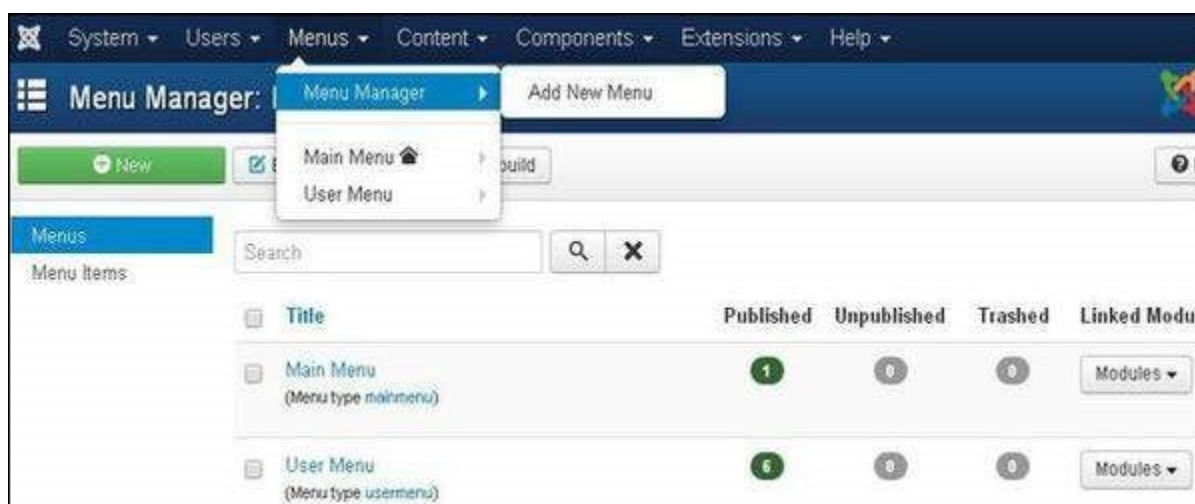
Menu manager allows creating custom menus for your website and allows navigation through your website.

Step 1 – Click on **Menus** → **Menu Manager** in Joomla administrator, you will get the following screen –



You can see the menu and menu items point to logical page on the website.

Step 2 – To add a new menu to your website, go to **Menus** → **Menu Manager** → **Add New Menu** as shown in the following screen –



After clicking on **Add New Menu**, you will get the screen as shown below. Here you can create a new menu.



Menu Details

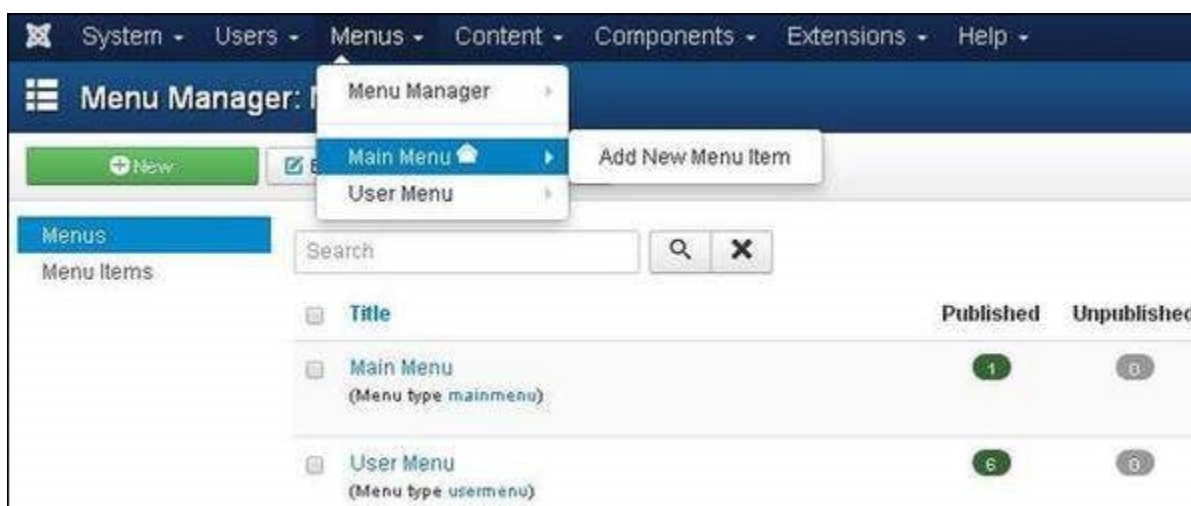
Title *

Menu type *

Description

- **Title** – Title of the menu.
- **Menu Type** – Type of menu.
- **Description** – Brief description about the menu.

Step 3 – To create a new menu item, go to **Menus** → **Name of the Menu** → **Add New Menu Item** as shown in the following screen –



You can also add new menu item via *User Menu*. All the steps described below applies to menu item creation via this method.

When you open the page of a New Menu Item, you will get the following screen –

Menu Manager: New Menu Item

Save Save & Close Save & New Cancel

Menu Title * Alias: Auto-generate from title

Details Link Type Page Display Metadata Module Assignment

Menu Item Type * Select

Link

Target Window Parent

Template Style - Use Default -

Menu Location * Main Menu

Parent Item Menu Item Root

Ordering Ordering will be a

There are two main sections under New Menu Item –

- **Menu Title** – It displays the title of the menu item in the menu.
- **Alias** – It is used as SEF url. Joomla will automatically fill the value of the title. It will produce UTF-8 aliases; it does not allow spaces and underscores.

There are some tabs present while creating menu items as shown in the following screen –

Details

The *Details* tab in *Add New Menu Item*, is as shown below –

The screenshot shows the Joomla! Menu Manager interface for creating a new menu item. The title bar reads 'Menu Manager: New Menu Item'. Below the title bar are four buttons: 'Save' (green), 'Save & Close' (green), 'Save & New' (green), and 'Cancel' (red). The form is divided into two main sections. The left section contains fields for 'Menu Title *' (a text input), 'Alias' (a text input with a placeholder 'Auto-generate from title'), and tabs for 'Details' (selected), 'Link Type', 'Page Display', 'Metadata', and 'Module Assignment'. Below these are 'Menu Item Type *' (a dropdown menu with a 'Select...' button), 'Link' (a text input), 'Target Window' (a dropdown menu with 'Parent' selected), and 'Template Style' (a dropdown menu with '- Use Default -' selected). The right section contains 'Menu Location *' (a dropdown menu with 'Main Menu' selected), 'Parent Item' (a dropdown menu with 'Menu Item Root' selected), 'Ordering' (a note that ordering will be available after saving), 'Status' (a green 'Published' button), 'Default Page' (radio buttons for 'Yes' and 'No', with 'No' selected), 'Access' (a dropdown menu with 'Public' selected), 'Language' (a dropdown menu with 'All' selected), and a 'Note' text area.

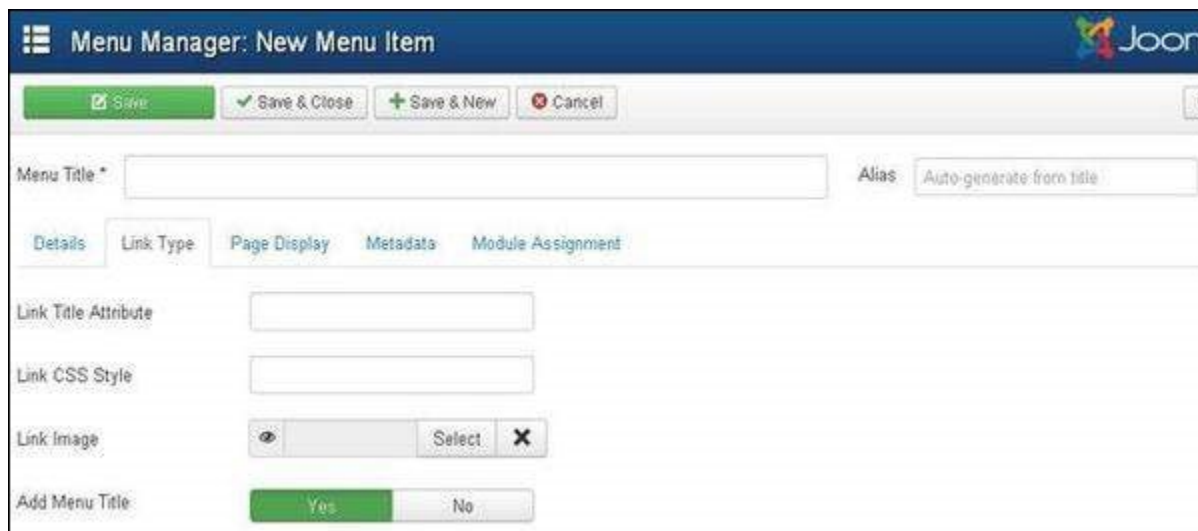
It contains the following options –

- **Menu Item Type** – It specifies the type of menu item such as articles, tags, web links, system links, contacts etc.
- **Link** – It determines the link in the menu.
- **Target Window** – It provides three options– *Parent*, *New Window with Navigation* and *New without Navigation* which targets the browser window when a menu item is clicked.
- **Template Style** – You can select a template style for your website by clicking dropdown menu which gives *Beez3 - Default* and *protostar - Default* styles or provides default templates for your website.
- **Menu Location** – It specifies which menu link will appear; either *Main Menu* or *User Menu*.

- **Parent Item** – This helps you select a parent item by selecting either *Menu Item Root* or *Home*.
- **Status** – It displays the status of the article. Status such as *Published*, *Unpublished* and *Trashed*.
- **Default Page** – It provides Yes or No options to set the menu item as default or home page of the site.
- **Access** – Only the selected option from this dropdown list such as *Guest*, *Public*, *Super Users*, *Registered* and *Special* can view the site.
- **Language** – It specifies the language of the site. It provides either *ALL* or *English (UK)* options.
- **Note** – It is used to enter the text information.

Link Type

The next tab is *Link Type* in *Add New Menu Item*, as show below –

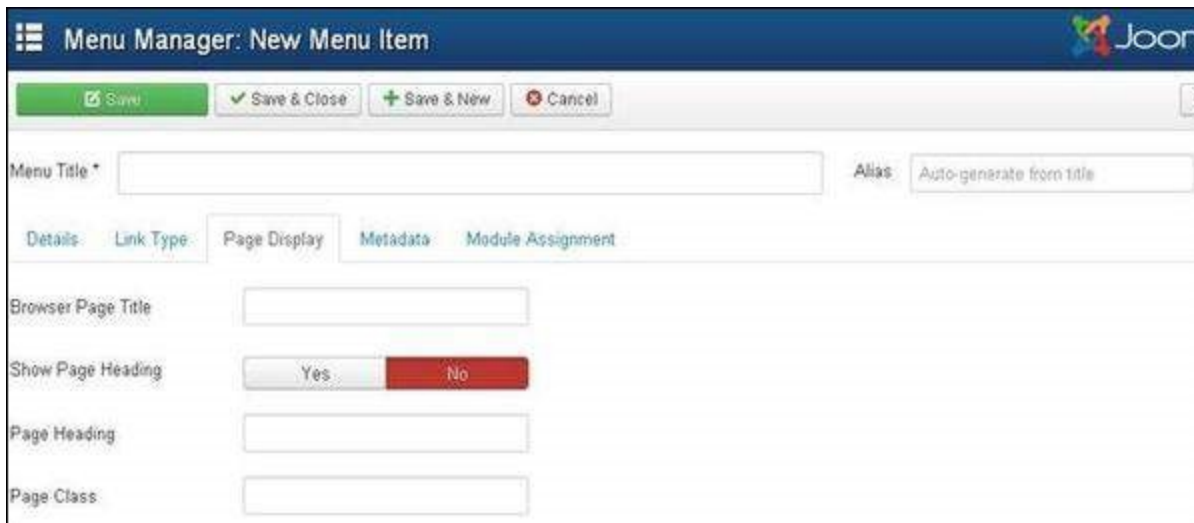


The screenshot shows the Joomla! Menu Manager interface for adding a new menu item. The title bar reads "Menu Manager: New Menu Item". Below the title bar are four buttons: "Save" (green), "Save & Close" (green), "Save & New" (green), and "Cancel" (red). The form has several fields: "Menu Title *" (text input), "Alias" (text input with "Auto-generate from title" button), "Link Title Attribute" (text input), "Link CSS Style" (text input), "Link Image" (text input with a "Select" button and a close button), and "Add Menu Title" (radio buttons for "Yes" and "No"). The "Link Type" tab is selected, and the "Details" tab is also visible.

- **Link Title Attribute** – It specifies a description for the title attribute of the given hyperlink.
- **Link CSS Style** – It applies a custom CSS style to the hyperlink.
- **Link Image** – It uses an image to be used with hyperlink.
- **Add Menu Title** – It provides Yes or No options and adds the menu title next to the image. The default is Yes.

Page Display

The next tab *Page Display* in *Add New Menu Item*, is as shown below –

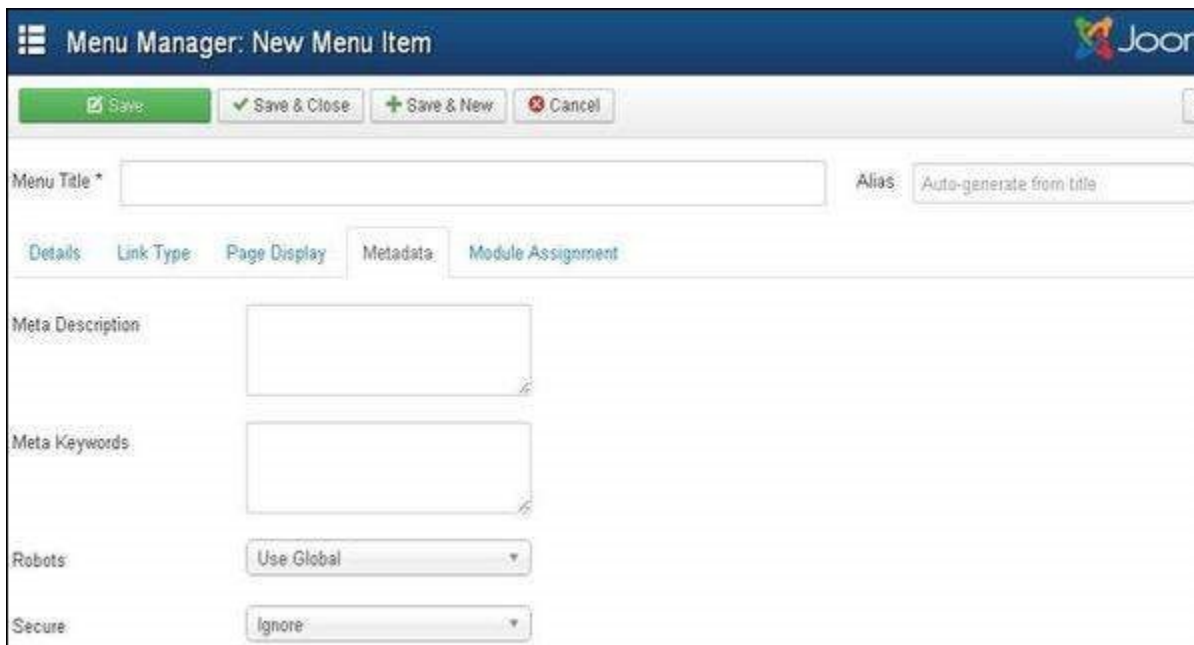


The screenshot shows the Joomla! Menu Manager interface for creating a new menu item. The 'Page Display' tab is selected. The form includes a 'Menu Title' field, an 'Alias' dropdown set to 'Auto-generate from title', and a 'Details' tab. Below the tabs, there are fields for 'Browser Page Title', 'Show Page Heading' (a radio button group with 'Yes' and 'No' options, where 'No' is selected), 'Page Heading', and 'Page Class'.

- **Browser Page Title** – It specifies the description of the browser page title.
- **Show Page Heading** – It provides Yes or No option which hides or shows the page title in the page heading.
- **Page Heading** – It specifies the text for the page heading.
- **Page Class** – It defines the optional CSS class to styling the elements in the page.

Metadata

The next tab *Metadata* in *Add New Menu Item*, is as shown below –



The screenshot shows the Joomla! Menu Manager interface for creating a new menu item, with the 'Metadata' tab selected. The form includes a 'Menu Title' field, an 'Alias' dropdown set to 'Auto-generate from title', and a 'Details' tab. Below the tabs, there are fields for 'Meta Description', 'Meta Keywords', 'Robots' (a dropdown menu set to 'Use Global'), and 'Secure' (a dropdown menu set to 'Ignore').

It contains following options as described below –

- **Meta Description** – It is used as an optional paragraph which includes a description of the page and is displayed in the results of the search engines.

- **Meta Keywords** – These are the optional keywords to be used in the html page.
- **Robots** – It specifies robot instructions such as *use Global, Index, Follow, No Index, No Index, No follow*.
- **Secure** – It defines whether link must use SSL or Secure Site URL. It provides three options such as *Off, On* and *Ignore*.