

Jonathan Chirinos

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Bilingual: English/Spanish Speaker

Education

The University of Iowa, Iowa City, IA

Graduated 2016

B.A. Political Science

- Minor: Sports Studies

John Cabot University, Rome, Italy

January - June 2016

- Through studying abroad, I increased my cultural understanding and developed life skills
- Despite language barriers, communicated effectively with locals and other students

Work Experience

Patient Care Specialist

October 2019 - Present

NuEra Chicago, IL

- Regularly maintained and counted invoices in a controlled environment
- Provided excellent and informed consultation to patients based on medical needs, symptoms, and lifestyle
- Gained an enhanced understanding of Cultivators products based off research & customer feedback
- Trained new staff on how to properly perform daily duties

Assistant Property Manager

CPM (Chicago Property Management)

April 2016 - October 2019

- Leasing documentation of residents, rental collections, daily management of units
- Assisted in renovations process, Quarterly residential meetings
- Arranged and marketed apartment showings for potential tenants
- Increased revenue by 15% (\$950 monthly) with forecast to increase to 30% by Q4
- Saved over \$2,000 annually by installing energy efficient renovations

Wait Staff Supervisor

I Monelli Trattoria & Pizza, Chicago, IL

May 2016 - April 2017

- Provided superior customer service for both staff and restaurant visitors
- Upsold higher priced items to create more revenue for the business
- Communicated effectively with customers and employees in a fast-paced environment
- Handled administrative details of the candidate processes: application, interview, hire, and on-board

Bartender/Chef

March 2013 - December 2014

The Vine Tavern & Grill, Iowa City, IA

- Participated and monitored food preparation methods, portion sizes, and garnishing presentation of food to ensure that food was prepared in a sanitary and acceptable manner
- Worked w/ bar staff, assisted in hiring new personnel, and trained incoming employees in bar rules and regulations
- Organized and directed worker training programs and assisted in the evaluation of employee performance
- Scheduled and received food and beverage deliveries and ensured product quality and quantity
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Community Involvement

- Dance Marathon: Raised money for the University of Iowa Children's Hospital
- Polar Plunge: Raised money for the Special Olympics
- Member, Sigma Chi Fraternity
- Animal Foster for Dupage County Animal Shelter