Table C-4 Instructions for Form SPD-4: COCOMO II Progress Runs

Item	*Description*
1. Project Title	Insert the project name or title.
2. Project ID No.	Identify the project Identification Number using a unique code devised for that purpose.
3. Rev. No.	Insert the revision number starting from 0001.
4. Date prepared	Identify the date when the form was prepared.
5. Originator	Insert the name of the person who completed the form (and phone extension).
6. Starting point	Identify the point in the life cycle where the run starts.
7. Ending point	Identify the point in the life cycle where the run ends.
8. Progress information	Summarize by anchor point and date the results of the runs in terms of both your cost-to-complete (in PM) and schedule-to-complete (in months). List each run if you have more than one per date. Put amplifying details in the remark column.
9. Component information	Summarize the following information derived by run by component in the appropriate columns: ▪ Total ESLOC (Equivalent SLOC) used for the run ▪ The composite SF (Scale Factor) rating ▪ The composite EAF (Effort Adjustment Factor) ▪ The total estimated effort in PM ▪ The SCED adjustment made (if any) ▪ The total estimated effort At the bottom of the columns, summarize the entries.