

# MEETING 2 MEETING MINUTES

Location: Whatsapp  
Date: 16/02/2022  
Time: Casual throughout the day  
Facilitator: Jonathan  
Present: Andrijana, Anoushka, Tebogo, Ahmed  
Absentees

## Agenda Items

1. Discuss the seminar brief
2. Make sure team members understand the DREAD analysis
3. Select team member to present the Dread analysis at the online seminar
4. Each team member to add something to the dread analysis
5. No one wanted to do the presentation, therefore, I chose to do it

Action Items	Owner(s)	Deadline	Status
DREAD analysis to put on Google drive	Jonathan	16/03/2022	Done
Present DREAD analysis to seminar	Jonathan	17//03/2022	Done